

## AGENDA

### ANNUAL REORGANIZATION AND FIRST REGULAR MEETING

JANUARY 2, 2019

1. Invocation.
2. Salute to the Flag led by the Borough Clerk.
3. Call to Order by Mayor Stevenson.
4. Opening Statement by Borough Clerk VanScoy regarding the Open Public Meetings Act.
5. Roll call: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
6. Election of President of Council:  
  
\_\_\_\_ nominates \_\_\_\_\_ as President of Council. \_\_\_\_ seconded the nomination. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
7. Remarks by the President of Council.
8. Open To The Public – Agenda Items Only.
9. Mayor Stevenson announced the following Councilmatic Committee Appointments for 2019: (Council Committees are selected with input from all Councilmembers and submitted to the Mayor to be read into the public record)

#### FINANCE COMMITTEE:

Chairperson:

#### PUBLIC SAFETY COMMITTEE:

Chairperson:

#### STREET AND HIGHWAY COMMITTEE:

Chairperson:

#### UTILITIES COMMITTEE:

Chairperson:

**PUBLIC PROPERTY COMMITTEE:**

Chairperson:

**COMMUNITY BETTERMENT COMMITTEE:**

Chairperson:

**SCHOOL BOARD LIAISON COMMITTEE:**

Chairperson:

**CONSTRUCTION AND LICENSING OFFICE:**

Chairperson:

\_\_moved seconded\_\_ that the appointments be confirmed. R/C:  
Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_,  
Councilman Kidd\_\_, Councilman Stevenson\_\_, Councilwoman Turner\_\_.

**10. APPROVAL OF MINUTES:**

Caucus Meeting, December 4, 2018 at 6:00 p.m.

Regular Meeting, December 4, 2018 at 7:00 p.m.

Special Meeting, December 27, 2018 at 5:30 p.m.

\_\_moved seconded\_\_ to receive, file and adopt the minutes. R/C:

Summary of reports and copies of minutes of meeting. \_\_moved seconded\_\_ to receive and file. R/C:

**11. COMMUNICATIONS – CORRESPONDENCE:**

Letter from John J. Vinci, Sr., Gloucester County Utilities Authority, regarding Fiscal Year 2019: GCUA Operating Budget

Letter from John J. Vinci, Sr. Gloucester County Utilities Authority, regarding Public Hearing Notice on Proposed Rate Schedule.

\_\_moved seconded\_\_ to receive and file the letters. R/C:

**12. MAYOR AND COUNCIL COMMITTEE REPORTS:**

Mayor Stevenson:

Finance Committee:

Public Works Committee:

Construction and Licensing Committee:

Public Property Committee:

Community Betterment Committee:

Public Safety Committee:

**13. ORDINANCES ON FIRST READING:**

**O. #01.19: ORDINANCE AUTHORIZING ACQUISITION OF REAL PROPERTY LOCATED WITHIN THE BOROUGH OF PAULSBORO AND EXECUTION OF ALL NECESSARY DOCUMENTS. (BLOCK 83 LOTS 24 AND 27).**

(This Ordinance authorizes the Borough's purchase of Block 83 Lots 24 (357 West Buck Street) and 27 (361 West Buck Street) for the purchase price of \$1.00.)  moved seconded to adopt O. #01.19 on introduction and first reading and schedule the second reading and public hearing on February 5, 2019. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**O. #02.19: AN ORDINANCE AUTHORIZING THE PRIVATE LEASE OF BLOCK 2, LOTS 9, 10 AND 11 ALSO KNOWN AS 105 RIVERVIEW AVENUE, LYING WITHIN THE BOROUGH OF PAULSBORO, PURSUANT TO N.J.S.A.**

**40A:12-14 ET SEQ, TO MILLER ENVIRONMENTAL GROUP, INC.** (This Ordinance authorizes a formal lease agreement between the Borough of Paulsboro and Miller Environmental Group, Inc. for Block 2 Lots 9, 10 and 11.)

**14. RESOLUTIONS – BILLS:**

**R. #01.19: RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2019.**

**R. #02.19: RESOLUTION PROVIDING FOR THE PROCEDURE TO PROCESS BILL PAYMENTS THE THIRD WEEK OF EACH MONTH AND THE MONTH OF AUGUST.**

**15. CONSENT AGENDA:**

**R. #03.19: RESOLUTION DESIGNATING A DEPUTY MAYOR FOR THE BOROUGH OF PAULSBORO.**

**R. #04.19: RESOLUTION SETTING THE DATES, TIME AND PLACE OF THE VARIOUS MEETINGS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #05.19: RESOLUTION ESTABLISHING RULES OF ORDER FOR THE CONDUCT OF BOROUGH MEETINGS FOR THE YEAR 2019.**

