

NOVEMBER 3, 2021

PAULSBORO, N.J.

6:00 P.M.

REGULAR TELECONFERENCE MEETING

Council Chamber:

Mayor Stevenson presided at the Regular Teleconference Meeting of Council, held on the above date, place and by going to Zoom, enter Meeting ID: 898 4596 1357 to enter the meeting or at the following link:

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The Borough Hall will not be open to the public for this meeting. The electronic public meeting is being held in lieu of an in-person public meeting due to the state of emergency arising from the current situation involving the COVID-19 virus and to ensure the health, safety and welfare of the public.

Mayor Stevenson called the Regular Teleconference Meeting to order.

Mayor Stevenson read the opening statement regarding the Open Public Meetings Act. Pursuant to the Open Public Meetings Act, N.J.A.C. 5:39-1.1-1.7 and P.L. 2020, C. 34, adequate notice of this Regular Teleconference Meeting, as

required by said Act, has been provided by contacting each Council Member, posting the scheduled meeting on the Municipal Bulletin Board, and on the Borough's website, emailed and faxed to the South Jersey Times and the Courier Post and filed with the Borough Clerk on September 2, 2021.

Members present were: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd.

APPROVAL OF MINUTES:

Teleconference Regular Meeting – October 5, 2021 at 6:00 p.m.

Summary of reports and copies of minutes of meeting.

Council President Giovannitti moved and Councilman Giampola seconded to receive, file and approve the above minutes and reports. All were in favor of the motion.

COMMUNICATION – CORRESPONDENCE:

MAYOR AND COUNCIL COMMITTEE REPORTS:

Public Safety Committee: Councilman DiTonno, Chairman:

Councilman DiTonno congratulated Councilwomen Elect Karen Armistead and Jennifer Turner.

Public Property Committee: Councilman Holloway, II, Chairman:

Councilman Holloway also congratulated Councilwomen Elect Karen Armistead and Jennifer Turner.

Public Works Committee: Councilman Haynes, Chairman:

Councilman Haynes stated the building on 5th Street and Billingsport Road needs cleaning up as there is trash piled up. It is the building next to Tortella's on the Fifth Street side.

Council President Giovannitti stated he will contact Code Officer Marra tomorrow regarding this property.

Councilman Haynes also stated there are dogs running on the football fields and asked if signs could be posted to request "no animals on the fields".

Councilman Kidd stated he thought there was signs already on the fields regarding this.

Councilman Haynes further stated there is but feel there should not be any animals on the field.

Council President Giovannitti stated he will take care of this matter.

Finance Committee: Councilman Giampola, Chairman:

Councilman Giampola discussed the Police Chief's Contract, CMFO Judson Moore's resignation. He congratulated Councilwomen Election Jennifer Turner and Karen Armistead and wished them luck in the future. He wished everyone a good Thanksgiving.

Construction and Licensing Committee: Council President Giovannitti, Chairman:

Council President Giovannitti wished the best of luck to Councilwomen Elect Karen Armistead and Jennifer Turner and it is a loss to lose Councilmen Larry Haynes and Alfonso Giampola.

Council President Giovannitti reported the Construction Code Committee met after the Mayor's walk report. He will follow up with a meeting in November and will report at the December meeting. There has been an increase in quality-of-life tickets.

Community Betterment Committee – Councilman Kidd, Chairman:

Councilman Kidd congratulated Councilwomen Elect Karen Armistead and Jennifer Turner.

Councilman Kidd stated the Council President knows he is on dialysis and had a meeting that he could not attend. The meeting should not have been held on Tuesday.

Council President Giovannitti stated next time he will make sure Councilman Kidd is available and he apologized.

ORDINANCES ON INTRODUCTION AND FIRST READING:

RESOLUTIONS/TRANSFERS – BILLS:

R. #169.21: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2021 BUDGET FOR OCTOBER 19TH, 2021.

R. #170.21: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2021 BUDGET (November 3, 2021).

Council President Giovannitti moved and Councilman Giampola seconded to pay all bills properly signed and adopt R. #169.21 and R. #170.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None.
Motion carried.

RESOLUTIONS ON CONSENT AGENDA:

R. #171.21: RESOLUTION AUTHORIZING TAX PAYMENT MADE IN 2020 WHICH RESULTED IN AN OVERPAYMENT AND WILL BE FORWARDED TO 2021 ADDED/OMITTED BILLED TAX AMOUNTS. (This Resolution applies the balance of 2021 Added/Omitted Tax billed amount to the 2021 4th quarter Added/Omitted tax balance in the amount of \$294.34 for Block 8 Lot 14, 609 Beacon Avenue.)

R. #172.21: RESOLUTION AUTHORIZING TAX PAYMENT MADE IN 2020 WHICH RESULTED IN AN OVERPAYMENT AND WILL BE FORWARDED TO 2021 ADDED/OMITTED BILLED TAX AMOUNTS. (This Resolution applies the balance of 2021 Added/Omitted Tax billed amount to the 2021 4th quarter Added/Omitted tax balance in the amount of \$645.27 for Block 51 Lot 5, 326 Billingsport Road.)

