

AGENDA

ANNUAL REORGANIZATION AND FIRST REGULAR MEETING

JANUARY 3, 2017

1. Invocation.
2. Salute to the Flag led by the Borough Clerk.
3. Call to Order by Mayor Stevenson.
4. Opening Statement by Borough Clerk VanScoy regarding the Open Public Meetings Act.
5. Swearing In: John A. Giovannitti
Eric DiTonno
6. Roll call: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.
7. Election of President of Council:

____ nominates _____ as President of Council. ____ seconded the nomination. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.
8. Remarks by the President of Council.
9. Open To The Public – Agenda Items Only.
10. **CONSENT AGENDA:**

R. #01.17: RESOLUTION DESIGNATING A DEPUTY MAYOR FOR THE BOROUGH OF PAULSBORO. __ moved seconded__ to adopt R. #01.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

- R. #02.17: RESOLUTION SETTING THE DATES, TIME AND PLACE OF THE VARIOUS MEETINGS OF THE MAYOR AND COUNCIL OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.** __ moved seconded__ to adopt R. #02.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

- R. #03.17: RESOLUTION ESTABLISHING RULES OF ORDER FOR THE CONDUCT OF BOROUGH MEETINGS FOR THE YEAR 2017.**

R. #04.17: RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES OF ALL PUBLIC MONIES AND OTHER FUNDS OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

R. #05.17: RESOLUTION OF THE BOROUGH OF PAULSBORO ADOPTING A CASH MANAGEMENT PLAN AS REQUIRED BY THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES.

R. #06.17: RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF THE BOROUGH OF PAULSBORO FOR 2017.

R. #07.17: RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS FROM CERTAIN ACCOUNTS TO OTHER ACCOUNTS IN THE 2016 BUDGET.

R. #08.17: RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2017.

R. #09.17: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2016 BUDGET.

R. #10.17: RESOLUTION ESTABLISHING PETTY CASH FUNDS FOR THE BOROUGH CLERK AND THE CHIEF OF POLICE FOR 2017.

 moved seconded to adopt R. #03.17 to 10.17. R/C: Councilman DiTonno , Councilman Giampola , Councilman Giovannitti , Councilman Haynes , Councilman Holloway , Councilman Kidd .

R. #11.17 RESOLUTION APPOINTING MELISSA THOMAS AS DEPUTY MUNICIPAL COURT ADMINISTRATOR FOR THE BOROUGH OF PAULSBORO FOR 2017.

R. #12.17: RESOLUTION APPOINTING CAROL MILLIS AS MUNICIPAL COURT RECORDER FOR THE BOROUGH OF PAULSBORO FOR 2017.

R. #13.17: RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR THE BOROUGH OF PAULSBORO FOR 2017.

R. #14.17: RESOLUTION APPOINTING SPECIAL OFFICERS FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

 moved seconded to adopt R. #11.17 to R. #14.17. R/C: Councilman DiTonno , Councilman Giampola , Councilman Giovannitti , Councilman Haynes , Councilman Holloway , Councilman Kidd .

R. #15.17: RESOLUTION APPOINTING WAYNE BENDER AS CODE ENFORCEMENT OFFICER FOR THE BOROUGH OF PAULSBORO

FOR THE YEAR 2017.

R. #16.17: RESOLUTION APPOINTING WAYNE BENDER AS ZONING ADMINISTRATIVE OFFICER OF THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

R. #17.17: RESOLUTION APPOINTING WAYNE BENDER AS CODE OFFICIAL OF THE BOROUGH OF PAULSBORO.

R. #18.17: RESOLUTION APPOINTING WAYNE BENDER AS PUBLIC OFFICER OF THE BOROUGH OF PAULSBORO.

 moved seconded to adopt R. #15.17 to R. #18.17. R/C: Councilman DiTonno , Councilman Giampola , Councilman Giovannitti , Councilman Haynes , Councilman Holloway , Councilman Kidd .

R. #19.17: RESOLUTION APPOINTING ROBERT DEANGELO AS HEARING OFFICER OF THE BOROUGH OF PAULSBORO.

R. #20.17: RESOLUTION APPOINTING DIANE MORAN AS LANDLORD LICENSING SECRETARY FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

R. #21.17: RESOLUTION APPOINTING FRANCIS TURTON AS PART TIME RENTAL PROPERTY INSPECTOR FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

R. #22.17: RESOLUTION APPOINTING RITA M. COSTENBADER AS WATER AND SEWER SEARCH CLERK FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

 moved seconded to adopt R. #19.17 to R. #22.17. R/C: Councilman DiTonno , Councilman Giampola , Councilman Giovannitti , Councilman Haynes , Councilman Holloway , Councilman Kidd .

