MAY 5, 2020

PAULSBORO, N.J.

6:00 P.M.

REGULAR TELECONFERENCE MEETING

Council President Giovannitti presided at the Regular Meeting of Council held on the above date.

Due to the public health emergency caused by the Coronavirus (COVID-19), and the subsequent issuance of the Governor's Executive Order 107, the Borough of Paulsboro, effective April 7, 2020 and until further notice, will conduct all future meetings remotely and by electronic means without providing a physical meeting place. The Borough Hall will not be open to the public for this meeting. The electronic public meeting is being held in lieu of an in-person public meeting due to the state of emergency arising from the current situation involving the COVID-19 virus and to ensure the health, safety and welfare of the public.

Council President Giovannitti called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti, Councilman DiTirno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Absent: Mayor Stevenson as he is recovering from surgery.

Council President Giovannitti wished Councilman Joe L. Kidd a Happy Birthday. He thanked all the teachers who are teaching during this time.

APPROVAL OF MINUTES:

Teleconference Regular Meeting – April 7, 2020 at 6:00 p.m.

Council President Giovannitti moved and Councilman Holloway seconded to receive, file and adopt the minutes. All were in favor of the motion.

Summary of reports and copies of minutes of meeting. Council President Giovannitti moved and Councilman Holloway seconded to receive and file. All were in favor of the motion.

COMMUNICATION – CORRESPONDENCE:
Letter from Diane Gutierrez-Scacetti of NJDOT regarding FY 2021 State Aid Programs. Councilman Giampola moved and Councilman DiTonto seconded to receive and file the letter. All were in favor of the motion.

MAYOR AND COUNCIL COMMITTEE REPORTS:

Council President Giovannitti discussed rescheduling the June Regular Meeting from Wednesday, June 3, 2020 to Tuesday, June 2, 2020 due to Governor Murphy’s Executive Order to reschedule the Primary Election from Tuesday, June 2, 2020 to Tuesday, July 7, 2020.

Councilman Holloway moved and Councilman DiTonto seconded to reschedule the Regular Meeting from June 3, 2020 to June 2, 2020 at 6:00 p.m. Roll call: Ayes: Council President Giovannitti, Councilman DiTonto, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. Motion carried.

Finance Committee: Councilman Giampola, Chairman:

Councilman Giampola stated he had a Finance Committee Meeting with Auditor Petroni, Administrator Jacobucci and CMPO Jud Moore. The Council will be introducing the 2020 Budget tonight. The 2020 Budget will include 2.9 cents increase which amounts to about $34.00 per year on an average home of $104,000. He would like to have a Special Meeting on May 19, 2020 at 5:00 p.m. for any one to discuss and ask questions regarding the 2020 Budget.

Councilman Giampola moved and Councilman Holloway seconded to schedule a Special Meeting on Tuesday, May 19, 2020 at 5:00 p.m. to discuss the 2020 Budget only. Roll call: Ayes: Council President Giovannitti, Councilman DiTonto, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. Motion carried.

Public Works Committee: Councilman Haynes, Chairman:

Councilman Haynes reported next week the residents will be seeing the 2018 NJDOT Project start on Pine Street. He also reported the Water Main Extension project will have to be decided on in August and Council may have to have a Special Meeting then.

Construction and Licensing Committee: Council President Giovannitti, Chairman:

Council President Giovannitti stated the Code Office, George Marra, has been keeping Council up to date and has received $13,000 for permits, etc. Mr. Marra was part of the investigation to close the store on Delaware Street.

Public Property Committee: Councilman Holloway, II, Chairman:
Councilman Holloway stated he did not have anything to report at this time.

Community Betterment Committee: Councilman Kidd, Chairman:

Councilman Kidd stated did not have anything to report at this time, but he does have some personnel issues he would like to discuss once the meetings can be in person.

Public Safety Committee: Councilman DiTonno, Chairman:

Councilman DiTonno stated he did not have anything to report at this time. He thanked Chief Kille and everyone who was involved with the store closing on Delaware Street.

ORDINANCES ON INTRODUCTION AND FIRST READING:

RESOLUTIONS – BILLS:


R. #93.20: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2020 TEMPORARY BUDGET.


INTRODUCTION: 2020 Budget:

Council President Giovannitti recognized Councilman Giampola and the Finance Committee for their work on the 2020 Budget and he reported the School tax went up 6.9 cents.

RESOLUTIONS ON CONSENT AGENDA:

R. #95.20: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:20-26. (This Resolution authorizes the preparation and submission of an application to NJ Local finance Board for approval of the non-confirming maturity schedules to be used in connection with the USDA financings.)

