

**SEPTEMBER 17, 2013**

**PAULSBORO. N.J.**

**7:00 P.M.**

**WORK SESSION MEETING**

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner (arrived at 8:30 p.m.).

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public, asked to give their name and address and reminded everyone there was a five (5) minute time limit.

Barry Corradetti, 1820 Overbrook Avenue, questioned if the “Affordable Care Act” had any effect on the employees as some municipalities have been hit hard with costs for some plans called a “Cadillac Plan”.

Mayor Hamilton stated he would have to find out from Administrator/CFO Ruggeri and the Insurance Company.

Mr. Corradetti suggested the Borough go with the State Health Benefits Plan as Woodbury did. It should be looked into, however, he didn’t want to hurt anyone but the Borough should look into it if it will keep costs down.

Mayor Hamilton stated the Borough will take it into consideration.

Marvin Hamilton, 915 Chestnut Street, discussed the grass and weeds needing to be cut at several properties.

Mayor Hamilton stated the Borough has a part time crew that has been cutting the grass and he will have these properties placed on the list.

Linda Pilger, 600 King Street, complained that her neighbors grass clippings are being put in the street. She was told at the last meeting that it was in the Ordinance that it is not to go into the street. The neighbor (Mr. Sabetta) uses her other neighbor, who has a lawn business, to cut the properties at 603 and 605 King Street and this gentleman has been issued cease and desist orders for his lawn business.

Councilman Giampola questioned if Mrs. Pilger has called this into the Code Office.

Mrs. Pilger stated she hasn't.

Councilman Giampola informed her to call the Code Office and place a formal complaint and Mr. Batista will inspect the complaint.

There wasn't further public participation.

Mr. Marlin Peterson presented a status report regarding the South Jersey Port Project. He will present another status report in January.

Email from Marlin Peterson regarding Pilot Agreement between SJPC and Borough of Paulsboro requesting Resolution amending the agreement. Council President Giovannitti moved and Councilman Giampola seconded to receive, file the email, authorize Maley & Associates to review and recommend. All were in favor of the motion.

Mr. Joe Henry of Hardenbergh Insurance gave a presentation regarding annual "Safety on the Agenda".

Mr. Paul Forlenza of TRICO JIF gave a presentation and overview of the JIF and its' benefits to members.

Council President Giovannitti thanked Mr. Henry and Mr. Forlenza for coming and saving the Borough money. He stated the Borough also saved money by going into a HIF program for the health benefits for the employees.

Police Chief's Report:

Memo from Chief Chris T. Wachter regarding request to re-issue resolution for Temporary signage for port project. Council President Giovannitti moved and Giampola seconded to receive and file the memo. All were in favor of the motion.

**R. #173.13: RESOLUTION AUTHORIZING TEMPORARY STOP SIGNS FOR THE BOROUGH OF PAULSBORO.** Council President Giovannitti moved

and Councilman Giampola seconded to adopt R. #173.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson. Nays: None. Motion carried.

Chief Wachter stated he has received notification from the State of New Jersey that the Borough has been approved to receive \$28,633 for the Safe and Secure Grant Program. He will need a Resolution accepting the grant award.

**R. #174.13: RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.** Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #174.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson. Nays: None. Motion carried.

Chief Wachter stated the Police Department has done all it needed to do from the report generated from the Conrail Train derailment. One item was to have an Emergency Operating Plan which the Mayor and Council has approved, the second item was a Respiratory Policy for the Police Officers which had to meet PEOSHA requirement which also included training and fit testing. This will be done on September 25<sup>th</sup>. The Police Department is in compliance. This is another financial obligation to comply with PEOSHA.

Mayor Hamilton stated there was another train derailment yesterday and the Police Department was on the case.

Chief Wachter stated that derailment was in Greenwich Township but his officers handled the traffic through Paulsboro.

Email from Solicitor Angelini regarding Proposed Ordinance Amending Chapter 34A Fire Prevention (Fire Key Boxes). Councilman Giampola moved and Council President Giovannitti seconded to receive and file the email. All were in favor of the motion.

#### **INTRODUCTION AND FIRST READING:**

**O. #09.13: AN ORDINANCE OF THE BOROUGH OF PAULSBORO AMENDING CHAPTER 34A: ENFORCEMENT OF FIRE PREVENTION CODE OF THE CODE OF THE BOROUGH OF PAULSBORO.** Councilman Giampola moved and Council President Giovannitti seconded to adopt O. #09.13 on first reading and introduction and schedule the second reading and public hearing on October 1, 2013.