R. #173.21: RESOLUTION AUTHORIZING TAX PAYMENT MADE IN 2021 WHICH RESULTED IN AN OVERPAYMENT AND WILL BE FORWARDED TO 2022 ADDED/OMITTED BILLED TAX AMOUNTS. (This Resolution applies the balance of 2021 Added/Omitted Tax billed amount to the 2022 1st quarter Added/Omitted tax balance in the amount of \$358.29 for Block 14 Lot 18, 423 Billings Avenue.)

R. #174.21: RESOLUTION PROVIDING FOR ALLOWANCE OF A VETERAN DEDUCTION. (This Resolution allows for a Veteran Deduction for Block 126 Lot 6, 22 West New Street, in the amount of \$250.00.)

R. #175.21: RESOLUTION PROVIDING FOR CANCELLATION OF CERTAIN BALANCES ON WATER ACCOUNTS. (This Resolution authorizes cancellation of water and sewer account due to erroneous billing and/or leaks at Block 84 Lot 20.01, 245 West Buck Street.)

R. #176.21: RESOLUTION ACCEPTING CY 2021 BEST PRACTICES INVENTORY QUESTIONNAIRE. (This Resolution accepts the CY 2021 Best

Practices Inventory Questionnaire and Paulsboro has successfully completed and reviewed the inventory.)

R. #177.21: RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF PAULSBORO. (This Resolution amends the Personnel Manual based on the Municipal Excess Liability Joint Insurance Fund “Model Personnel Policies and Procedures Manual”.)

Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #171.21 to R. #177.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Raffles/Permits/Firemen’s Association Membership Applications:

Application for a Bingo License, BA-682, for St. Clare of Assis Parish for their 2022 annual Bingo events.

Application for a Bingo License, BA-683, for Guardian Angels Regional School for their 2022 annual Bingo events.

Application for an off-premise merchandise Raffle License, RA-684, for PTA Guardian Angels School on January 31, 2022 at 2:00 p.m.

Application for an On-Premise Cash Raffle (50/50), RA-685, for Paulsboro Neighborhood Watch Assn., Inc. on October 9, 2021 from 11:00 a.m. to 4:00 p.m. (NJLGCC stated Council has to retroactively approve this license.)

Council President Giovannitti moved and Councilman DiTonno seconded to receive, file the application and approve the above bingo and raffle licenses. All were in favor of the motion except Councilman Giampola abstained on all the Bingo and raffle licenses for St. Clare of Assisi Parish, Guardian Angels Regional School and PTA Guardian Angels School.

RESOLUTIONS NOT ON CONSENT:

R. #178.21: A RESOLUTION AUTHORIZING THE BOROUGH OF PAULSBORO TO ENTER INTO A COOPERATIVE PRICING AGREEMENT.

R. #179.21: RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) TRACTORS WITH ATTACHMENTS FOR THE PUBLIC WORKS DEPARTMENT OF THE BOROUGH OF PAULSBORO AS PART OF A NJ

**STATE COOPERATIVE PURCHASING PROGRAM OF THE
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY.**

Councilman Kidd questioned the purchase price for the two (2) tractors.

Administrator Jacobucci explained the funding is coming out of the 2017 General Obligation Bond and the best price received was from the Cooperative Pricing. It was the best price the Borough could find and even the State contract was more.

Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #178.21 and R. #179.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Borough Clerk VanScoy stated there was an additional Resolution which is as follows:

R. #183.21: RESOLUTION OF THE BOROUGH OF PAULSBORO PROVIDING FOR THE APPROVAL OF A PERSON-TO-PERSON TRANSFER OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-013-014 NOW HELD BY STEFANO CORPORATION OF NEW JERSEY, INC. T/A NINO GERVASI RESTAURANT TO OSTERIA 545, LLC T/A OSTERIA 545 ITALIAN KITCHEN & BAR. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #183.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

ORDINANCES ON SECOND READING AND PUBLIC HEARING:

O. #13.21: ORDINANCE CREATING A HISTORIC PRESERVATION COMMISSION WITHIN THE BOROUGH OF PAULSBORO PURSUANT TO THE MUNICIPAL LAND USE LAW, N.J.S.A. 40:55D-107. Council President Giovannitti moved and Councilman Giampola seconded to open the floor to the public in regards to this Ordinance. All were in favor of the motion.

Dr. Walter Quint discussed the creation of an Historic Preservation Commission. They are working diligently on the possibility of a great deal of money to Institutions and homeowners and matching grants. There isn't any financial obligation to the Borough. The Commission will be an advisory group to the Land Use Board. There won't be any grants applied or submitted without the action of the Mayor and Council.

Councilman Kidd questioned what is considered historical.

Dr. Quint stated for a place to be considered historical isn't just about the age but can be a significant event.

Mayor Stevenson stated the Commission shall consist of seven regular members and two alternate members. There are three classes which are defined in the Ordinance.

