JULY 8, 2020

PAULSBORO, N.J.

6:00 P.M.

REGULAR TELECONFERENCE MEETING

Mayor Stevenson presided at the Regular Meeting of Council held on the above date.

Due to the public health emergency caused by the Coronavirus (COVID-19), and the subsequent issuance of the Governor’s Executive Order 107, the Borough of Paulsboro, effective April 7, 2020 and until further notice, will conduct all future meetings remotely and by electronic means without providing a physical meeting place. The Borough Hall will not be open to the public for this meeting. The electronic public meeting is being held in lieu of an in-person public meeting due to the state of emergency arising from the current situation involving the COVID-19 virus and to ensure the health, safety and welfare of the public.

Mayor Stevenson called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd.

APPROVAL OF MINUTES:

Teleconference Regular Meeting – June 2, 2020 at 6:00 p.m.

Summary of reports and copies of minutes of meeting.

Councilman Giampola moved and Councilman Holloway seconded to receive, approve and file the minutes and the reports/minutes. All were in favor of the motion.

COMMUNICATION – CORRESPONDENCE:

Memo from Kenneth Haynes, Riverside Inn, requesting changes to the conditions under Resolution #126.19.
Mayor Stevenson stated this item will be discussed towards the end of the meeting as a Councilperson will have to recuse themselves from this matter.

**MAYOR AND COUNCIL COMMITTEE REPORTS:**

Mayor Stevenson stated the Governing Body will have to schedule a special meeting sometime in July to hold the public hearings on two (2) Ordinances for the sale of Borough property such as 1735 Dayton Avenue and Olive Street.

Council President Giovannitti moved and Councilman DiTonno seconded to schedule a teleconference Special Meeting on Tuesday, July 21st at 5:00 p.m. to hold the second reading and public hearings on Ordinances, O. #14.20 and O. #15.20. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. Motion carried.

Finance Committee: Councilman Giampola, Chairman:

Councilman Giampola stated there are four (4) Resolutions on the agenda for General Obligation Bonds for the USDA Bonds for the Standpipe Project and the Thomson Avenue Project that will need to be adopted.

Councilman Giampola congratulated Councilmen Kidd and Holloway on their election victory. He is glad the voters kept the team together.

Public Works Committee: Councilman Haynes, Chairman:

Councilman Haynes reported that Pine Street has been milled and overlayed. A walk through and punch list will be done.

Councilman Haynes congratulated Councilmen Kidd and Holloway on their election victory.

Construction and Licensing Committee: Council President Giovannitti, Chairman:

Council President Giovannitti also congratulated Councilmen Kidd and Holloway. He gave kudos to the Property Committee for tearing down three (3) houses. He stated if anyone sees or is aware of any violations to please contact George Marra.

Mayor Stevenson congratulated Councilman Holloway.

Public Property Committee: Councilman Holloway, II, Chairman:
Councilman Holloway moved to declare Juneteenth as a Borough recognized holiday. The employees would be able to use their personal time off. He felt a Committee should be formed to plan for Juneteenth 2021 with a parade and a barbecue. The motion was seconded by Councilman DiTonno.

Administrator Jacobucci stated the Borough can recognize Juneteenth and advertise the celebration but it is not an extra holiday for the employees. The employees would have to use a personal day.

All were in favor of the motion.

Councilman Holloway discussed a community garden on the lot behind the library. The residents and get a plot and grow vegetables and maybe it could be like a farmer's market.

Administrator Jacobucci stated a motion was not needed. She will get quotes and then go to the Finance Committee and the Community Betterment Committee regarding the community garden.

Councilman Holloway stated everyone will be involved.

Councilman Holloway discussed midget football which will be following the Governor's guidelines and will hold a non-contact practice on Monday. He also discussed starting up the Recreation Committee which takes volunteers. He will post something on his Facebook page requesting volunteers.

Councilman Holloway thanked everyone for their well wishes.

Mayor Stevenson congratulated Councilman Kidd.

