

DECEMBER 3, 2019

PAULSBORO, N.J.

6:00 P.M.

CAUCUS MEETING

Council Chamber:

Mayor Stevenson presided at the caucus meeting of Council held on the above date and place.

Mayor Stevenson called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti, Councilman DiTonno (arrived at 6:28 p.m.), Councilman Giampola, Councilman Holloway, Councilman Kidd. Absent: Councilman Haynes.

PRIVILEGE OF THE FLOOR.

Council President Giovannitti moved and Councilman Haynes seconded to open the floor to the public. All were in favor of the motion.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Holloway seconded to close the floor to the public. All were in favor of the motion.

Administrator's Report:

Administrator Jacobucci discussed the idea of a shared service with Woodbury for Municipal Court services. She felt there was no way the Borough could entertain the idea of a shared service with Woodbury as it would be three times the volume, the financial aspect of additional personnel and the absence of the space that would be required.

Mayor Stevenson stated the Borough would have to hire two (2) additional staff and there isn't any way to put any additional staff in the Court Office as there isn't any space.

Councilman Giampola stated there would also have to be another court day for Woodbury's violations.

Mayor Stevenson stated there just isn't any more room at the Borough Hall to accommodate the shared service with Woodbury.

Administrator Jacobucci stated there is a Resolution on the meeting for Municipal liens that has to be approved.

Administrator Jacobucci discussed the extension of the term of Fire Chief and Deputy Fire Chief.

Councilman Giampola recused himself before the above discussion at 6:03 p.m.

Administrator Jacobucci stated the position of Fire Chief will expire and there is only one other person eligible but hasn't made the required percentage of fire calls. There has been precedent to hold over the Chief's term for one (1) year in order to see if anyone becomes eligible. Fire Chief Giampola and Deputy Fire Chief Glenn Roemmich would be held over for one (1) year. A Resolution would be required.

Mayor Stevenson stated the Fire Department had a meeting and agreed the terms be extended for one (1) year. Next year an election will be held.

At this time, Councilman Giampola returned to the meeting at 6:10 p.m.

Councilman Giampola discussed the Church Water Bill Ad Hoc Committee. The Committee agreed and recommended to allow the first 1,000 gallons of water to be free to the churches, just the sanctuary. Not the parsonages, etc. After 1,000 gallons, the churches would be charged \$5.00 for every 1,000 gallons of water after the first 1,000 gallons. There wasn't anything the Borough could do regarding the sewer charge as that is set by what the Borough is charged by the Gloucester County Sewer Authority.

Administrator Jacobucci stated the Borough will introduce the Ordinance on first reading and second reading/public hearing will be held at the February meeting but the Ordinance would be retroactive to January 1, 2020.

Councilman Giampola informed the residents if they have a problem with their water bill to contact Water/Sewer Supervisor Michael Reed and he will monitor the situation.

Mayor Stevenson asked each Council person to notify the churches of the Borough's proposal.

Engineer's Report:

Borough Engineer Biermann stated Sickels is recommending release of escrow funds to Verizon.

Borough Engineer Biermann discussed the 2020 NJDOT project. He suggested rolling all NJDOT projects into one. He is working on estimates. He also discussed the 2019 NJDOT Project regarding West Washington Street. The Borough was awarded a grant in the amount of \$270,000 for the reconstruction of West Washington Street from Delaware Street to Pine Street. The Borough should include their amount of \$284,000 in the budget for next year.

Councilman Giampola suggested acquiring a short term note. He asked to receive a design cost to finalize the budget.

Borough Engineer Biermann stated West Washington Street will also need replacement of the water main which the Borough would have to fund from Delaware Street to Penn Line Road.

Administrator Jacobucci stated the Borough would have to seek another grant or bond the project.

At 6:28 p.m., Councilman DiTonno arrived at the meeting.

Borough Engineer Biermann stated the Borough has received authorization to advertise for bids from NJDOT for the 2018 Road Program which is for Pine Street. The cost of the grant is \$280,000. The total cost of the project is \$360,000. He requested permission to advertise for bids. He recommended awarding the bid at the February 4th, 2020 meeting. The project has to be awarded by February 18th.

Borough Engineer Biermann reported South Jersey Gas has started work on the Gas Main Renewal Program on South Commerce Street, Wood Street, Alley, Chestnut Street, Madison Street and Mantua Avenue. The preconstruction meeting was held on November 26, 2019 and the Chief was inadvertently not invited to the meeting. He will discuss this with his staff.

Police Chief's Report:

Police Chief Kille is recommending the promotion of Patrolman Gary Lowell to 5th Class Patrolman and Patrolman Elijah Camacho to 7th Class. (Resolution required.)

Chief Kille also recommended the hiring of three (3) SLEO I Officers. He would like to conditionally offer employment for 30 days for these appointments.

Borough Clerk VanScoy stated the Borough doesn't usually offer conditional offers to the SLEO Officers.

Chief Kille stated he will present their appointment at the January meeting.

Chief Kille also stated the Department will be hosting "Coffee with a Cop" on January 18th, 2020 at Weiss' Hardware Store. He will put it out to the Chamber of Commerce.

Chief Kille informed everyone that Officer Jon Sierocinski's role will change in January. He will be doing home safety surveys and will be the Community Relations Officer.

Chief Kille also informed everyone he will be on vacation next week.

Mayor Stevenson stated the Reorganization Meeting will need to be rescheduled from January 2, 2020 to January 7, 2020. He will be away and will be back before January 7th, 2020.

Mayor Stevenson asked Council to contact Council President Giovannitti regarding the Council Committee appointments.

Mayor Stevenson stated he will be sending out a memo to all Department Heads to see if anyone wanted to submit their name to be the Emergency Management Coordinator and if so, to contact him.

Council President Giovannitti thanked Herman Schoch and the Public Works Department for setting up the Christmas lights.

Council President Giovannitti congratulated Mr. Schoch on passing the Certified Public Works Manager Certification.

R. #225.19: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. (This Resolution authorizes an Executive Session to discuss pending litigation regarding 1501 South Commerce Street Settlement and Release Agreement and property sale of 309 Olive Street). Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #225.19. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Holloway, Councilman Kidd. Nays: None.
Motion carried.

Council went into Executive Session to discuss pending litigation regarding 1501 South Commerce Street Settlement and Release Agreement and property sale of 309 Olive Street.

Council reconvened the Caucus Meeting at 6:55 p.m.

There wasn't any further business for the Caucus Meeting.

Councilman DiTonno moved and Council President Giovannitti seconded to adjourn the Caucus meeting at 6:55 p.m. All were in favor of the motion.

This is a brief summary of the Caucus Meeting of the Mayor and Council of the Borough of Paulsboro held on December 3, 2019 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,



Kathy A. VanSeoy, RMC/CMC/CMR
Borough Clerk



Gary C. Stevenson, Mayor

