

**RESOLUTION NO. 174.20**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF  
PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY  
ESTABLISHING REMOTE MEETING STANDARDS AND PROCEDURES  
FOR PUBLIC MEETINGS DURING THE COVID-19 PANDEMIC.**

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**WHEREAS**, the COVID-19 pandemic has forced local government entities throughout New Jersey to hold public meetings remotely; and

**WHEREAS**, due to the restrictions necessitated by COVID-19, the Division of Local Government Services issued remote meeting guidance (Local Finance Notice 2020-21) for local government entities; and

**WHEREAS**, Local Finance Notice 2020-21 requires local public bodies to adopt, by Resolution, standard procedures and requirements for public comments made during a meeting, along with those written comments submitted in advance of a meeting. This shall include standards of conduct to be followed by members of the public when making comment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Paulsboro, County of Gloucester, State of New Jersey, that:

1. Each regular meeting shall allow for at least one 'Privilege of the Floor' to allow public comment.
2. Each member of the public shall identify themselves by stating their name and street address
3. Individual comments will be limited to 5 minutes and must be directed to the governing body
4. No intra-audience dialogue is permitted during open session of any meeting
5. Speakers on both sides shall treat each other with courtesy and respect; no poisonous rhetoric will be permitted
6. If a member of the public becomes disruptive the mayor may mute the disruptive member and warn that continued disruption may result in their being prevented from speaking or removed from the remote public meeting
7. Public comments may be made in advance of a public meeting by submitting comments via email or written letter to the Municipal Clerk before 12:00 p.m. on the day of the meeting
8. Public comments submitted in advance of the meeting shall be read aloud and addressed during the remote public meeting in a manner audible to all participants

**ADOPTED** at a regular meeting of the Mayor and Borough Council of the Borough of Paulsboro, County of Gloucester, State of New Jersey held October 6, 2020.

**BOROUGH OF PAULSBORO**


BY:   
GARY C. STEVENSON, MAYOR

**ATTEST:**

  
KATHY A. VANSCOY, RMC/CMC/CMR  
Municipal Clerk

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Borough Council of the Borough of Paulsboro, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2020, in the Borough of Paulsboro Municipal Building, 1211 Delaware Street, Paulsboro, New Jersey 08066.

  
KATHY A. VANSCOY, RMC/CMC/CMR  
Municipal Clerk