R. #96.20: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES ON WATER AND SEWER ACCOUNTS. (This Resolution cancels certain balances due to the billing being cancelled/credited/written off.)

R. #97.20: RESOLUTION APPOINTING DESTINY JILES-DEBERRY AS CERTIFIED MUNICIPAL COURT ADMINISTRATOR FOR THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. (This Resolution re-appoints Destiny Jiles-DeBerry as Municipal Court Administrator with tenure.)

R. #98.20: RESOLUTION AMENDING RESOLUTION #84.20 ENTITLED “RESOLUTION EXTENDING GRACE PERIOD FOR WATER/SEWER BILLS: PROPERTY TAXES AND DOG LICENSES”.

Administrator Jacobucci explained the above Resolution is required to conform with Governor Murphy’s Executive Order.


Raffles/Permits/Firemen’s Association Membership Applications:

Licenses:

RESOLUTIONS NOT ON CONSENT:

R. #99.20: RESOLUTION AUTHORIZING THE RELEASE OF CASH ESCROW ACCOUNT BALANCES IN THE AMOUNT OF $3,743.05 FOR THE PACIFIC ATLANTIC TERMINALS, LLC ESCROW.

Councilman Giampola asked for clarification for the above Resolution.

Administrator Jacobucci explained the Resolution releases the cash escrow account balances as the project has been completed.
Borough Clerk VanScoy stated this was recommended by the Engineer and the CMFO.

Council President Giovannitti thanked Administrator Jacobucci and Borough Clerk VanScoy for the clarification.


ORDINANCES ON SECOND READING AND PUBLIC HEARING:

O. #09.20: ORDINANCE AMENDING ORDINANCE #06.20 AUTHORIZING SALE OF BLOCK 51, LOT 7, ALSO KNOWN AS 312 BILLINGSPORT ROAD, AND THE EXECUTION OF ALL NECESSARY DOCUMENTS. Councilman Giampola moved and Councilman DiTunno seconded to open the floor to the public for any questions regarding this Ordinance. All were in favor of the motion.

There was not any public participation.

Councilman Giampola moved and Councilman Holloway seconded to close the floor to the public and adopt O. #09.20 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilman DiTunno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. Motion carried.

O. #10.20: ORDINANCE AMENDING ORDINANCE #08.20 AUTHORIZING SALE OF BLOCK 51, LOT 5, ALSO KNOWN AS 326 BILLINGSPORT ROAD, AND THE EXECUTION OF ALL NECESSARY DOCUMENTS. Councilman Giampola moved and Councilman Holloway seconded to open the floor to the public for any questions regarding this Ordinance. All were in favor of the motion.

There was not any public participation.


Administrator's Report:

Administrator Jacobucci discussed the receipt of the PBF Logistics Product Terminals, LLC – Butane Off Loading Area Project #PB-1041 Escrow and Guarantee. She stated a Resolution is required to accept both the Performance
Guarantee and escrow funds. The Performance Guarantee is in the amount of $5,361.00 and the cash escrow is in the amount of $4,767.88.

**R. #105.20:** RESOLUTION OF THE BOROUGH OF PAULSBORO
APPROVING FORM OF PERFORMANCE GUARANTEE SUBMITTED FOR
APPROVAL BY SUNOCO PARTNERS MARKETING & TERMINALS L.P. FOR
THE PBF LOGISTICS TERMINAL BUTANE OFF LOADING AREA PROJECT,
PF-1041, PAULSBORO, NEW JERSEY. Councilman Haynes moved and
Councilman Holloway seconded to adopt R. #105.20. Roll call: Ayes: Council
President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman
Motion carried.

Administrator Jacobucci discussed the proposal for Sickels & Associates, Inc. for
Professional Services for the 2021 NJDOT Municipal Roadway State Aid
Application. The cost is in the amount of $2,775.00.

Councilman Haynes stated the Borough can submit the application and if it
doesn’t receive enough funding for a project, it can turn it down. He further stated
the project would be on Delaware Street from the Railroad tracks to the High
School.

Councilman Haynes moved and Councilman DiTonno seconded to approve the
proposal Sickels & Associates, Inc. for Professional Services to submit the 2021
NJDOT Municipal Roadway State Aid Application for the above-mentioned project.
All were in favor of the motion.

Council President Giovannitti suggested Council consider the engineering fees
which are not included in the grant funding for any future projects.

