

AGENDA

SEPTEMBER 10, 2019

CAUCUS

1. Call to order by the Mayor.
2. Opening statement by the Borough Clerk regarding the Open Public Meetings Act.
3. Roll call: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.
4. **PRIVILEGE OF THE FLOOR.**
5. Presentation – JIF 2020 Membership Renewal Overview and Benefits
6. Discussion of agenda items.
7. Council Discussions (Any other pertinent matters).
8. Adjournment. __moved seconded__ to adjourn the meeting at p.m. R/C:

REGULAR MEETING

1. Call to order by the Mayor.
2. Opening statement by the Borough Clerk regarding the Open Public Meetings Act.
3. Invocation.
4. Salute to the Flag.
5. Roll call: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.
6. **PRIVILEGE OF THE FLOOR.** (Regular Meeting – Agenda item questions only.)

7. APPROVAL OF MINUTES:

Caucus Meeting, July 9, 2019 at 6:00 p.m.
Regular Meeting, July 9, 2019 at 7:00 p.m.

Summary of reports and copies of minutes of meeting.

__moved seconded__ to adopt the minutes and receive and file all reports and copies of minutes of various meetings. R/C:

8. COMMUNICATION – CORRESPONDENCE:

Letter from Commissioner Diane Gutierrez-Scaccetti, NJDOT, regarding FY 2020 Local Freight Impact Fund. __moved seconded__ to receive and file the letter. R/C:

Memo from Loretta Savidge, President of Gill Memorial Library Board of Trustees, regarding Library Director. __moved seconded__ to receive and file the letter. R/C:

Letter from Tyesha Scott, Operation Red Raider, requesting use of the Borough parking lot on Delaware Street on Saturday, September 28th from 12:00 noon until 4:00 p.m. to conduct a Community Health and Resource Fair. __moved seconded__ to receive, file the letter and approve/deny the request. R/C:

Email from Emmanuel Adepoju, Glorious Light Outreach Group, requesting the use of the Borough parking lot on Delaware Street on Sunday, October 13th at 10:00 a.m. to hold a church service. __moved seconded__ to receive, file the email and approve/deny the request. R/C:

9. MAYOR AND COUNCIL COMMITTEE REPORTS:

Mayor Stevenson:

Finance Committee: Councilman Giampola, Chairman:

Public Works Committee: Councilman Haynes, Chairman:
F/T Public Works Employee advertisement.

Construction and Licensing Committee: Council President Giovannitti,
Chairman:

Public Property Committee: Councilman Holloway, II, Chairman:

Community Betterment Committee: Councilman Kidd, Chairman:

Public Safety Committee: Councilman DiTonno, Chairman:

10. ORDINANCES ON INTRODUCTION AND FIRST READING:

O. #11.19: ORDINANCE AUTHORIZING COLLECTION OF FEES FOR POLICE SECONDARY (OFF-DUTY) EMPLOYMENT. __moved seconded__ to adopt O. #11.19 on introduction and first reading and schedule the second reading and public hearing on October 1, 2019. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

11. RESOLUTIONS – BILLS:

R. #156.19: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2019 BUDGET FOR THE THIRD WEEK OF THE MONTH (July 23, 2019).

R. #157.19: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2019 BUDGET FOR AUGUST 6TH & 20TH, 2019.

R. #158.19: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2019 BUDGET.

__moved seconded__ to pay all bills properly signed and adopt R. #156.19, R. #157.19 and R. #158.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

Letter from Nick L. Petroni, Petroni & Associates, LLC, regarding 2018 Audit. __moved seconded__ to receive, file the letter and

Receipt of 2018 Audit. __moved seconded__ to receive and file the 2018 Audit.

(Will need Mayor and Council to sign the affidavit.) R/C:

R. #159.19: RESOLUTION REQUIRING THE GOVERNING BODY OF THE BOROUGH OF PAULSBORO TO ACCEPT THE ANNUAL AUDIT

PURSUANT TO N.J.S.A. 40A:5-4. __moved seconded__ to adopt R. #159.19.

R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #160.18: RESOLUTION TO ACCEPT AND APPROVE CORRECTIVE ACTION PLAN FOR AUDIT REPORT YEAR 2018 IN THE BOROUGH OF PAULSBORO, GLOUCESTER COUNTY, NEW JERSEY. __moved seconded__

to adopt R. #160.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

12. RESOLUTIONS ON CONSENT AGENDA:

R. #161.19: RESOLUTION PROVIDING FOR ALLOWANCE/DISALLOWANCE OF VETERANS, SENIOR CITIZENS OR DISABILITY DEDUCTIONS. (This Resolution allows or disallows the tax deduction for Veteran, Disability or Senior Citizens.)

