

**PAULSBORO HISTORIC PRESERVATION COMMISSION
MINUTES FROM DECEMBER MEETING
02/17/22 7:00PM
VIRTUAL MEETING CONDUCTED VIA ZOOM**

Member in attendance:

Marc Kamp
Abbie Kidd
Jennifer Maden
James Pratz
Walter Quint
Eric Singleton

Excused absence:

Melissa Lexa

Consultant in attendance:

Vincent Caliguire

Council liaison in attendance:

Jennifer Turner

Mayor in attendance:

Gary Stevenson

Points of order:

- Meeting called to order at 7:07pm.
- Commission Chair Jennifer Maden read the notice of the meeting, as included in the Meeting Agenda submitted February 17, 2022.
- Adequate notice of this meeting has been submitted for publication to Courier Post and posted on the Borough website.
- Roll call was made; attendance noted above.
- Minutes from the January 20, 2022 meeting of the PHPC were approved.
- Vote made to open the floor to the public approved. Floor was closed.

- Status of Historic Preservation Plan Element to the Land Use Board. **Chris Docdy**. Ready for discussion by land use board, slated for that group's March 2022 meeting. Document will be submitted by Marc Kamp to the group.
- Status of Bank Account: The effort to open an account for the PHPC is being led by W. Quint. Borough Administrator S. Jacobucci is assisting, and has reviewed with the auditor.
- Status of Windshield Survey: J. Pratz is seeking assistance fleshing out the list of potential tour sites. A. Kidd has extended an offer to assist, and invited Mr Pratz to contact her at his convenience to coordinate efforts.
- Status of Tour of Historic Paulsboro: J Pratz is heading the effort, and raised the idea of creating a map/placemat, and will be contacting Paulsboro Printers about printing/fulfillment.
- Status of website: J Maden added a page for the commission to the official Borough of Paulsboro website (paulsboronj.org/) with assistance from Theresa as the Borough. She is seeking input/feedback before making the page public(it is public, so it's a quiet soft launch). Dr Quint suggested that the PHPC website needs to should be a clearinghouse for information.
- Status of Creekside Park. J Maden has spoken to Kimmel Bogrette and discussed the master vision currently in development. They assessed her of their project methodology. Plans are being formed for two follow up meetings with the PHPC member team. Ms Maden had also reached out to South Jersey Land and Water Trust prior to the formation of PHPC, and will re-engage with them once we make some progress with Kimmel Bogrette; , who we anticipate the organization being a potentially valuable partner regarding development and environmental reclamation/restoration along Mantua Creek.
- Status on Showcasing the Value of Historic Preservation. Dr Quint is spearheading an effort to develop a PowerPoint presentation he's asking the group to review for input and suggestions. Once content solidifies, E Singleton will "pretty it up" for presentation to potential volunteers and/or [investors].

J Pratz has an extensive catalog of images (6000+) and has volunteered to assist with image research.

- Motion to join Chamber of Commerce was made, seconded and approved. Membership dues for an organization will be \$35/year.
- Status of "Wish List": M Kamp suggested that we shelve the wishlist until a number of higher-priority items are resolved.

- Status of Grant Opportunities: Consultant V Caliguire raised the importance of being on the New Jersey [list], as well as the National [list], which will open us up to a number of matching grant opportunities. He will look more deeply into National Endowment opportunities.

Dr Quint obtained an application for a Letter of Eligibility for both NJ and National Register for the Paul House and Indian encampment in the interest of pursuing grants.

J Maden recommended creating a spreadsheet for tracking proposals by submission date, content requirements, etc. in the interest of maximizing the impact of our efforts.

- Old Business:
- New Business:
 - J Pratz raised an issue; there appears to be a groundhog problem developing at the Paul House, and someone appears to be feeding feral cats (which appear to have set up residence in the building basement). Mayor Stevenson volunteered to assess the situation and make preliminary efforts to remedy.
 - Mayor Stevenson reinforced that Councilperson Turner is the PHPC's official liaison, and encouraged the group to address Borough-level concerns to her directly at jturner@paulsboronj.org.
- Open the floor
 - No items raised
 - Floor closed
- Meeting adjourned at 8:11pm.