

FEBRUARY 1, 2022

PAULSBORO. N.J.

6:00 P.M.

TELECONFERENCE REGULAR MEETING

Council Chamber:

Mayor Stevenson presided at the Teleconference Regular Meeting of Council held on the above date, place and by going to Zoom Meeting:

<https://us02web.zoom.us/j/88510268001>

Meeting ID: 885 1026 8001

One tap mobile

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Due to the public health emergency caused by the Coronavirus (COVID-19), and the subsequent issuance of the Governor's Executive Order 107, the Borough of Paulsboro, effective April 7, 2020 and until further notice, will conduct all future meetings remotely and by electronic means without providing a physical meeting place. The Borough Hall will not be open to the public for this meeting. The electronic public meeting is being held in lieu of an in-person public meeting due to the state of emergency arising from the current situation involving the COVID-19 virus and to ensure the health, safety and welfare of the public.

Mayor Stevenson called the Regular Teleconference Meeting to order.

Mayor Stevenson read the opening statement regarding the Open Public Meetings Act. Pursuant to the Open Public Meetings Act, N.J.A.C. 5:39-1.1-1.7 AND P.L. 2020, C. 34, adequate notice of this Regular Teleconference

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Meeting, as required by said Act, has been provided by contacting each Council Member, posting the scheduled meeting on the Municipal Bulletin Board, and on the Borough's website, emailed and faxed to the South Jersey Times and the Courier Post and filed with the Borough Clerk on January 4, 2022.

Members present were: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilman Kidd (arrived at 6:30 p.m.), Councilwoman Turner.

Proclamation: Black History Month

Councilman Holloway read the Proclamation for Black History Month into the record.

APPROVAL OF MINUTES:

Teleconference Reorganization and First Regular Meeting, January 4, 2022 at 6:00 p.m.

Summary of reports and copies of minutes of meeting.

Council President Giovannitti moved and Councilman Holloway seconded to receive, file and approve the above minutes and reports. All were in favor of the motion.

COMMUNICATION – CORRESPONDENCE:

MAYOR AND COUNCIL COMMITTEE REPORTS:

Mayor Stevenson stated he is appointing Michael Licciardello to his unexpired term as the Emergency Management Coordinator and also appointing himself, Herman Schoch and Glenn Roemmich as Deputy Emergency Management Coordinators. He further stated he took the position temporarily until someone could fill it.

R. #45.22: RESOLUTION APPOINTING MICHAEL LICCIARDELLO TO THE UNEXPIRED TERM OF PAULSBORO EMERGENCY MANAGEMENT COORDINATOR AND APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATORS. Council President Giovannitti moved and Councilman Holloway seconded to adopt R. #45.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

Mayor Stevenson stated he is holding the appointments of Alternate Members to the Historic Preservation Committee.

Public Works Committee: Councilman Holloway, Chairman:

Councilman Holloway stated a meeting was held with the Committee and they talked about the budget. The Municipal Building will be a big project and also the new Water Treatment Plant. He also stated Borough Engineer Biermann will give a detailed report on the Thomson Avenue Project. It will be the one-year anniversary and it has taken about eight (8) years to complete. He gave kudos to Borough Engineer Biermann and Sickels & Associates. The Borough is moving in a positive manner and he also gave kudos to Borough Foreman Schoch and the Public Works Department on their snow removal efforts of the streets. The Borough can always do better.

Community Betterment Committee: Councilman DiTonno, Chairman:

Councilman DiTonno reported the winter sports are coming to an end. This year there will be free registration to the Little League. He will reach out to the Recreation Committee regarding the Easter Egg Hunt and Coffee with a Cop which stopped due to the Covid-19 virus.

Construction and Licensing Committee: Council President Giovannitti, Chairman:

Council President Giovannitti repeated Councilman Holloway's comments regarding the Public Works Department cleaning up the snow. The Committee had a meeting and Administrator Jacobucci will give an update on the BOCA Code. He suggested everyone walk the streets and anyone can report concerns on the Borough's website and to call the office.

