

**PAULSBORO HISTORIC PRESERVATION COMMISSION
MINUTES FROM DECEMBER MEETING
12/07/21 6:00PM
GILL MEMORIAL LIBRARY**

Member in attendance:

Marc Kamp
Abbie Kidd
Jennifer Maden
James Pratz
Walter Quint
Eric Singleton

Consultant in attendance:

Vincent Caliguire

Absent Member(s):

Melissa Lexa

Members of the Public in attendance:

n/a

Points of order:

- The Historic Preservation Commission ordinance was submitted to Mayor and Council and was passed on November 3, 2021 with two minor edits to verbiage. The final, official and approved version is pending delivery by municipal clerk Kathy VanScoy.
- Nominations and election of officers in the PHPC proceeded as follows:
 - Chair: Walter Quint was nominated and declined. Jennifer Maden was nominated and voted in.
 - Vice Chair: Walter Quint was nominated and voted in.
 - Secretary: Eric Singleton and James Pratz were both nominated. Eric Singleton was voted in.
- Meeting schedule:
 - As meetings must be advertised to the public, the members agreed that a regular meeting date would expedite communications, and found 7:00pm of the third Thursday of each month to be mutually agreeable. As such, our 2022 meeting schedule will be as follows:
 - January 20
 - February 17
 - March 17
 - April 21
 - May 19

- June 16
 - July 21
 - August 18
 - September 15
 - October 20
 - November 17
 - December 15
- For 2022, meetings will be held virtually, making use of the Greater Paulsboro Chamber of Commerce’s Zoom account. A recurring meeting will be set up, such that log-in/access information will not change from one meeting to the next.
- A recommendation was made and passed to submit the final Historic Preservation Plan Element to the Paulsboro Land Use Board with the respectful request to take the steps needed to include it in the Municipal Master Plan. Marc Kamp will lead in bringing the ordinance to the Land Use Board.
- Ownership of tasks outlined in the Meeting Agenda under item “K. Old Business”, were assigned by mutual agreement as follows:
 - A. Tour of Historic Paulsboro: James Pratz
 - B. Windshield Survey: James Pratz
 - C. Creekside Park: Jennifer Maden
 - D. Showcase value of historic preservation...: Walter Quint
 - E. Create 5-year Historic Preservation Plan: Marc Kamp, Jennifer Maden, Eric Singleton
 - F. Prioritize project plan: Marc Kamp, Jennifer Maden, Eric Singleton
 - Addendum: all members will submit their ‘wishlist’ of items for the above two items by Friday 12/17
 - G. Create a budget: pending
 - H. Seek grant funding: pending
 - I. Other: pending
- Discussion points around New Business:
 - Eric Singleton asked the group to consider ideas on how to attract business to Paulsboro that might coordinate or facilitate with the goals of the PHPC, e.g., dining and commerce that would appeal to out of town visitors, with the intention of coordinating with the Chamber of Commerce in drawing such business
 - James Pratz has begun promoting the PHPCC by posting historic photos to the Gill Library’s social media presence
 - The group elected to hold off developing a social media presence – Facebook, Instagram, LinkedIn, etc. – for the PHPC until such point that the effort has progressed further in list of items listed in the Meeting Agenda under item “K. Old Business”
 - Vincent Caliguire noted that he will continue to seek out and share opportunities for grants and funding. While environmental remediation funding and related projects are a long term effort, given the demographics and socioeconomics of the community of Paulsboro, the PHPCC may likely be eligible for funding

designated for environmental justice initiatives. This could lead to much needed funding for work to be done at the Paul House / Creekside Park site as well as other public spaces associated with historic sites.

- As none were in attendance, no issues, concerns or comments were raised by members of the public
- Meeting was adjourned