Community Betterment Committee: Councilman Kidd, Chairman:

Councilman Kidd stated everyone has to be careful when discussing football and recreation as this virus is not a joke. Everyone will have to be careful with the kids.

Public Safety Committee: Councilman DiTonno, Chairman:

Councilman DiTonno congratulated Councilmen Kidd and Holloway on their victory. He thanked the Police Department and everyone who turned out for the peaceful march.

Mayor Stevenson stated it was an honor to join in the peaceful march and he thanked everyone who participated. He thanked the Police Department and the
Code Office in regards to squatters in the house on Commerce Street. They talked with the owners and got out the squatters. The Borough needs to keep the town and residents safe.

ORDINANCES ON INTRODUCTION AND FIRST READING:


RESOLUTIONS – BILLS:


R. #113.20: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2020 BUDGET.


RESOLUTIONS ON CONSENT AGENDA:

R. #114.20: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY
PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948). (This Resolution provides for the insertion of an item of appropriation in the amount of $12,793.99 from the NJDEP Clean Communities Program.)

R. #115.20: RESOLUTION AUTHORIZING A REFUND OF AN OVERPAYMENT BY CORELOGIC TAX SERVICE TO THE BOROUGH OF PAULSBORO FOR THE TAX YEAR 2020. (This Resolution authorizes the refund of an overpayment for the tax year 2020 to Corelogic Tax Service for Block 110 Lot 10, 226 Thomson Avenue in the amount of $1,007.30 due to the resale of the property.)

R. #116.20: RESOLUTION PROVIDING FOR ALLOWANCE/DISALLOWANCE OF VETERANS/WIDOW OF VETERANS, SENIOR CITIZENS OR DISABILITY DEDUCTIONS. (This Resolution allows or disallows the tax deduction for Veteran, Disability or Senior Citizens.)

R. #117.20: RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING DISCHARGE OF MORTGAGES. (This Resolution authorizes the discharge of several mortgages in the RCA program.)

R. #118.20: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES ON WATER AND SEWER ACCOUNTS. (This Resolution cancels certain balances due to the billing being cancelled/credited/written off.)


Raffles/Permits/Firemen's Association Membership Applications:

Firemen's Application for Brian K. Santora. (The background investigation has been completed.) Councilman DiTonno moved and Councilman Giampola seconded to approve the application. All were in favor of the motion.

Licenses:

RESOLUTIONS NOT ON CONSENT:

R. #119.20: RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW ACCOUNT BALANCES IN THE AMOUNT OF $405.90 FOR THE EXXON MOBIL RESEARCH & ENGINEERING TECHNICAL CENTER
ESCROW. (This Resolution authorizes refund of cash escrow to Exxon Mobil in the amount of $405.90 for the Sanitary Sewer Evaluation for future expansion.)

R. #120.20: RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW ACCOUNT BALANCES IN THE AMOUNT OF $3,191.76 FOR THE WAWA NATURAL GAS FUELING STATION ESCROW. (This Resolution authorizes refund of cash escrow to Wawa in the amount of $3,191.75 for the Natural Gas Fueling Station.)


ORDINANCES ON SECOND READING AND PUBLIC HEARING:

O. #11.20: ORDINANCE AMENDING ORDINANCE 2.19 (SEWER) AND ORDINANCE 3.19 (WATER) REGARDING THE DUE DATES FOR THE WATER/SEWER BILLS. Council President Giovannitti moved and Councilman Holloway seconded to open the floor to the public. All were in favor of the motion.

There wasn't any public participation.


O. #12.20: ORDINANCE AUTHORIZING SALE OF BLOCK 8, LOT 14, ALSO KNOWN AS 609 BEACON AVENUE, AND THE EXECUTION OF ALL NECESSARY DOCUMENTS. Council President Giovannitti moved and Councilman DiTonno seconded to open the floor to the public. All were in favor of the motion.

There wasn't any public participation.

