

**AGENDA**

**TELECONFERENCE**

**ANNUAL REORGANIZATION AND  
FIRST REGULAR MEETING**

**JANUARY 5, 2021**

1. Invocation.
2. Salute to the Flag led by the Borough Clerk.
3. Call to Order by Mayor Stevenson.
4. Opening Statement by Borough Clerk VanScoy regarding the Open Public Meetings Act.
5. Roll call: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
6. Election of President of Council:  
  
\_\_\_\_ nominates \_\_\_\_\_ as President of Council. \_\_\_\_ seconded the nomination. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
7. Remarks by the President of Council.
8. Mayor Stevenson announced the following Councilmanic Committee Appointments for 2021: (Council Committees are selected with input from all Councilmembers and submitted to the Mayor to be read into the public record)

**FINANCE COMMITTEE:**

Chairperson:

**PUBLIC SAFETY COMMITTEE:**

Chairperson:

**STREET AND HIGHWAY COMMITTEE:**

Chairperson:

**UTILITIES COMMITTEE:**

Chairperson:

**PUBLIC PROPERTY COMMITTEE:**

Chairperson:

**COMMUNITY BETTERMENT COMMITTEE:**

Chairperson:

**SCHOOL BOARD LIAISON COMMITTEE:**

Chairperson:

**CONSTRUCTION AND LICENSING OFFICE:**

Chairperson:

\_\_moved seconded\_\_ that the appointments be confirmed. R/C:  
Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_,  
Councilman Kidd\_\_, Councilman Stevenson\_\_, Councilwoman Turner\_\_.

**9. APPROVAL OF MINUTES:**

Teleconference Regular Meeting – December 1, 2020 at 6:00 p.m.  
\_\_moved seconded\_\_ to receive, file and adopt the minutes. R/C:

Summary of reports and copies of minutes of meeting. \_\_moved seconded\_\_ to  
receive and file. R/C:

**10. COMMUNICATIONS – CORRESPONDENCE:**

Letter from Rachele Vierick, Secretary, Paulsboro Fire Department regarding  
election of Fire Chief. \_\_moved seconded\_\_ to receive and file the letter. R/C:

Letter from John J. Vinci, Sr., Gloucester County Utilities Authority, regarding  
Fiscal Year 2021: GCUA Operating Budget

Letter from John J. Vinci, Sr. Gloucester County Utilities Authority, regarding  
Public Hearing Notice on Proposed Rate Schedule.

\_\_moved seconded\_\_ to receive and file the letters. R/C:

**11. MAYOR AND COUNCIL COMMITTEE REPORTS:**

Mayor Stevenson

Finance Committee:

Public Works Committee:

Construction and Licensing Committee:

Public Property Committee:

Community Betterment Committee:

Public Safety Committee:

**12. ORDINANCES ON FIRST READING:**

**13. RESOLUTIONS – BILLS:**

**R. #01.21: RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2021.**

**R. #02.21: RESOLUTION PROVIDING FOR THE PROCEDURE TO PROCESS BILL PAYMENTS THE THIRD WEEK OF EACH MONTH AND THE MONTH OF AUGUST.**

**15. CONSENT AGENDA:**

**R. #03.21: RESOLUTION DESIGNATING A DEPUTY MAYOR FOR THE BOROUGH OF PAULSBORO.**

**R. #04.21: RESOLUTION SETTING THE DATES, TIME AND PLACE OF THE VARIOUS MEETINGS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2021.**

**R. #05.21: RESOLUTION ESTABLISHING RULES OF ORDER FOR THE CONDUCT OF BOROUGH MEETINGS FOR THE YEAR 2021.**

**R. #06.21: RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES OF ALL PUBLIC MONIES AND OTHER FUNDS OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2021.**

**R. #07.21: RESOLUTION OF THE BOROUGH OF PAULSBORO ADOPTING A CASH MANAGEMENT PLAN AS REQUIRED BY THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS,**

**DIVISION OF LOCAL GOVERNMENT SERVICES.**

**R. #08.21: RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF THE BOROUGH OF PAULSBORO FOR 2021.**

**R. #09.21: RESOLUTION ESTABLISHING PETTY CASH FUNDS FOR THE BOROUGH CLERK AND THE CHIEF OF POLICE FOR 2021.**

**R. #10.21: RESOLUTION APPOINTING CYNTHIA WOOD AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE BOROUGH OF PAULSBORO FOR 2021.**