Public Property Committee: Councilwoman Turner, Chairwoman:

Councilwoman Turner stated on January 20th, she attended the Gloucester County Council on Young Children and there was a presentation by the parents. She also attended the Paulsboro Historical Preservation Commission on January 20th as well as attended a seminar by the New Jersey League of Municipalities which was a good resource and an abundance of information. She stated Borough Clerk VanScoy is a valuable asset. She also discussed the Pathway Home Project which has some potential and opportunities for the Borough. It is a lot of work and research. She asked if the letters on the front of the Senior Citizen Club could be replaced as they have fallen off. It was a good meeting with the Construction and Licensing Committee. She also asked anyone with a concern to report the concern

on the website under "Report a Concern" and to educate the residents on how to use this tool. She also asked if the Borough will be doing the National Night Out event.

Public Safety Committee: Councilwoman Armistead, Chairwoman:

Councilwoman Armistead stated she attended the NJLM Seminar and she learned a lot. She gave kudos to Borough Clerk VanScoy as she does a lot. She would like to meet with Police Chief Kille and Fire Chief Licciardello. She felt the street parking needs to be addressed at several intersections as it is hard to see oncoming traffic.

ORDINANCES ON INTRODUCTION AND FIRST READING:

O. #03.22: AMENDING ORDINANCE NO. 04.20- ENTITLED "AN ORDINANCE TO FURTHER AMEND AND SUPPLEMENT SALARY ORDINANCE OF THE BOROUGH OF PAULSBORO". Council President Giovannitti moved and Councilman Holloway seconded to adopt O. #03.22 on introduction and first reading and schedule the second reading and public hearing on March 1, 2022. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

O. #O.04.22: CALENDAR YEAR 2020-ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14). Council President Giovannitti moved and Councilman Holloway seconded to adopt O. #04.22 on introduction and first reading and schedule the second reading and public hearing on March 1, 2022. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

RESOLUTIONS/TRANSFERS – BILLS:

R. #46.22: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2021 TEMPORARY BUDGET FOR THE THIRD WEEK OF THE MONTH (January 18, 2022).

R. #47.22: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2021 TEMPORARY BUDGET.

Council President Giovannitti moved and Councilman Holloway seconded to pay all bills properly signed and adopt R. #46.22 and R. #47.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

RESOLUTIONS ON CONSENT AGENDA:

R. #48.22: RESOLUTION AUTHORIZING EXEMPTION AND CANCELLATION OF TAXES FOR TOTALLY DISABLED VETERAN. (This Resolution authorizes the Tax Collector to refund 9 days of 2021 Fourth Quarter and cancel 2022 First and Second Quarter taxes for totally disabled veteran, Block 108 Lot 9.)

R. #49.22: RESOLUTION PROVIDING FOR DISALLOWANCE OF DISABLED DEDUCTION. (This Resolution authorizes charge back of disabled deduction due to death, Block 13 Lot 13.)

R. #50.22: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCE ON WATER ACCOUNT. (This Resolution provides for cancellation due to erroneous billings for Block 67 Lot 11 and Block 92 Lot 9.)

R. #51.22: RESOLUTION AUTHORIZING THE FILING OF 2020 RECYCLING TONNAGE GRANT BY THE BOROUGH OF PAULSBORO. (This Resolution authorizes the Recycling Coordinator to submit the annual 2021 Recycling Tonnage Grant.)

R. #52.22: RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR STATE FY 2020 LIBRARY AID. (This Resolution is the application for State Library Aid for the Gill Memorial Library for 2020.)

Council President Giovannitti moved and Councilman Holloway seconded to adopt R. #48.22 to R. #52.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

Raffles/Permits/Firemen's Association Membership Applications:

RESOLUTIONS NOT ON CONSENT:

R. #53.22: RESOLUTION AUTHORIZING THE APPOINTMENT OF A BUDGET CONSULTANT FOR THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman DiTonno seconded to adopt R. #53.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

ORDINANCES ON SECOND READING AND PUBLIC HEARING:

O. #01.22: ORDINANCE TO AMEND PORTIONS OF CHAPTER 34A, “FIRE PREVENTION” OF THE BOROUGH CODE REGARDING ENFORCEMENT OF THE NEW JERSEY UNIFORM FIRE CODE. Council President Giovannitti moved and Councilman Holloway seconded to open the floor to the public regarding O. #01.22. All were in favor of the motion.