**R. #06.19: RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES OF ALL PUBLIC MONIES AND OTHER FUNDS OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #07.19: RESOLUTION OF THE BOROUGH OF PAULSBORO ADOPTING A CASH MANAGEMENT PLAN AS REQUIRED BY THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES.**

**R. #08.19: RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF THE BOROUGH OF PAULSBORO FOR 2019.**

**R. #09.19: RESOLUTION ESTABLISHING PETTY CASH FUNDS FOR THE BOROUGH CLERK AND THE CHIEF OF POLICE FOR 2019.**

**R. #10.19: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING A LORRAINE BOYER AS CERTIFIED MUNICIPAL FINANCE OFFICER OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.**

**R. #11.19: RESOLUTION APPOINTING GEORJEAN WIDENER AS TAX COLLECTOR FOR THE BOROUGH OF PAULSBORO.**

**R. #12.19 RESOLUTION APPOINTING CYNTHIA WOOD AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE BOROUGH OF PAULSBORO FOR 2019.**

**R. #13.19: RESOLUTION APPOINTING CAROL MILLIS AS MUNICIPAL COURT RECORDER FOR THE BOROUGH OF PAULSBORO FOR 2018.**

**R. #14.19: RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR THE BOROUGH OF PAULSBORO FOR 2019.**

**R. #15.19: RESOLUTION APPOINTING SPECIAL OFFICERS FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #16.19: RESOLUTION APPOINTING GEORGE MARRA AS CODE ENFORCEMENT OFFICER FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #17.19: RESOLUTION APPOINTING GEORGE MARRA AS ZONING ADMINISTRATIVE OFFICER OF THE BOROUGH OF PAULSBORO FOR**

**THE YEAR 2019.**

**R. #18.19: RESOLUTION APPOINTING GEORGE MARRA AS CODE OFFICIAL OF THE BOROUGH OF PAULSBORO.**

**R. #19.19: RESOLUTION APPOINTING GEORGE MARRA AS PUBLIC OFFICER OF THE BOROUGH OF PAULSBORO.**

**R. #20.19: RESOLUTION APPOINTING ROBERT DEANGELO AS HEARING OFFICER OF THE BOROUGH OF PAULSBORO.**

**R. #21.19: RESOLUTION APPOINTING DIANE MORAN AS LANDLORD LICENSING SECRETARY FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #22.19: RESOLUTION APPOINTING FRANCIS TURTON AS RENTAL PROPERTY INSPECTOR FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #23.19: RESOLUTION APPOINTING RITA M. COSTENBADER AS WATER AND SEWER SEARCH CLERK FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2019.**

**R. #24.19: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING SUSAN JACOBUCCI AS FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2019.**

**R. #25.19: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING SUSAN JACOBUCCI AS CLAIMS COORDINATOR OF THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.**

**R. #26.19: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2019.**

**R. #27.19: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING HERMAN SCHOCH AS SAFETY COORDINATOR FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2019.**

**R. #28.19: RESOLUTION APPOINTING SUSAN JACOBUCCI AND CHIEF GARY KILLE AS CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY ATTORNEY CONSULTATION SERVICE FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.**

**R. #29.19: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING JOHN A. GIOVANNITTI AS FUND COMMISSIONER AND ALFONSO GIAMPOLA AS ALTERNATE FUND COMMISSIONER FOR THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.**

**R. #30.19: RESOLUTION APPOINTING KATHY A. VANSKOY AS PUBLIC AGENCY COMPLIANCE OFFICER AS PER N.J.A.C. 17:27-3.5 FOR THE BOROUGH OF PAULSBORO.**

**R. #31.19: A RESOLUTION TO AFFIRM THE BOROUGH OF PAULSBORO CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.**

**R. #32.19: RESOLUTION OF THE BOROUGH OF PAULSBORO PROVIDING FOR INTEREST AND A GRACE PERIOD ON TAXES FOR THE YEAR 2019.**

**R. #33.19: RESOLUTION SETTING THE DATES, TIMES AND PLACE OF THE VARIOUS TRICO JIF SAFETY COMMITTEE MEETINGS OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2019.**

\_\_moved seconded\_\_ to adopt R. #01.19 to R. #33.19. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**16. Raffles/Permits/Firemen's Association Membership Applications:**

St. Clare of Assisi Parish, BA-637, 2019 Annual Bingo. \_\_moved seconded\_\_ to receive, file and approve the Bingo License. R/C:

Guardian Angels Regional School, BA-638, 2019 Annual Bingo. \_\_moved seconded\_\_ to receive, file and approve the Bingo License. R/C:

**17. RESOLUTIONS NOT ON CONSENT:**

**R. #34.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR A BOROUGH ATTORNEY FOR THE BOROUGH OF PAULSBORO. (Maley & Associates.)**

**R. #35.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR LABOR RELATIONS COUNSEL FOR THE BOROUGH OF PAULSBORO. (Weir & Partners, LLP.)**

**R. #36.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR SPECIAL LABOR COUNSEL FOR THE BOROUGH OF PAULSBORO.**

(Barker, Gelfand & James)

**R. #37.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR AUDITING SERVICES FOR THE BOROUGH OF PAULSBORO.**

(Petroni & Associates.)

