

APRIL 2, 2019

PAULSBORO. N.J.

6:00 P.M.

CAUCUS MEETING

Council Chamber:

Mayor Stevenson presided at the caucus meeting of Council held on the above date and place.

Mayor Stevenson called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd.

Mayor Stevenson presented members of St. Paul's Methodist Church with a check for their participation in the Clean Community Program. Pastor Lopez, Marge Suiter, Irma Stevenson, Carol Berth and Cheryl Gursick were present for the presentation.

Ms. Suiter explained the Church participated in three Community Clean up events.

Administrator Jacobucci stated Ms. Suiter led the charge with the clean-up events and they did a great job. She thanked Ms. Suiter and the church volunteers.

Mayor Stevenson thanked the Church for the contributions to the town. He welcomed the Pastor to be a part of the community.

Chief Kille introduced Patrolman Ryan Kennedy who Council approved this hire at the last meeting.

Mayor Stevenson welcomed Patrolman Kennedy.

**PRIVILEGE OF THE FLOOR.**

Council President Giovannitti moved and Councilman DiTonno seconded to open the floor to the public. All were in favor of the motion.

Mayor Stevenson opened the floor to the public, asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

There wasn't any public participation.

Council President Giovannitti moved and Councilman DiTonno seconded to close the floor to the public. All were in favor of the motion.

#### Administrator's Report:

Administrator Jacobucci stated the Borough will be adopting the temporary budget which will be 2/12<sup>th</sup> of last year's budget.

Administrator Jacobucci reported Tax Collector Widener, Water/Sewer Clerk Costenbader and herself conducted interviews for the Water/Sewer Financial Clerk position. There were four (4) individuals that applied with Edmunds software experience. However, two (2) individuals were interviewed. One (1) individual withdrew her application because she remained with her current employer and the other individual was scheduled for an interview, canceled as she was ill and hasn't called back to reschedule. She recommended hiring Temple McBride as a provisional hire with a starting salary of \$35,000.

Councilman Giampola stated this is the first he is hearing of a name for this position and there is a residency Ordinance in the Borough of Paulsboro.

Administrator Jacobucci stated there wasn't anyone from Paulsboro who had the experience with the Edmund's software program.

Councilman Haynes stated this position falls under the Public Works Committee and he can't believe there isn't anyone from Paulsboro who can be trained. He is not voting for someone from out of town.

Mayor Stevenson stated there isn't anyone who has time to train the individual and there is a person who knows the job. The Borough can't afford the time or the delay and the residency ordinance was never enforced. That is just his personal opinion.

Councilman Holloway agreed with the Mayor. He would like to see a resident for the position but the need is there to hire someone who knows the job.

Councilman Giampola stated there wasn't any communication with anyone on Council and that is his issue. There should have been due diligence and Council should have had input.

Councilman Kidd stated the Borough has to do what it has to do.

Mayor Stevenson stated it should have been communicated to Council through the Committees.

**R. #90.19: RESOLUTION HIRING FINANCIAL CLERK – WATER/SEWER FOR THE BOROUGH OF PAULSBORO.** Councilman Holloway and Councilman DiTonno seconded to adopt R. #90.19. Roll call: Ayes: Councilman DiTonno, Councilman Giampola, Councilman Holloway, Councilman Kidd. Nays: Councilman Haynes. Council President Giovannitti recused himself. **Motion carried.**

Administrator Jacobucci reported on the bids received for the rollover of the refunding bonds and Oppenheimer won the bid. There were three (3) bidders and the Borough received a good rate.

Administrator Jacobucci explained R. #89.19 which is the Resolution for the additional grant funding for the Port/Billingsport Water Project. The Borough doesn't have an agreement yet with GCIA. Triad recommends the Borough apply for additional grant funding. The Borough will still have to pass a Bond Ordinance for the full amount.

Solicitor Maley stated there has been some progress on the agreement.