At this time, 8:30 p.m., Councilwoman Turner arrived for the meeting.

Roll call for the above motion: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson. Nays: None. Abstained: Councilwoman Turner. **Motion carried.**

Councilman Haynes discussed attendance at the NJ Water Association 2013 Management & Technical Conference for Water and Sewer Superintendent Daly. He stated he wasn't in favor of this at first because he thought it was something else but he has no problem with Mr. Daly attending this conference. He stated this was discussed with the Committee but he felt it should be brought to the Council for approval.

Council President Giovannitti moved and Councilman Giampola seconded to approve Mr. Daly's request to attend the above conference. All were in favor of the motion.

Council President Giovannitti thanked Councilman Haynes for bringing the request to the Governing Body.

Councilman Haynes discussed a Shared Services Agreement with Greenwich Township for the provision of a Water Operator. He explained that Mr. Daly has been utilizing his license to also serve Greenwich Township for about five (5) years. This should have been handled a long time ago. He agreed to have the Solicitor review this matter.

Councilman Haynes moved and Councilman Stevenson seconded to authorize the Solicitor to review and advise the Council. All were in favor of the motion.

Councilman Stevenson discussed a check the Fire Dept. received from Conrail. The check totaled \$71,000 of which \$33,000 was for equipment and the rest was for the firefighter's time during the Conrail train derailment. He felt the check should go to the Borough and he has spoken with Administrator Ruggeri which she is looking into this issue. He further felt the money could be used to purchase a command vehicle. He would like to receive written advice in regards to this check.

Councilman Giampola felt the money shouldn't go into the general fund but into the Fire Department line item in the budget. The Fire Department is in dire need of a command vehicle.

Solicitor Daniels stated there may be an issue as this is a volunteer organization. His other concern is if the Borough or Fire Department cashes the check, is the Borough releasing any ability to file claims. He would have to talk with Mr. Maley.

Councilman Stevenson moved and Council President Giovannitti seconded to hold the check until a meeting is held with Mr. Maley and come back to the Governing Body with the check once it has been determined. All were in favor of the motion.

Councilman Stevenson discussed the procedure on department/budget spending. The Committee discussed the purchase of a rescue tool which the Committee and Administrator approved. He was told he had to bring it to Council for approval. He questioned if there is a money amount limit for anything that must come before Mayor and Council for purchase.

Councilman Haynes stated the Committee can only meet, discuss and bring the recommendation back to Council.

Mayor Hamilton stated any monies being spent has to come before Mayor and Council and Council has to follow the State standard procedures as well as the Borough's.

Mayor and Council further discussed the amount of purchase, who has to approve, etc.

Councilman Giampola stated under the Fire Department Code, it states purchases need Public Safety and Administrator approval.

Councilman Stevenson suggested any expenditure over a certain amount of money has to come before Mayor and Council and it has to affect all departments. He further suggested discussing this further at the October Work Session Meeting when Administrator/CFO Ruggeri is present.

Council President Giovannitti stated everyone's point is well taken and things that are approved such as conferences and it's budgeted, it should be approved but if it is a big ticket item, it should be approved by Council. He suggested asking Administrator/CFO Ruggeri speak with Auditor Petroni and go over the Ordinance to see if it needs changing. He doesn't want to see business being held up for \$500 here or \$500 there.

Solicitor Daniels suggested the Administrator prepare a letter to Mayor and Council on the purchasing procedure and everyone should adhere to the Ordinance and if the Ordinance has to be changed then change it.

Councilman Stevenson gave a report on the Public Safety Committee Meeting. There was discussion regarding three (3) and four (4) way stop signs. They are pinpointing where the stop signs will be placed. They will put together a list and

bring it forward to the Governing Body. He further stated the Police Department will be more consistent with the Crime Log in the Newspaper.

Councilman Stevenson stated walkie-talkies should be given to the Crossing Guards and there are areas void of Crossing Guards such as the Railroad Tracks and Delaware Street, Broad and Delaware Street and maybe one at Adams Street.

Councilman Stevenson discussed community policing, an overview of the town and he questioned when the last time the crossing for the kids have been painted.

Chief Wachter stated they are being done now but it is slow getting done.

There wasn't any further Borough business.

Councilman Stevenson moved and Council President Giovannitti seconded to adjourn the meeting at 9:30 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on September 17, 2013 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

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Kathy A. VanScoy, RMC/CMC  
Borough Clerk

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W. Jeffery Hamilton, Mayor