There wasn't any public participation.

Council President Giovannitti moved to close the floor to the public and adopt O. #01.22 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

O. #02.21: ORDINANCE AMENDING PORTIONS OF CHAPTER 61, “SEWERS” AND CHAPTER 78, “WATER” OF THE BOROUGH CODE REGARDING WATER AND SEWER RATES AND BILLING. Council President Giovannitti moved and Councilman DiTonno seconded to open the floor to the public regarding this Ordinance. All were in favor of the motion.

There wasn't any public participation.

Council President Giovannitti moved and Councilman DiTonno seconded to close the floor to the public and adopt O. #02.22 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilwoman Turner. Nays: None. **Motion carried.**

At this time, 6:30 p.m., Councilman Kidd arrived for the meeting.

Administrator's Report:

Administrator Jacobucci discussed the email from Daniel O. O'Gorman, NJDOT regarding the placement of the Bus Stop by South Commerce Street. The Borough would like to remove that bus stop and move it further down Broad Street, almost at Swindell's driveway, in front of the telephone pole. This is also the recommendation of NJDOT.

R. #56.22: RESOLUTION OF THE BOROUGH OF PAULSBORO DESIGNATING BUS STOP LOCATIONS ALONG STATE HIGHWAY ROUTE 44 IN THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman DiTonno seconded to adopt R. #56.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman

Holloway, Councilwoman Turner. Nays: None. Abstained: Councilman Kidd.
Motion carried.

Administrator Jacobucci discussed the building of a new Municipal Building. A topographic Study must be completed and she has received two (2) quotes. Richards Engineering was the lowest quote in the amount not to exceed \$6,500.00. The land is located in the lot between the Municipal Building and the Post Office.

R. #57.22: RESOLUTION AUTHORIZING CONTRACT FOR A BOUNDARY AND TOPOGRAPHICAL STUDY OF PAULSBORO BOROUGH BLOCK 87, AND BLOCK 80 LOTS 1 THROUGH 4.01 (excluding 3.01), 8 AND 9. Council President Giovannitti moved and Councilman DiTonno seconded to adopt R. #57.22.

Councilwoman Armistead questioned what the study consisted of.

Administrator Jacobucci stated the study will survey the lot and the flood plain drainage.

Mayor Stevenson stated the current Municipal Building is outdated. He assured the Governing Body that no decisions have been made and this is just a preliminary step. He further stated nothing has been decided.

Roll call to adopt R. #57.22. Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilman Kidd, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator Jacobucci discussed the three (3) properties that the Borough is looking to redevelop and will require an assessment to determine the extent or the existence of any hazardous substance or waste. The Resolution will authorize the Borough to apply for funding from the Hazardous Discharge Site Remediation Fund to fund the assessment and investigation of the sites located on Nassau Avenue (Block 33, Lot 1), Riverview Avenue (Block 2 Lot 1) and Riverview Avenue (Block 2 Lot 9).

Mayor Stevenson stated these properties are riverfront property across from the Alibi Inn. The properties need testing and documentation.

R. #58.22: RESOLUTION SUPPORTING THE REDEVELOPMENT/REHABILITATION AT THREE PAULSBORO PROPERTIES. Council President Giovannitti moved and Councilman DiTonno seconded to adopt R. #58.22.

Councilman Armistead questioned how much the application costs.

Administrator Jacobucci stated it cost \$500.00 for each property for a total of \$1,500.00.

Roll call to adopt R. #58.22. Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilman Kidd, Councilwoman Turner. Nays: None. **Motion carried.**

Engineer's Report:

Letter from Erik K. Biermann, Sickels & Associates, regarding Performance Bond Release – Fiber Cable Conduit Installation – Right-of-Way Opening for Baird Avenue – AT&T Corp. Council President Giovannitti moved and Councilman DiTonno seconded to receive and file the letter. All were in favor of the motion.