O. #13.20: ORDINANCE AUTHORIZING SALE OF BLOCK 93, LOT 14, ALSO KNOWN AS 1317 SPRUCE STREET, AND THE EXECUTION OF ALL NECESSARY DOCUMENTS. Council President Giovannitti moved and Councilman DiTumbo seconded to open the floor to the public. All were in favor of the motion.

There wasn't any public participation.


Motion carried.

Administrator’s Report:

Administrator Jacobucci requested authorization to advertise the bids for the boiler/generator for the Municipal Building. The boiler will cost $150,000 through South Jersey Gas Low Interest Program. She doesn’t have the specifications for the generator yet.

Councilman Giampola moved and Councilman DiTumbo seconded to authorize Administrator Jacobucci to advertise for bids for the boiler/generator for the Municipal Building. All were in favor of the motion.

Administrator Jacobucci requested Resolutions authorizing the issuance and sale of the Borough’s USDA Bonds for the Standpipe Project. One Resolution is required by the Bond Counsel and the other by USDA.

R. #128.20: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO $1,817,000 OF GENERAL OBLIGATION BONDS, USDA SERIES 2020A, OF THE BOROUGH OF PAULSBORO; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID BONDS FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE BONDS.

R. #129.20: A RESOLUTION OF THE BOROUGH OF PAULSBORO OF THE COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING,
CONSTRUCTING, PAINTING AND/OR IMPROVING THE WATER STANDPIPE AND WATER METERS.

Administrator Jacobucci also requested Resolutions authorizing issuance and sale of the Borough’s USDA Bonds for the Thomson Avenue Project. One form of Resolution is required by the Bond Counsel and the other by USDA.

R. #130.20: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO $2,585,000 OF GENERAL OBLIGATION BONDS, USDA SERIES 2020B, OF THE BOROUGH OF PAULSBORO; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID BONDS FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE BONDS.

R. #131.20: A RESOLUTION OF THE BOROUGH OF PAULSBORO OF THE COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF VARIOUS IMPROVEMENTS TO THE SEWER SYSTEM ALONG THOMSON AVENUE TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.


Administrator Jacobucci requested a Resolution for local examination of the 2020 Annual Budget.


Engineer’s Report:
Administrator Jacobucci explained all the below bids which funding will be through the USDA grants.

Receipt of Bids: Procurement of a Valve Exercising Machine:

1. Water Works Supply Co., Inc. $80,480.29

Receipt of Bids: Well No. 7 Variable Frequency Drive:

1. Municipal Maintenance, Co. $58,390.00
2. A.C. Schultes, Inc. $53,000.00

Receipt of Bids: Procurement of a Cargo/Utility Van:

1. Chas. S. Winner dba Winner Ford $48,567.00
2. Bayshore Ford Truck Sales, Inc. $52,200.00

Council President Giovannitti moved and Councilman DiTonno seconded to receive, accept and file the bids in the minutes. All were in favor of the motion.

R. #121.20: RESOLUTION AUTHORIZING THE AWARD OF BID FOR THE PROCUREMENT OF A VALVE EXERCISING MACHINE FOR THE BOROUGH OF PAULSBORO.

R. #122.20: RESOLUTION AUTHORIZING THE AWARD OF BID FOR THE WELL NO. 7 VARIABLE FREQUENCY DRIVE FOR THE BOROUGH OF PAULSBORO.

R. #123.20: RESOLUTION AUTHORIZING THE AWARD OF BID FOR THE PROCUREMENT OF A CARGO/UTILITY VAN FOR THE BOROUGH OF PAULSBORO.


R. #124.20: RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DELAWARE STREET ROADWAY IMPROVEMENT PROJECT.

Councilman Giampola questioned if Delaware Street was the road that was picked for this grant.
Councilman Haynes stated yes, from the Railroad Tracks to Tyler Street.