**R. #11.21: RESOLUTION APPOINTING CAROL MILLIS AS UNICIPAL COURT RECORDER FOR THE BOROUGH OF PAULSBORO FOR 2021.**

**R. #12.21: RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR THE BOROUGH OF PAULSBORO FOR 2021.**

**R. #13.21: RESOLUTION APPOINTING SPECIAL OFFICERS FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2021.**

**R. #14.21: RESOLUTION APPOINTING GEORGE MARRA AS ZONING ADMINISTRATIVE OFFICER OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2021.**

**R. #15.21: RESOLUTION APPOINTING ROBERT DEANGELO AS HEARING OFFICER OF THE BOROUGH OF PAULSBORO.**

**R. #16.21: RESOLUTION APPOINTING ELSIE TEDESKI AS RENTAL REGISTRATION SECRETARY FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2021.**

**R. #17.21: RESOLUTION APPOINTING FRANCIS TURTON AS RENTAL PROPERTY INSPECTOR FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2021.**

**R. #18.21: RESOLUTION APPOINTING HERMAN SCHOCH AS CERTIFIED PUBLIC WORKS MANAGER, CLEAN COMMUNITIES COORDINATOR, CERTIFIED RECYCLING PROFESSIONAL AND JIF SAFETY COORDINATOR FOR THE YEAR 2021.**

**R. #19.21: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING SUSAN JACOBUCCI AS FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2021.**

**R. #20.21: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING SUSAN JACOBUCCI AS CLAIMS COORDINATOR OF THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.**

**R. #21.21: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2021.**

**R. #22.21: RESOLUTION APPOINTING SUSAN JACOBUCCI AND CHIEF GARY KILLE AS CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY ATTORNEY CONSULTATION SERVICE FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.**

**R. #23.21: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING MAYOR GARY C. STEVENSON AS FUND COMMISSIONER AND ADMINISTRATOR SUSAN JACOBUCCI AS ALTERNATE FUND COMMISSIONER FOR THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.**

**R. #24.21: RESOLUTION APPOINTING KATHY A. VANSKOY AS PUBLIC AGENCY COMPLIANCE OFFICER AS PER N.J.A.C. 17:27-3.5 FOR THE BOROUGH OF PAULSBORO.**

**R. #25.21: A RESOLUTION TO AFFIRM THE BOROUGH OF PAULSBORO CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.**

**R. #26.21: RESOLUTION OF THE BOROUGH OF PAULSBORO PROVIDING FOR INTEREST AND A GRACE PERIOD ON TAXES FOR THE YEAR 2021.**

**R. #27.21: RESOLUTION SETTING THE DATES, TIMES AND PLACE OF THE VARIOUS TRICO JIF SAFETY COMMITTEE MEETINGS OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2021.**

     moved seconded      to adopt R. #01.21 to R. #27.21. R/C: Councilman DiTonno     , Councilman Giampola     , Councilman Giovannitti     , Councilman Haynes     , Councilman Holloway     , Councilman Kidd     .

**14. Raffles/Permits/Firemen's Association Membership Applications:**

Received Fireman's Application from Tyler Benson. (Background Investigation complete – See attached).      moved seconded      to receive, file the application and approve the Fireman's application. R/C:

17. RESOLUTIONS NOT ON CONSENT:

**R. #28.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR A BOROUGH ATTORNEY FOR THE BOROUGH OF PAULSBORO. (Maley Givins)**

**R. #29.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR LABOR RELATIONS COUNSEL FOR THE BOROUGH OF PAULSBORO. (Weir & Partners, LLP.)**

**R. #30.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR SPECIAL LABOR COUNSEL FOR THE BOROUGH OF PAULSBORO. (Barker, Gelfand & James)**

**R. #31.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR AUDITING SERVICES FOR THE BOROUGH OF PAULSBORO. (Petroni & Associates.)**

**R. #32.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR BOND COUNSEL FOR THE BOROUGH OF PAULSBORO. (Parker McCay, P.A.)**

**R. #33.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR MUNICIPAL PROSECUTOR FOR THE BOROUGH OF PAULSBORO. (John Alice, Esq.)**

**R. #34.21: RESOLUTION APPOINTING ALTERNATE BOROUGH PROSECUTORS.**

**R. #35.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO. (Dawn Leeds, Esq.)**

**R. #36.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR CONFLICT PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO. (Stephen Altamuro, Esq.)**

**R. #37.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR BOROUGH ENGINEERING SERVICES PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. (GENERAL ENGINEERING SERVICES/WATER AND SEWER ENGINEERING SERVICES). (Sickels & Associates, Inc.)**

**R. #38.21: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR REDEVELOPMENT COUNSEL FOR THE BOROUGH OF PAULSBORO. (Maley Givens.)**