**Engineer’s Report:**

**R. #100.20:** RESOLUTION AUTHORIZING APPLICATION FOR A SOIL
EROSION AND SEDIMENT CONTROL PLAN CERTIFICATE FOR
BILLINGSPORT & PAULSBORO MARINE TERMINAL OFF-SITE WATER MAIN
IMPROVEMENTS.

**R. #101.20:** RESOLUTION PROVIDING FOR CHANGE ORDER NO. 1 IN
CONNECTION WITH THE REBID OF THE 2017 ROADWAY IMPROVEMENT
PROGRAM. (This Resolution authorizes a decrease in the Contract amount by
$6,542.90.)

**R. #102.20:** RESOLUTION PROVIDING FINAL PAYMENT NO. 2 FOR THE
REBID OF THE 2017 ROADWAY IMPROVEMENT PROGRAM. (This Resolution
authorizes payment #2 in the amount of $14,369.91.)
R. #103.20: A RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND ACCEPTING A MAINTENANCE BOND BY RICKY SLADE CONSTRUCTION, INC. FOR THE REBID OF THE 2017 ROADWAY IMPROVEMENT PROGRAM IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. (This Resolution authorizes the release of the Performance Bond accepting the Maintenance Bond in the amount of $176,829.85 to expire September 3, 2020.)


Police Chief’s Report:

Memo from Chief Gary Kille regarding recommendation of Promotion to Next Level Patrolman. Councilman DiTono moved and Councilman Giampola seconded to receive and file the memo. All were in favor of the motion.


Chief Kille gave an update on the Police Officer's health and he was pleased to report that none have been infected. The Police Department will be going back to normal patrols on June 1st.

Councilman Haynes questioned Chief Kille was receiving any reports regarding the virus from the County.

Chief Kille stated he used to get the ages of anyone that has been infected by the virus. Paulsboro is on the low-end, but the numbers are inaccurate as some of the residents may have a 08066-zip code, but they do not actually reside in Paulsboro. There is a miscommunication between the State and the County.

Councilman Kidd stated there needs to be more than one (1) testing center.

Chief Kille stated anyone can go on the County website to view public testing. Testing does not require insurance only the private testing requires insurance. Someone doesn’t necessarily need insurance to be tested. The County website numbers are public knowledge.

Administrator Jacobucci stated the County has a Covid-19 tracking site.
PRIVILEGE OF THE FLOOR:

Council President Giovannitti opened the floor to the public and asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

Councilman Giampola moved and Councilman DiTonno seconded to open the floor to the public. All were in favor of the motion.

Dawn Fenza, 714 Lois Drive, Williamstown, Alley Cat Organization, stated they will start trapping cats May 17th.

Administrator Jacobucci asked Ms. Fenza to explain what the trapping entailed.

Ms. Fenza stated they don’t enter any households. They use volunteers that live together, and they wear masks and gloves.

Councilman Kidd questioned if Ms. Fenza was sure she wanted to do this during the Coronavirus emergency.

Ms. Fenza stated the clinic is open and there aren’t any in person interaction.

Administrator Jacobucci stated she is concerned how this is perceived.

Councilman Kidd stated this is not a normal time.
Councilman Giampola stated they would not be able to use the Fire House at this time. He felt she should hold off right now with all that is going on and suggested she postpone this for another month.

Councilman Holloway agreed with Councilman Giampola.

Council President Giovannitti asked Chief Kille if he had any concerns.

Chief Kille stated he was concerned with public interaction and he felt it should be postponed.

Council President Giovannitti suggested she come back to the Council in Junek.

Councilman Kidd stated once the virus emergency, everything was on hold. He was all for this program before the virus. He suggested they re-group.

Administrator Jacobucci suggested setting a date in June and discuss at the June meeting.

Council President Giovannitti stated consensus of Council was to set a date of June 28th.
Jennifer Maden, 1501 Commerce Street, questioned the status of the agreement for the project ongoing on her property.

Solicitor Jim Maley stated he will follow up with this tomorrow and he will touch base with Solicitor Michael Maley.

There wasn’t any further public participation.

Councilman Giampola moved and Councilman DiTonno seconded to close the floor to the public at 6:49 p.m. All were in favor of the motion.

Councilman Holloway moved and Councilman Giampola seconded to adjourn the meeting at 7:00 p.m. All were in favor of the motion.

This is a brief summary of the Teleconference Meeting of the Mayor and Council of the Borough of Paulsboro held on May 5, 2020 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC/CMR
Borough Clerk

Gary C. Stevenson, Mayor