R. #162.19: RESOLUTION AUTHORIZING A REFUND OF AN OVERPAYMENT BY CORELOGIC REAL ESTATE TAX SERVICE TO THE BOROUGH OF PAULSBORO FOR THE TAX YEAR 2019. (This Resolution refunds 2019 tax payments for Block 13 Lot 25 – 337 Billings Avenue.)

R. #163.19: RESOLUTION AUTHORIZING A REFUND OF AN OVERPAYMENT BY CORELOGIC REAL ESTATE TAX SERVICE TO THE BOROUGH OF PAULSBORO FOR THE TAX YEAR 2018. (This Resolution refunds 2018 tax payments for Block 127 Lot 2 – 127 Jessup Street.)

R. #164.19: RESOLUTION AUTHORIZING A REFUND TO A TAXPAYER DUE TO DEMOLITION OF A HOUSE WHICH RESULTED IN AN OVERBILL FOR THE TAX YEAR 2019. (This Resolution refunds 2019 tax payments for Block 132 Lot 9 – 39 Berkley Road.)

R. #165.19: RESOLUTION CANCELLING 2019 PROPERTY TAXES FOR EXEMPT PROPERTY OWNER – BOROUGH OF PAULSBORO. (This Resolution cancels 3rd and 4th quarter tax balances in the amount of \$4,825.95

for the year 2019 due to ownership by the Borough through In-Rem Foreclosure.)

R. #166.29: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES ON WATER AND SEWER ACCOUNTS. This Resolution cancels certain balances due to the water/sewer service being turned off.)

R. #167.19: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES ON WATER AND SEWER ACCOUNTS. (This Resolution cancels certain balances due to erroneous billings.)

R. #168.19: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES ON WATER AND SEWER ACCOUNTS. (This Resolution cancels certain balances due to erroneous billings.)

R. #169.19: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES ON WATER AND SEWER ACCOUNTS. (This Resolution cancels certain balances due to leaks.)

__moved seconded__ to adopt R. #161.19 to R. #169.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

13. Raffles/Permits/Firemen's Association Membership Applications:

Received Bingo License Application, BA-647, from PVFA #1 for their annual Coach Bag Bingo on October 25, 2019 from 7:00 to 10:00 p.m. __moved seconded__ to receive, file the application and approve/deny the license. R/C:

Received Raffle License Application, RA-648, from PVFA #1 for an On-Premise 50/50 Cash Raffle on October 25, 2019 from 7:00 to 10:00 p.m. __moved seconded__ to receive, file the application and approve/deny the license. R/C:

Received Raffle License Application, RA-649, from PVFA #1 for an On-Premise Merchandise Raffle (Bag Raffle) on October 25, 2019 from 7:00 to 10:00 p.m. __moved seconded__ to receive, file the application and approve/deny the license. R/C:

Received Raffle License Application, RA-650, from PVFA #1 for an On-Premise Merchandise Raffle (Bag Auction) on October 25, 2019 from 7:00 to 10:00 p.m. __moved seconded__ to receive, file the application and approve/deny the license. R/C:

Received Raffle License Application, RA-651, from Paulsboro Neighborhood Watch for an On-Premise Merchandise Raffle (Bag Auction) on October 12, 2019 from 11:00 a.m. to 4:00 p.m. __moved seconded__ to receive, file the application and approve/deny the license. R/C:

Received Raffle License Application, RA-652 from Paulsboro Neighborhood Watch for an On-Premise 50/50 Cash Raffle on October 12, 2019 from 11:00 a.m. to 4:00 p.m. __moved seconded__ to receive, file the application and approve/deny the license. R/C:

Received Raffle License Application, RA-#653, from Carmel S. Morina Lodge #2580 for an Off-Premise Merchandise Raffle on November 13, 2019 at 8:00 p.m. __moved seconded__ to receive, file the application and approve/deny the raffle license. R/C:

Received Firemen's Membership Application for Michael E. Garvin-Mossop. (Investigation complete.) __moved seconded__ to receive, file and approve/deny the application. R/C:

14. Licenses:

R. #106.19: RESOLUTION OF THE BOROUGH OF PAULSBORO PROVIDING FOR THE APPROVAL OF A PERSON-TO-PERSON TRANSFER OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-008-011 NOW

HELD BY OWEN C. HAYNES, SR. T/A RIVERSIDE INN TO KENNETH HAYNES T/A RIVERSIDE INN. (This Resolution transfers the PRCL to Kenneth Haynes from Owen Haynes, Sr. t/a Riverside Inn. This Resolution was tabled at the June 5, 2019 meeting.) __moved seconded__ to adopt R. #106.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

15. RESOLUTIONS NOT ON CONSENT:

R. #170.19: RESOLUTION AUTHORIZING EXECUTION OF THE PAULSBORO WATER MAIN SUPPORT AGREEMENT BETWEEN THE SOUTH JERSEY PORT CORPORATION AND THE BOROUGH OF PAULSBORO. (This Resolution authorizes an agreement between the SJPC and the Borough of Paulsboro for the Billingsport Water Main Project.) __moved seconded__ to adopt R. #170.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #171.19: RESOLUTION ADOPTING THE TRICO JIF CYBER RISK MANAGEMENT POLICIES AND CYBER INCIDENT RESPONSE PLAN.

