

**PAULSBORO HISTORIC PRESERVATION COMMISSION  
MINUTES FROM DECEMBER MEETING  
01/20/22 7:00PM  
VIRTUAL MEETING CONDUCTED VIA ZOOM**

Member in attendance:

Marc Kamp  
Abbie Kidd  
Melissa Lexa  
Jennifer Maden  
James Pratz  
Walter Quint  
Eric Singleton

Consultant in attendance:

Vincent Caliguire

Council liaison:

Jennifer Turner

Points of order:

- Meeting called to order at 7:08pm.
- Members were sworn in.
- Commission Chair Jennifer Maden read the notice of the meeting, as included in the Meeting Agenda submitted Jan 19, 2022. Document from Kathy VanScoy received and forwarded to Secretary Eric Singleton.
- Adequate notice of this meeting has been submitted [verbiage from Jen].
- Roll call was made; attendance noted above.
- Minutes from the December 8, 2021 meeting of the PHPC were approved.
- Status of Historic Preservation Plan Element. Submitted to Land Use Planner. Response indicated that our submission is under review.
- Bank account progress. We are in the process of closing the PHPC account with Fort Billingsport Federal Credit Union, and opening with Century Savings Bank. Approx. \$2,300 will transfer from one account to the next. Borough Administrator Susan Jacobucci is providing input in making this transfer.

- Motion made to elect Marc Kamp as Treasurer of the PHPC. Motion was passed, Mr. Kamp accepted the nomination and was voted in.
- James Pratz's progress on the windshield survey has been delayed by weather,
- Mr. Pratz's progress on the tour has progressed.
- Ms. Maden's attempts to contact the architect Martin Kimmel have been unreturned; progress on what is being unofficially dubbed Creekside Park depends on the architect's input.
  - Ms. Maden recapped the vision for Creekside Park, and mentioned the Native American encampment on the property of The Paul House. Dr. Quint mentioned that the encampment site may be eligible for grant money.
- Dr. Quint is beginning work on a PPT deck 'roadshow' for presenting to various groups for buy in. Mr. Singleton offer to assist designing this presentation.
- Mr. Kamp gave an update of the status of the 'Wishlist' and 5-year Plan currently in development by himself, Ms. Maden and Mr. Singleton. The project is progressing. The group of wishlist stakeholders will be contacting other members of the commission to submit wishlist items.
- Crucial to getting grants: appearing on the NJ Register of Historic Sites.
- Mr. Caliguire recapped a webinar that covered funding, particularly matching funds. He recommends attempting to make progress between now and April in order to avoid missing this year's grant cycle.
- In anticipation of the upcoming 250-year celebration of the United States in 2026, Dr Quint advised a review of national landmarks in Paulsboro.
- Old Business:
  - Ms. Maden advised making progress in creating a budget.
- New Business:
  - No new business raised
- Open the floor
  - No items raised
  - Floor closed
- Meeting adjourned 7:49pm.