**R. #38.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR BOND COUNSEL FOR THE BOROUGH OF PAULSBORO.** (Parker McCay, P.A.)

**R. #39.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2018 FOR MUNICIPAL PROSECUTOR FOR THE BOROUGH OF PAULSBORO.**

(John Alice, Esq.)

**R. #40.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO.**

(Dawn Leeds, Esq.)

**R. #41.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR CONFLICT PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO.** (Stephen Altamuro, Esq.)

**R. #42.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR BOROUGH ENGINEERING SERVICES PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. (GENERAL ENGINEERING SERVICES/WATER AND SEWER ENGINEERING SERVICES).** (Sickels & Associates, Inc.)

**R. #43.19: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR REDEVELOPMENT COUNSEL FOR THE BOROUGH OF PAULSBORO.**

(Maley & Associates)

**R. #44.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR CONSULTING SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR GRANT CONSULTANT SERVICES FOR THE BOROUGH OF PAULSBORO.**

(Triad Associates.)

**R. #45.19: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO**

**AWARD A CONTRACT FOR CONSULTING SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR A BOROUGH INSURANCE AGENT AND RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF PAULSBORO. (Hardenbergh Insurance Group.)**

**R. #46.19: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO AWARD A CONTRACT FOR CONSULTING SERVICES PURSUANT TO THE FAIR AND OPEN AND OPEN PROCESS FOR THE YEAR 2019 FOR INSURANCE CONSULTANT AND BROKER SERVICES FOR THE HEALTH INSURANCE FUND. (Steven J. Anuszewski.)**

**R. #47.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR AN ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING FOR THE BOROUGH OF PAULSBORO. (Triad Associates.)**

**R. #48.19: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2019 FOR FINANCIAL ADVISOR FOR THE BOROUGH OF PAULSBORO. (Acacia Financial Group, Inc.)**

\_\_moved seconded\_\_ to adopt R. #34.19 to R. #48.19. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**18. APPOINTMENT OF VARIOUS OTHER BOROUGH OFFICIALS BY MAYOR STEVENSON AND CONFIRMED BY MOTION:**

TAX SEARCH CLERK: Georjean Widener.

IMPROVEMENT SEARCH CLERK: Kathy A. VanScoy.

\_\_moved seconded\_\_ to confirm the above appointments. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

**19. APPOINTMENTS TO THE VARIOUS BOARDS AND COMMISSIONS BY MAYOR STEVENSON AND CONFIRMED BY MOTION IF NECESSARY:**

GILL MEMORIAL LIBRARY BOARD OF TRUSTEES: Mayor Appoints with Consent of Council:

5 Year Term – Irma Stevenson

\_\_moved seconded\_\_ to confirm the appointments. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

RECREATION COMMITTEE: Mayor appoints with Consent of Council:



5 Year Term – (Unexpired 12/31/2020) -  
5 Year Term – (Unexpired 12/31/2020) -  
5 Year Term – Cassandra Clark  
5 Year Term – Barbara Thomson  
Alternate 1 – 2 Year Term –  
Alternate 2 – 2 Year Term –

\_\_moved seconded\_\_ to confirm the appointments. R/C: Councilman DiTonno\_\_,  
Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_,  
Councilman Holloway\_\_, Councilman Kidd\_\_.

LAND USE BOARD: Mayor Appoints without Consent of Council:

Class I: Mayor Gary C. Stevenson

Class II: Official:

Class III: Member of Council: Larry Haynes, Sr.

Alternate Member of Council: Alfonso Giampola

Class IV: Citizens:

1. 4 Year Term – Ben Mento
2. 4 Year Term – Daniel Sharper
2. Alternate 1 – 2 Year Term – Alice Williams
3. Alternate 4 – 2 Year Term – Jason Newman

20. Appointment of Mayor's Special Committees:

Lighthouse Committee: Chairperson: Marc Kamp

Friends of the Paul House/Library Committee: Chairperson: Dr. Walter Quint

21. Administrator's Report:

Engineer's Report:

Partial Payment #5 – Water Meter Replacement:

**R. #49.19: RESOLUTION PROVIDING PARTIAL PAYMENT #5 FOR THE WATER METER REPLACEMENT PROJECT.** (This Resolution authorizes partial payment No. 5 in the amount of \$56,227.65). \_\_moved seconded\_\_ to adopt R. #49.19. R/C: Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Giovannitti\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

22. Police Chief's Report:

23. **PRIVILEGE OF THE FLOOR.** (General questions only.)

24. Mayor's Annual Statement

25. **ADJOURNMENT:** \_\_moved seconded to adjourn the meeting at      p.m.