R. #54.22: A RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND BY AT&T CORP. FOR FIBER CABLE CONDUIT INSTALLATION, RIGHT-OF-WAY OPENING FOR BAIRD AVENUE IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Council President Giovannitti moved and Councilman Holloway seconded to adopt R. #54.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilman Kidd, Councilwoman Turner. Nays: None. **Motion carried.**

Borough Engineer Biermann also discussed the Performance and Payment Bond for the Thomson Avenue project. He is not recommending releasing these Bonds at this time. The Borough has made final payment and there is a one (1) year correction period.

Borough Engineer Biermann reported on the West Washington Street project. Bids are being received on February 16, 2022 and it will be awarded at the March meeting. This project is being funded by two grants from NJDOT and a loan from the USDA which includes a small section of water main.

Police Chief's Report:

Memo from Chief Gary Kille regarding recommendation of promotion to next level Patrolman. Council President Giovannitti moved and Councilman DiTonno seconded to receive and file the memo. All were in favor of the motion.

R. #55.22: RESOLUTION PROMOTING MICHAEL KONNICK TO THE APPOINTMENT OF PATROLMAN THIRD CLASS IN THE BOROUGH OF PAULSBORO POLICE DEPARTMENT. (This Resolution promotes Michael Konnick to Patrolman Third Class from Patrolman Fourth Class as per contractual obligation.) Council President Giovannitti moved and Councilman DiTonno

seconded to adopt R. #55.22. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilman Kidd, Councilwoman Turner. Nays: None. **Motion carried.**

Chief Kille stated the Police Department's school interaction is converting to LEAD Program. He also stated he will be considering the Night Out event to happen with assistance from the Volunteers of America (VOA).

Memo from Chief Gary Kille regarding request for Executive Session (Sergeant's Promotional Process). Council President Giovannitti moved seconded to receive, file the letter and schedule Executive Session. All were in favor of the motion.

Chief Kille stated this would be the final phase of the Sergeant's promotional process. He is requesting an in-person Council interview meeting.

Council President Giovannitti moved and Councilman DiTonno seconded to schedule Special Executive Session Meeting on Tuesday, February 15, 2022 at 4:30 p.m. to hold the Sergeant's interviews. Roll call: Ayes: Council President Giovannitti, Councilwoman Armistead, Councilman DiTonno, Councilman Holloway, Councilman Kidd, Councilwoman Turner. Nays: None. **Motion carried.**

Mayor Stevenson asked Councilman Kidd if he had a Financial Committee report.

Councilman Kidd stated Administrator Jacobucci has already discussed what he had to report.

PRIVILEGE OF THE FLOOR:

Mayor Stevenson opened the floor to the public and asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

Council President Giovannitti moved and Councilman DiTonno seconded to open the floor to the public at 7:13 p.m. All were in favor of the motion.

Marc Kamp, 250 West Broad Street, discussed the property for the new Municipal Building and suggested the Borough complete a soil compaction test.

Administrator Jacobucci stated she agreed that it should happen.

Chuck Murtaugh, Gloucester County, stated the County takes two (2) employees and they are deployed to town meetings to report back to the County.

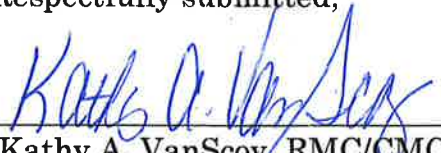
There wasn't any further public participation.

Council President Giovannitti moved and Councilman DiTonno seconded to close the floor to the public at 7:16 p.m. All were in favor of the motion.

Council President Giovannitti moved and Councilman DiTonno seconded to adjourn the meeting at 7:17 p.m. All were in favor of the motion.

This is a brief summary of the Regular Meeting of the Mayor and Council of the Borough of Paulsboro held on February 1, 2022 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,



Kathy A. VanScoy, RMC/CMC/CMR
Borough Clerk



Gary C. Stevenson, Mayor

