

**SEPTEMBER 10, 2019**

**PAULSBORO, N.J.**

**6:00 P.M.**

**CAUCUS MEETING**

Council Chamber:

Mayor Stevenson presided at the caucus meeting of Council held on the above date and place.

Mayor Stevenson called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti (arrived at 6:05 p.m.), Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd.

**PRIVILEGE OF THE FLOOR.**

Councilman DiTonno moved and Councilman Giampola seconded to open the floor to the public. All were in favor of the motion.

Mayor Stevenson opened the floor to the public, asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

There wasn't any public participation.

Councilman Giampola moved and Councilman DiTonno seconded to close the floor to the public. All were in favor of the motion.

Paul Forlenza, TRICO JIF, presented an overview of the JIF membership renewal and its benefits to its members.

Joe Henry, Hardenbergh Insurance Group, presented the annual JIF "Safety on the Agenda".

Mayor Stevenson thanked both Paul and Joe for their attendance and presentations.

Police Chief's Report:

Chief Gary Kille informed everyone that he will be attending L.E. Training next week.

Chief Kille discussed the Body Worn Camera renewal contract. It will cost \$16,778 per year for five (5) years and he has money available for this.

Chief Gary Kille discussed entertaining the idea to acquire Taser Conductive Energy Device as a second option to using deadly force. He would like to purchase four (4) of these tools to equip the senior officers.

Councilman Kidd questioned if there was training on the use of the taser.

Chief Kille stated all officers will be trained.

Gary Kille recommended hiring an Alternate (Part-Time) Crossing Guard. Her name is Tara Knight and he will need a Resolution adopted to hire her at the Regular Meeting.

Chief Gary Kille discussed the stop sign that was placed on Universal Road. The sign is not enforceable.

Borough Engineer Biermann stated the signs should be railroad crossing signs not a stop sign.

Councilman Kidd suggested he discuss the stop sign with Gloucester County.

Mayor Stevenson stated it also needs to finalize as to who owns what part of Universal Road.

Chief Kille formally requests a meeting with the Public Works Committee to discuss the signage issue.

Chief Gary Kille stated he received a resignation from Patrolman Jonathon Nastasi to take a position in Woolwich Township. His last day is September 18<sup>th</sup>, 2019.

Chief Gary Kille recommended hiring Arthur Ettore, SLEO II, as a full-time Police Officer effective October 7<sup>th</sup>, 2019 to fill the vacancy. A Resolution will be required at the Regular Meeting.

Chief Kille also discussed removal of a handicap parking spot at 57 Roosevelt Street. This was done years ago by a motion of the Governing Body. It is now a different homeowner and the homeowner would like it removed.

#### Administrator's Report:

Administrator Jacobucci stated she is asking Mayor and Council to table the introduction of O. #11.19 regarding Secondary Employment as she emailed it the Council for their comments.

Administrator Jacobucci discussed the receipt of the 2018 Audit, R. #159.19 and the Correction Action Plan, R. #160.19, which is on the Regular Meeting Agenda to be adopted. Most of the findings and recommendations were corrected and will not occur again.

Administrator Jacobucci discussed R. #170.19 which is the agreement with the South Jersey Port Corporation for the Billingsport Water Main Project and also the introduction of Bond Ordinance #12.19 which funds the project. The Borough will not adopt the Ordinance until the cash is in hand for the reimbursement for the project.

Administrator Jacobucci stated there are also two (2) Resolutions on the agenda to be adopted regarding the Borough's Cyber Risk Management as per the MEL JIF.

Administrator Jacobucci discussed the Sickels proposal for the 2019 NJDOT Municipal Aid grant, which is a reimbursable grant and it doesn't cover the whole amount of the project. The Borough has to cover the Engineering fees outside of the grant. The Borough doesn't have the cash flow to do this to front the money. It will have to be budgeted next year.

Borough Engineer Biermann stated the total cost of the project is \$554,000 of which \$270,000 is the grant from NJDOT. The Borough would have to budget \$284,000 for this project.

Mayor Stevenson stated he has been approached by several Church groups who will be attending the Regular meeting regarding being charged for the water. He would like to form a Committee to discuss the water bills for the Church organizations and have a decision in December on whether the Church groups should or shouldn't pay for their water.

Councilman Giampola felt everyone should pay for the water usage.

Councilman Haynes stated the Senior Citizens are hurting too.

Administrator Jacobucci stated it is a service charge and only one (1) church has complained. They can recoup this money by having a clean-up event three (3) times a year and would get reimbursed \$500.00 out of the Clean Community line item.

Mayor Stevenson stated he will make a statement early at the Regular Meeting.

There wasn't any further business for the Caucus Meeting.

Councilman DiTonno moved and Councilman Giampola seconded to adjourn the Caucus meeting at 7:03 p.m. All were in favor of the motion.

This is a brief summary of the Caucus Meeting of the Mayor and Council of the Borough of Paulsboro held on September 10, 2019 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

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Kathy A. VanScoy, RMC/CMC/CMR  
Borough Clerk

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Gary C. Stevenson, Mayor