Administrator Jacobucci stated the Ordinance says the Mayor shall appoint all members.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the floor to the public and adopt O. #13.21 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Mayor Stevenson recommended the following list of members to be appointed to the Historic Preservation Commission:

Class A: Dr. Walter Quint
Class B: James Pratz
Class C: Jennifer Maden
Class C: Eric Singleton
Class C: Marcus Kamp
Class C: Abbie Kidd
Class C: Melissa Lexa
Alternate 1: TBD
Alternate 2: TBD
Council Liaison: Councilman Theodore Holloway

R. #184.21: RESOLUTION APPOINTING THE MEMBERS TO THE PAULSBORO HISTORIC PRESERVATION COMMISSION OF THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #184.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway. Nays: None. Abstained: Councilman Kidd. **Motion carried.**

Administrator's Report:

Administrator Jacobucci gave an update of what is going on in the office. She thanked Tax Collector Georjean Widener who held the annual Tax Sale and all liens were sold. She also thanked Water/Sewer Clerk Temple McBride as she has been keeping a list each month on how much interest the Borough is losing. Anyone with a delinquent water bill, the Borough must provide a payment plan. The Borough has lost well over \$50,000 during the moratorium.

Administrator Jacobucci presented the Chief of Police Memorandum of Understanding Agreement. It is a fair contract to the Borough and the Chief. It is a five (5) year contract from 2022 to 2026.

R. #185.21: RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF PAULSBORO AND GARY KILLE, CHIEF OF POLICE, BOROUGH OF PAULSBORO POLICE DEPARTMENT. Council President Giovannitti moved and Councilman Kidd seconded to adopt R. #185.21.

Councilman Giampola questioned if the Public Safety Committee was involved with the negotiations.

Administrator Jacobucci stated no, they weren't involved and they weren't involved before.

Councilman DiTonno, Chairman of the Public Safety Committee, stated he is fine with the MOU and it seems pretty standard.

Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Engineer's Report:

Borough Engineer Erik Biermann stated NJDOT notified the towns who were successful with their grant applications. NJDOT has awarded Paulsboro a 2021 Municipal Aid Grant in the amount of \$230,000 for repaving of Delaware Street from Railroad Avenue to Tyler Street and a 2022 Municipal Aid Grant in the amount of \$250,000 for Phase II for North Delaware Street from Tyler Street to Sheridan Avenue.

Councilman Kidd questioned if the Football Building was being done.

Borough Engineer Biermann stated Sickels is not involved with that project.

Administrator Jacobucci stated the Borough is looking into a General Contractor for that project not the Engineer.

Letter from Erik K. Biermann, Sickels & Associates, Inc., regarding Partial Payment 7 – Billingsport & Paulsboro Marine Terminal Water Main Improvements. Council President Giovannitti moved and Councilman Giampola seconded to receive and file the letter. All were in favor of the motion.

R. #180.21: RESOLUTION PROVIDING PARTIAL PAYMENT NO. 7 FOR THE BILLINGSPORT & PAULSBORO MARINE TERMINAL WATER MAIN IMPROVEMENT PROJECT. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #180.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Mayor Stevenson thanked Borough Engineer Biermann.

POLICE CHIEF'S REPORT:

Memo from Chief Gary Kille regarding request for Resolution to participate in the 2022 Safe and Secure Grant.

Memo from Chief Gary Kille regarding request to hire Alternate (Part-time) Crossing Guards.

Council President Giovannitti moved and Councilman Giampola seconded to receive and file the above memos. All were in favor of the motion.:

R. #181.21: RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL.

R. #182.21: RESOLUTION APPOINTING ALTERNATE SCHOOL CROSSING GUARDS.

Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #181.21 and R. #182.21. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Chief Kille recognized Sgt. Zubec and Sgt Richards as they taught drug education at the schools.

Chief Kille discussed the Volunteers of America (VOA) Program. There will be a soft opening November 15th. The VOA has grants for utility payments.

Councilman Kidd questioned the particular officer for the Safe & Secure Grant.

Chief Kille stated the named officer is in the application package.

Councilman Kidd questioned the School Resource Officer.

Chief Kille stated there isn't a grant anymore for that position.

PRIVILEGE OF THE FLOOR:

Council President Giovannitti moved and Councilman Giampola seconded to open the floor to the public at 6:48 p.m. All were in favor of the motion.

Mayor Stevenson opened the floor to the public and asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

Marc Kamp, 250 West Broad Street, on behalf of the Tinicum Rear Range Lighthouse Committee, discussed the Lighthouse Challenge weekend event. There were 1,207 individuals that attended the lighthouse. He thanked the Borough for the work that was provided by the Public Works Department and the Police Department.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman DiTonno seconded to close the floor to the public at 6:56 p.m. All were in favor of the motion.

Mayor Stevenson stated there are several positions available on the Land Use Board and the Historic Preservation Commission. He asked everyone to reach out to the constituents. He will need names by the end of December. He wished everyone a Happy Thanksgiving.

Council President Giovannitti moved and Councilman DiTonno seconded to adjourn the meeting at 6:57 p.m. All were in favor of the motion.

This is a brief summary of the Teleconference Zoom Meeting of the Mayor and Council of the Borough of Paulsboro held on November 3, 2021 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,



Kathy A. VanScoy, RMC/CMC/CMR
Borough Clerk



Gary C. Stevenson, Mayor

