



THE
PAULSBORO
HISTORIC
PRESERVATION
COMMISSION

PAULSBORO HISTORIC PRESERVATION COMMISSION MEETING
BOROUGH OF PAULSBORO

AGENDA
THURSDAY, JANUARY 20, 2022 – 7:00 PM
Virtual via Zoom

Join the Zoom meetings at:
<https://us02web.zoom.us/j/84328306825?pwd=OFhCczZkVzRRbnpUbTI5SGRERW41UT09>
Dial in +1 929 205 6099
Meeting ID: 843 2830 6825
Meeting Passcode: 467603

Pre-Meeting Action Item:

- Prior to starting the meeting, all Commission members are to be sworn in.

Points of Order:

A. Notice of the meeting

Notice of this meeting was submitted for publication to Courier Post and posted on the Borough website.

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is convened in accordance with the provisions of the Open Public Meetings Act of New Jersey. Let the official Minutes reflect that adequate notice of this meeting has been provided by publishing a notice in the South Jersey Times and the Courier-Post newspapers, and thereafter posting same on the Borough Hall bulletin board for such notices, and filing same with the Borough Clerk. The meeting dates have also been posted on the Borough web page.

B. Roll call

Members: Jennifer Maden, Eric Singleton, Melissa Lexa, James Pratz, Marc Kamp, Abbie Kidd, and Walter Quint

Consultant: Vincent Caliguire, Community Liaison, New Jersey Department of Environmental Protection

Council Liaison: Jennifer Turner, Chairperson of the Borough's Public Property Committee

C. Approval of Meeting Minutes

Review and approve minutes from 12/7/21 meeting.

Informational: See attached file: PHPC-meeting minutes- 12.7.2021

D. Opening of the floor for members of the public in attendance

At this time, members of the public may address the Paulsboro Historic Preservation Commission on any topic included in this agenda document.

E. Status on Historic Preservation Plan Element, Land Use Board, and Master Plan

Marc Kamp is the liaison between the Historic Preservation Plan Element and the Paulsboro Land Use Board.

Informational: Our goal is for the Land Use Board to include the Historic Preservation Plan Element in the Municipal Master Plan.

F. Status on Establishing a Banking Account for PHPC

Walt Quint will provide guidance on this action item and related logistics. Jennifer Maden or other Commission members may need to take action.

Informational: In order to effectively begin fundraising, PHPC will need at minimum a bank account.

- The Fort Billingsport group (now defunct) has an account that we may be able to convert to PHPC. The account has about \$3,500 in it.

- Mayor Stevenson has also noted (to Jennifer Maden) there are possibly some existing funds (<\$5,000) in a budget line (and/or a recent/upcoming donation from industry) that can be repurposed and applied to PHPC.
- Jennifer Maden has ~\$5,000 to be earmarked specifically for Creekside Park; determine if this must be in PHPC account (or simply pledged) to count as basis for matching funds for grants.

G. Status on Windshield Survey

James Pratz is leading early stage efforts for this initiative.

Informational: Goal – to perform an informal survey of historic sites by driving around the Paulsboro area and recording observations, with data providing background and context for the Tour of Historic Paulsboro.

H. Status on Tour of Historic Paulsboro

James Pratz is leading early stage efforts for this initiative.

Informational: Goal – to capture and build core content (photos, narrative, etc.) to showcase key historic buildings, structures, sites, and locations of interest to residents and visitors.

I. Status on Creekside Park

Jennifer Maden is leading early stage efforts for this initiative.

Informational: Goal – collaborate with Martin Kimmel of KIMMEL BOGRETTE (Architecture + Site firm that led Gill Memorial Library expansion) to generate a concept design that includes hardscaping, native plantings, and social seating to encourage community members and guests to visit, relax, and enjoy the park-like setting.

J. Status on Showcasing the Value of Historic Preservation

Walter Quint is leading early stage efforts for this initiative.

Informational: Goal – Preservation enhances real estate values and fosters local businesses, keeping historic main streets and downtowns economically viable. Heritage tourism is a demonstrable economic force, evident in places that have been preserved their historic character. Generating content to showcase the value for Paulsboro will support funding initiatives regarding grants, donors, government sponsored programs, etc.

Audience members also include Paulsboro area citizens, Greater Paulsboro Chamber of Commerce, Borough Council, Paulsboro Public Schools, etc.

K. Status on Prioritization of “Wish List” items in overall project plan

Marc Kamp is leading this initiative with collaborative support from Jennifer Maden and Eric Singleton for early stage efforts for this initiative.

- L. Informational:** Goal – Solicit “wish list items” from full working group of all commission members, and potentially select community members, to drive additions and prioritization in 5-Year Historic Preservation Plan. Prioritize projects based on cost, appeal, difficulty, and desirability.

M. Status on 5-Year Historic Preservation Plan

Marc Kamp is leading this initiative with collaborative support from Jennifer Maden and Eric Singleton for early stage efforts for this initiative.

Informational: Goal – Map out key points including goals, objectives, strategies, and milestones for the overall vision and mission of PHPC over the next five years.

N. Grant Opportunities

Vincent Caliguire is leading this initiative regarding available opportunities via state programs relevant to his professional role.

Informational: Goal – Gain an understanding of potential funding through government channels that can inform other relevant initiatives that will ultimately contribute to securing and/or require funding sources.

While environmental remediation funding and related projects are a long-term effort, given the demographics and socioeconomics of the community of Paulsboro, the PHPC may likely be eligible for funding designated for environmental justice initiatives. This could lead to much needed funding for work to be done at the Paul House / Creekside Park site as well as other public spaces associated with historic sites.

Preserve New Jersey Grants Now Available

- Mostly matching funds, allows us to know the process and prepare for this type of application.
- “The 2022 Preserve New Jersey grant round is now open! Applications are due no later than 4:00pm on Thursday, April 14, 2022. The Trust will be offering Capital Level I & II, Historic Site Management, and Heritage Tourism Planning grants. Please read the Grant Guidelines carefully before applying.”

- More at: <https://www.nj.gov/dca/njht/programs/preservenj/overview/>

2022 Applicant Workshop – Webinar Jan 20, 2022 01:00 PM

- “On January 20th, the Trust will be offering a free Applicant Workshop as a virtual webinar hosted via Zoom. We **strongly** encourage prospective applicants to attend the workshop to learn about the 2022 grant application.”
- RSVP at: https://us06web.zoom.us/webinar/register/WN_nBkp3RfVTbS65IGGIEmHAA

O. Old Business

Informational: The following projects are priorities for the Historic Preservation Commission. One suggestion is to ask members of the Commission to chair committees charged to lead each project.

- a. Create a budget
- b. Seek grant funding
- c. Develop a social media presence
- d. Generate ideas on attracting business and visitors: Consider ideas on how to attract business to Paulsboro that might coordinate or facilitate with the goals of the PHPC, e.g., dining and commerce that would appeal to out-of-town visitors, with the intention of coordinating with the Chamber of Commerce in drawing such business.
- e. Other

P. New Business

Q. Opening of the floor for members of the public in attendance

At this time, members of the public may address the Paulsboro Historic Preservation Commission on any topic under the jurisdiction of the Commission.

R. Adjournment