(This Resolution adopts the cyber risk technology Security policies and the cyber incident response plan as recommended by the TRICO JIF.) __moved seconded__ to adopt R. #171.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #172.19: A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS.

(This Resolution adopts cyber risk management plan's tier one requirements which secures insurance protections through the New Jersey Municipal Excess Liability Joint Insurance Fund.) __moved seconded__ to adopt R. #172.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #173.19: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF PAULSBORO AND THE COUNTY OF GLOUCESTER FOR THE ALLIANCE TO PREVENT ALCOHOLISM AND DRUG ABUSE.

(This Resolution authorizes an agreement with the County of Gloucester for the participation of the Alliance to Prevent Alcoholism and Drug Abuse Program not exceed the amount of \$16,000.00.) __moved seconded__ to adopt R. #173.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #174.19: RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE WEST WASHINGTON STREET PHASE II ROADWAY IMPROVEMENTS.

(This Resolution approves a grant application and execution of contract with NJDOT for the West Washington Street Phase II Roadway Improvements.) __moved seconded__ to adopt R. #174.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #175.19: RESOLUTION PLACING LIENS ON PROPERTIES THAT HAVE FAILED TO COMPLY WITH PROPERTY MAINTENANCE SUMMONSES.

(This Resolution places liens on property owners for the Borough's services in cutting of grass, removing trees, debris, refuse and

other materials from lands.) __moved seconded__ to adopt R. #175.19. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

16. ORDINANCES ON SECOND READING AND PUBLIC HEARING:

O. #09.19: AMENDING ORDINANCE NO. 11.18 ENTITLED “AN ORDINANCE TO FURTHER AMEND AND SUPPLEMENT SALARY ORDINANCE OF THE BOROUGH OF PAULSBORO”. __moved

seconded__ to

open the floor to the public. R/C:

__moved seconded__ to close the floor to the public and to adopt O. #09.19 on second and final reading. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

O. #10.19: ORDINANCE AUTHORIZING THE SALE OF BOROUGH PROPERTY FOR BLOCK 62 LOT 16, 109 WEST JEFFERSON STREET AND THE EXECUTION OF ALL NECESSARY DOCUMENTS. __moved

seconded__ to open the floor to the public. R/C:

__moved seconded__ to close the floor to the public and to adopt O. #10.19 on second and final reading. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

17. Administrator’s Report:

INTRODUCTION AND FIRST READING:

O. #12.19: BOND ORDINANCE AUTHORIZING VARIOUS REDEVELOPMENT AREA UTILITY IMPROVEMENTS IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$7,418,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$7,418,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. __moved seconded__ to adopt O. #12.19 on introduction and first reading and schedule the second reading and

public hearing on October 1, 2109. R/C: Council President Giovannitti__, Councilman DiTonno__, Councilman Giampola__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.
Discussion regarding the amended Billingsport Marine Terminal Water Main Project.

Engineer's Report:

Proposal for preparation of the 2019 NJDOT Municipal Aid Grant road design and construction phase services for West Washington Street (N. Delaware Street to Pine Street).

18. Police Chief's Report:

Memo from Chief Gary Kille regarding Chief to attend L.E. Training. __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding Body Worn Camera renewal contract. __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding removal of handicap parking. __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding Borough Roadways/Traffic issues. __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding Taser Conductive Energy Device. __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding Signage issue. __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding hiring of Alternate (Part-Time) Crossing Guard. (Resolution required.) __moved seconded__ to receive and file the letter. R/C:

Memo from Chief Gary Kille regarding resignation of Patrolman Jonathon Nastasi. __moved seconded__ to receive, file the letter and accept/deny the resignation. R/C:

Memo from Chief Gary Kille regarding recommendation to hire full-time Police Officer to fill vacancy. (Resolution required.) __moved seconded__ to receive and file the letter. R/C:

19. **PRIVILEGE OF THE FLOOR:**

20. Adjournment. __moved seconded__ to adjourn the meeting at p.m. R/C: