

Certified Municipal Finance Officer - The Borough of Paulsboro in Gloucester County is seeking a highly qualified individual for the position of Chief Financial Officer (CFO). Paulsboro is a small community with a population of approximately 6000 located on the Delaware River. The Borough of Paulsboro delivers a full range of services to the community via a \$8.6 million municipal budget and \$1.9 million utilities budget (sewer and water). The CFO will be responsible for all municipal finance governmental functions, including all state requirements as well the preparation and the oversight of the general ledger, annual financial statement, annual debt statement, supplemental debt statement, municipal budget, payroll, pension reports, bank reconciliations, finance related ordinance and resolutions, accounts payable/receivable, grants, debt investments, purchasing and escrow accounts management. Familiarity of Federal and State grants a plus. Applicants must possess a valid NJ Certified Municipal Finance Officer license, and possess a minimum of three (3) years local government experience. Qualified Purchase Agent a plus. Experience with municipal utility finances is preferred. The Borough is looking for a CFO who can evaluate all aspects of current financial operations and provide analysis on cash flow, debt projections and other relevant analytics. Experience with Edmunds, Excel and Word is required. In addition to the required financial skills, good communication and interpersonal skills are important for this position. Although FT is preferred, we will entertain PT or shared services inquiries. Paulsboro is an Equal Opportunity Employer.

Resumes and cover letters should be emailed to kvanscoy@paulsboronj.org by close of business on **January 31, 2019**.