**R. #39.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR CONSULTING SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR GRANT CONSULTANT SERVICES FOR THE BOROUGH OF PAULSBORO. (Triad Associates.)**

**R. #40.21: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO AWARD A CONTRACT FOR CONSULTING SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR A BOROUGH INSURANCE AGENT AND RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF PAULSBORO. (Hardenbergh Insurance Group.)**

**R. #41.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR AN ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING FOR THE BOROUGH OF PAULSBORO. (Triad Associates.)**

**R. #42.21: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2021 FOR FINANCIAL ADVISOR FOR THE BOROUGH OF PAULSBORO. (Acacia Financial Group, Inc.)**

**\_\_moved seconded\_\_ to adopt R. #28.21 to R. #42.21. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.**

**R. #43.21: A RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING THE PAYOUT OF ACCUMULATED VACATION AND SICK TIME FOR AN EMPLOYEE WHO HAS SEPARATED FROM THE BOROUGH OF PAULSBORO AS OF DECEMBER 3, 2020. \_\_moved seconded\_\_ to adopt R. #43.21. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman**

Holloway\_\_, Councilman Kidd\_\_.

**R. #44.21: RESOLUTION AUTHORIZING THE BOROUGH OF PAULSBORO, NEW JERSEY THROUGH THE PAULSBORO POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE PAULSBORO POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.** \_\_moved

seconded\_\_ to adopt R. #44.21. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**R. #45.21: RESOLUTION AUTHORIZING THE PREPARATION AND ISSUANCE OF REQUEST FOR PROPOSALS FOR THE PURCHASE OF 40 RIVERVIEW AVENUE.** \_\_moved seconded\_\_ to adopt R. #45.21. R/C:

Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**R. #46.21: RESOLUTION OF THE BOROUGH OF PAULSBORO APPROVING FORM OF PERFORMANCE GUARANTEE, SAFETY/STABILIZATION GUARANTEE, MAINTENANCE GUARANTEE (STORMWATER IMPROVEMENTS) AND ESCROW SUBMITTED FOR APPROVAL BY PAULSBORO DG, LLC FOR THE DOLLAR GENERAL PROJECT AT 110-117 EAST BROAD STREET, BLOCK 94.01 LOTS 8 & 10, PB-1043, PAULSBORO, NEW JERSEY.** \_\_moved seconded\_\_ to adopt R. #46.21. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**18. APPOINTMENT OF VARIOUS OTHER BOROUGH OFFICIALS BY MAYOR STEVENSON AND CONFIRMED BY MOTION:**

TAX SEARCH CLERK: Georjean Widener.

WATER AND SEWER SEARCH CLERK: Temple McBride

IMPROVEMENT SEARCH CLERK: Kathy A. VanScoy.

\_\_moved seconded\_\_ to confirm the above appointments. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**19. APPOINTMENTS TO THE VARIOUS BOARDS AND COMMISSIONS BY MAYOR STEVENSON AND CONFIRMED BY MOTION IF NECESSARY:**



GILL MEMORIAL LIBRARY BOARD OF TRUSTEES: Mayor Appoints with Consent of Council:

5 Year Term – Elaine Cooper  
5 Year Term – Judy Mackenzie

\_\_moved seconded\_\_ to confirm the appointments. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

LAND USE BOARD: Mayor Appoints without Consent of Council:

Class I: Mayor Gary C. Stevenson

Class II: Official: Jack Palumbo

Class III: Member of Council: Larry Haynes, Sr.

Alternate Member of Council: Alfonso Giampola

Class IV: Citizens:

1. 4 Year Term – Erva Macauley
2. 4 Year Term – Marc Kamp
2. Alternate 1 – 2 Year Term – Alice Williams
3. Alternate 4 – 2 Year Term – Jason Newman

20. Appointment of Mayor's Special Committees:

OEM Appointments: EMC, Dep. EMC, etc. (Resolution needed.)

Lighthouse Committee: Chairperson: Marc Kamp

Friends of the Paul House/Library Committee: Chairperson: Dr. Walter Quint

21. Administrator's Report:

Engineer's Report:

22. Police Chief's Report:

Memo from Chief Gary Kille regarding request to hire three (3) Full-time Police Officers. \_\_moved seconded\_\_ to receive and file the memo. (Resolution Needed.) R/C:

Memo from Chief Gary Kille regarding request to purchase police vehicles. \_\_moved seconded\_\_ to receive and file the memo. R/C:

23. **PRIVILEGE OF THE FLOOR.** (General questions only.)

24. Mayor's Annual Statement

25. **ADJOURNMENT:** \_\_moved seconded to adjourn the meeting at      p.m.