

MARCH 5, 2019

PAULSBORO. N.J.

6:00 P.M.

CAUCUS MEETING

Council Chamber:

Mayor Stevenson presided at the caucus meeting of Council held on the above date and place.

Mayor Stevenson called the meeting to order once a quorum was achieved.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Councilman DiTonno (arrived at 6:03 p.m.), Councilman Giampola, Councilman Holloway, Councilman Kidd. Absent: Council President Giovannitti, Councilman Haynes.

**PRIVILEGE OF THE FLOOR.**

Councilman Giampola moved and Councilman Holloway seconded to open the floor to the public. All were in favor of the motion.

Mayor Stevenson opened the floor to the public, asked anyone speaking to give their name, address and reminded everyone there was a five (5) minute time limit.

There wasn't any public participation.

Councilman Giampola moved and Councilman Holloway seconded to close the floor to the public. All were in favor of the motion.

At 6:03 p.m., Councilman DiTonno arrived at the meeting.

**Administrator's Report:**

Administrator Jacobucci explained O. #03.19 regarding the fee for the water meters. The fee is \$75.00 per &5,000 gallons per quarter. The meters will be read and billed at the end of March and due in April. There will be a letter going out to the residents explaining the billing.

Mayor Stevenson questioned if the billing is retroactive to January 1, 2019. The letter will be sent informing the residents of the use of the meters. They should get a one (1) month notice that way everyone can get their “house in order”.

Administrator Jacobucci stated that is Council’s call.

#### Police Chief’s Report:

Chief Kille stated the Prosecutor’s Office, the Office of Homeland Security and the GC Police Chief’s Association is holding a seminar on March 19<sup>th</sup> from 5:30 p.m. to 8:00 p.m. entitled “Gloucester County Houses of Worship Security Program” regarding security and active shooter response training. It is free to the public and he has flyers available if anyone is interested.

Chief Kille stated he has received a resignation letter from SLEO I Officer Braxton as he has accepted a full-time position with the Gloucester County Sheriff’s Department.

Chief Kille recommended a conditional offer to Ryan Kennedy as Patrolman. Officer Kennedy is 28 years old and lives in Gloucester Township. His conditional offer is pending psychology and physical examinations.

#### Engineer’s Report:

Borough Engineer Biermann discussed Thomson Avenue Payment No. 9. The Contractor is working on the punch list. They will start next week on the manhole on Wood Street and running the water main on Elizabeth and Thomson Avenue.

Borough Engineer Biermann stated the Borough has received the bids for the NJDOT 2017 Roadway Project. It is a structured bid and he recommended staying within the grant funding.

Administrator Jacobucci stated the Borough doesn’t have any extra money at this time.

Mayor Stevenson questioned Resolution #79.19 on the agenda.

Borough Engineer Biermann explained it is for extra spare parts.

Administrator Jacobucci stated the building is having problems with the heat and it needs a new generator and heater. The Bucket Truck will be here tomorrow. She also reported the Borough is working on the Little League fields and will be holding a “Clean up Day” on April 27<sup>th</sup> and a Shredding Day on May 4<sup>th</sup>. The

Budget will have to be submitted through the FAST Program as per the State which is to electronically file the budget.

Mayor Stevenson questioned when the Borough will replace the Water and Sewer Clerk position.

Councilman Giampola stated it is being held off but also in process.

Mayor Stevenson stated Mrs. Costenbader retires on April 30<sup>th</sup>.

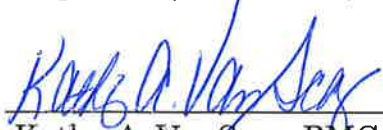
Councilman Giampola stated the Borough will officially advertise by the end of the week.

There wasn't any further business for the Caucus Meeting.

Council President Giovannitti moved and Councilman Holloway seconded to adjourn the Caucus meeting at 6:45 p.m. All were in favor of the motion.

This is a brief summary of the Caucus Meeting of the Mayor and Council of the Borough of Paulsboro held on March 5, 2019 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,



Kathy A. VanScoy, RMC/CMC/CMR  
Borough Clerk



Gary C. Stevenson, Mayor