Borough Engineer Biermann stated he has a meeting with USDA on Friday at the Borough Hall and they will be discussing the USDA grant money.

Solicitor Maley stated the entirety of the loan should be paid up front by the Port/GCIA. He also stated there has been more progress now than the last 3-4 months.

Councilman Giampola stated they have to pay the bill first.

Borough Engineer Biermann stated he has to modify the application to include the engineer's cost.

Administrator Jacobucci stated a few people are interested in the Mazza property. The last best offer is to be received by April 20<sup>th</sup>.

Mayor Stevenson read the resignation from Councilman Giampola as the Emergency Management Coordinator effective immediately. He thanked Councilman Giampola for being the Emergency Management Coordinator and is appointing himself as the Emergency Management Coordinator position in the interim until the end of the year.

Council President Giovannitti moved and Councilman DiTonno seconded to accept the resignation. All were in favor of the motion.

Councilman Giampola moved and Councilman Haynes seconded to appoint Mayor Stevenson as the Emergency Management Coordinator. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd.

#### Engineer's Report:

Borough Engineer Biermann discussed R. #87.19 partial payment No. 10 for the Thomson Avenue Infrastructure Improvement project storm sewer. The punch list work is being done as well as the clean-up and signage. He further discussed the award of bid for the rebid of the NJDOT Roadway Improvement Program that was held from the last meeting. He recommended awarding the bid to Ricky Slade Construction in the amount of \$183,000 and will do Spruce Street from Broad Street to Thomson Avenue. It will not pay to go all the way to Billings Avenue.

Councilman Haynes stated the Borough will have to include that portion when it looks at future projects.

Borough Engineer Biermann stated the Borough received a grant of \$270,000 from NJDOT for the West Washington Street Roadway Improvements Project and will do the section from Broad to Pine Streets.

Borough Engineer Biermann reported the contractor will be starting this week on the CDBG Road project.

Mayor Stevenson stated there is work being done on Broad Street and the State did not provide any notification.

Councilman Haynes attended a meeting in Mantua with NJDOT the work on Broad Street. They are going to mill and pave Broad Street from Billingsport Road, past the bridge into West Deptford to the Wawa. This will be done during the night time hours and there is to be no parking on Broad Street. There will be alternating traffic and Police traffic control.

Mayor Stevenson stated they need to notify the Borough when they will be going through the town.

Councilman Kidd stated they need to correct the line that goes through the Plaza parking lot.

Chief Kille stated NJDOT will be out on Broad Street tonight to patch around the inlets.

#### Police Chief's Report:

Chief Kille stated he received a resignation from SLEO I Daniel Diamond. He also recommended the hiring of Diane Varelli as alternate Crossing Guard pending her physical. The SLEO I Class graduated last week and he hoped to have foot patrols begin the first week of May.

Mayor Stevenson suggested introducing the Class I SLEOs at the next meeting.

Chief Kille thanked Mayor and Council for hiring the 20<sup>th</sup> Officer.

Administrator Jacobucci informed everyone the Financial Disclosure Statement request has been emailed to everyone.

Chief Kille stated the Department is taking part in the distracted driving grant and everyone will see Officers out in April regarding distracted driving.

Councilman Kidd stated when the contractors did Penn Line and Buck Street, the road across the street floods.

Council President Giovannitti asked to add the Wrestling Clubs Raffle License Application for a "Night at the Races" raffle on May 19<sup>th</sup>.

Mayor Stevenson thanked everyone.

There wasn't any further business for the Caucus Meeting.

Council President Giovannitti moved and Councilman DiTonno seconded to adjourn the Caucus meeting at 6:55 p.m. All were in favor of the motion.

This is a brief summary of the Caucus Meeting of the Mayor and Council of the Borough of Paulsboro held on April 2, 2019 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,



Kathy A. VanScoy, RMC/CMC/CMR  
Borough Clerk



Gary C. Stevenson, Mayor