**R. #125.20: RESOLUTION PROVIDING PARTIAL PAYMENT NO. 1 FOR THE PINE STREET ROADWAY IMPROVEMENTS PROJECT.**


Administrator Jacobucci stated the Borough will be opening the park on Monday, August 13th. Signs will be placed regarding social distancing, masks, etc. The bathrooms will not be opened but Port-a-pots will be at the Park.

Council President Giovannitti questioned if there will be hand sanitizer stations.

Administrator Jacobucci stated that isn’t a requirement, no, but the Port-a-Pot’s will have hand sanitizer.

Police Chief’s Report:

Chief Kille congratulated Councilmen Kidd and Holloway on their victory. He is still collecting resumes for another Police Officer and he has received about 30. The deadline to submit a resume or application is July 20th.

Councilman Holloway questioned how many minorities applied.

Chief Kille stated he did not have that list yet.

Memo from Chief Gary Kille regarding resignation of Patrolman. Councilman Giampola moved and Councilman DiTonno seconded to receive, accept the resignation, file the memo and adopt R. #126.20.

**R. #126.20: RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING THE PAYOUT OF ACCUMULATED VACATION AND SICK TIME FOR AN EMPLOYEE WHO HAS SEPARATED FROM THE BOROUGH OF PAULSBORO AS OF JUNE 19, 2020.** (This Resolution authorizes the payout for vacation and sick time for Patrol Officer Poe-Cerdan who has separated from the Borough as of June 19, 2020.) Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**
Memo from Chief Gary Kille regarding recommendation to hire Full-time Patrol Officer. Councilman DiTonno moved and Councilman Giampola seconded to receive, file the memo and adopt R. #127.20.


PRIVILEGE OF THE FLOOR:

Mayor Stevenson opened the floor to the public and asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

Councilman Giampola moved and Councilman DiTonno seconded to open the floor to the public at 6:50 p.m. All were in favor of the motion.

Marc Kamp, 250 West Broad Street, Chair of the Paulsboro Day Committee, informed everyone that Paulsboro Day has been cancelled due to the coronavirus (Covid-19) and his concern for the residents' safety.

Mayor Stevenson thanked Mr. Kamp.

Mr. Kamp stated at this time, the Lighthouse Challenge will be held the third weekend of October, October 16th, 17th and 18th, however, it will not be open to climb.

There wasn't any further public participation.

Councilman Giampola moved and Councilman DiTonno seconded to close the floor to the public. All were in favor of the motion.

At this time, Councilman Haynes recused himself from the discussion regarding the letter of request from Kenneth Haynes from the Riverside Inn to lift the restrictions on his Liquor License.

Councilman Giampola moved and Councilman DiTonno seconded to receive, file the letter, discuss his request and bring up in September during the renewal of the license. All were in favor of the motion.

Mayor Stevenson reported the TNVR event with Dawn Fenza's group. They neutered 75 cats during the event. He thanked Dawn and the group.
Ken Haynes, Riverside Inn, questioned his request. He thanked Mayor and Council for taking his request into consideration but he was disappointed his request was being held off until renewal as he was hoping July and August would be hopping.

Mayor Stevenson stated he received the request about one (1) to one and a half (1 1/2) weeks ago. Several of the Council including himself had some questions and he felt it would give the group more time to discuss as they are not able to get together due to Covid-19. They are not saying yes or no to the request. They just need to discuss it more with the Chief and amongst themselves.

Councilman Giampola stated his personal perspective is to receive and file the request along with the Chief’s recommendation in September. They don’t have the Chief’s recommendations as this time and they don’t have enough information to make a decision.

Mr. Haynes thanked Mayor and Council.

There wasn’t any further public participation.

Councilman DiTonto moved and Councilman Holloway seconded to adjourn the meeting at 7:10 p.m. All were in favor of the motion.

This is a brief summary of the Teleconference Meeting of the Mayor and Council of the Borough of Paulsboro held on July 8, 2020 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC/CMR
Borough Clerk

Gary C. Stevenson, Mayor