R. #23.17: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING SUSAN JACOBUCCI AS FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2017.

R. #24.17: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING SUSAN JACOBUCCI AS CLAIMS COORDINATOR OF THE GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.

R. #25.17: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2017.

R. #26.17: RESOLUTION OF THE BOROUGH OF PAULSBORO

APPOINTING CHARLES TINDER AS SAFETY COORDINATOR FOR THE MUNICIPAL JOINT INSURANCE FUND FOR THE YEAR 2017.

R. #27.17: RESOLUTION APPOINTING SUSAN JACOBUCCI AND CHIEF VERNON MARINO AS CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY ATTORNEY CONSULTATION SERVICE FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND.

__moved seconded__ to adopt R. #23.17 to R. #27.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #28.17: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING JOHN A. GIOVANNITTI AS FUND COMMISSIONER AND ALFONSO GIAMPOLA AS ALTERNATE FUND COMMISSIONER FOR THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.

R. #29.17: RESOLUTION APPOINTING KATHY A. VANSKOY AS PUBLIC AGENCY COMPLIANCE OFFICER AS PER N.J.A.C. 17:27-3.5 FOR THE BOROUGH OF PAULSBORO.

R. #30.17: A RESOLUTION TO AFFIRM THE BOROUGH OF PAULSBORO CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

R. #31.17: RESOLUTION OF THE BOROUGH OF PAULSBORO PROVIDING FOR INTEREST AND A GRACE PERIOD ON TAXES FOR THE YEAR 2017.

R. #32.17: RESOLUTION AUTHORIZING A REFUND OF AN OVERPAYMENT DUE TO EXEMPT STATUS FOR THE OWNER NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY BY A MORTGAGE COMPANY TO THE BOROUGH OF PAULSBORO FOR THE TAX YEAR 2016 1ST AND 2ND QUARTERS.

R. #33.17: RESOLUTION SETTING THE DATES, TIMES AND PLACE OF THE VARIOUS TRICO JIF SAFETY COMMITTEE MEETINGS OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2017.

__moved seconded__ to adopt R. #28.17 to R. #33.17. R/C: Councilman

DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #34.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR A BOROUGH ATTORNEY FOR THE BOROUGH OF PAULSBORO.

(Maley & Associates) __moved seconded__ to adopt R. #34.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #35.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR LABOR RELATIONS COUNSEL FOR THE BOROUGH OF PAULSBORO.

__moved seconded__ to adopt R. #35.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #36.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR SPECIAL LABOR COUNSEL FOR THE BOROUGH OF PAULSBORO.

(Barker, Gelfand & James) __moved seconded__ to adopt R. #36.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #37.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR AUDITING SERVICES FOR THE BOROUGH OF PAULSBORO.

(Petroni & Associates, LLC) __moved seconded__ to adopt R. #37.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #38.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR BOND COUNSEL FOR THE BOROUGH OF PAULSBORO. (Parker McCay, P.A.)

__moved seconded__ to adopt R. #38.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #39.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR MUNICIPAL PROSECUTOR FOR THE BOROUGH OF PAULSBORO.

(John Alice, Esq.) __moved seconded__ to adopt R. #39.17. R/C: Councilman

DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #40.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2017.

(Dawn Leeds, Esq.) __moved seconded__ to adopt R. #40.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #41.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR CONFLICT PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2017. __moved seconded__ to adopt R.

#41.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__,

R. #42.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2016 FOR BOROUGH ENGINEERING SERVICES PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. (GENERAL ENGINEERING SERVICES/WATER AND SEWER ENGINEERING SERVICES). (Sickels & Associates, Inc.)__moved seconded__ to adopt R. #42.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #43.17: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR REDEVELOPMENT COUNSEL FOR THE BOROUGH OF PAULSBORO.

(Maley & Associates) __moved seconded__ to adopt R. #43.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #44.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR CONSULTING SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR GRANT CONSULTANT SERVICES FOR THE BOROUGH OF PAULSBORO.

(Triad Associates) __moved seconded__ to adopt R. #44.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #45.17: RESOLUTION AUTHORIZING BOROUGH COUNCIL TO

AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR A BOROUGH INSURANCE AGENT AND RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF PAULSBORO. (Hardenbergh Insurance Group) __moved seconded__ to adopt R. # 45.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #46.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR AN ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING FOR THE BOROUGH OF PAULSBORO. (Triad Associates) __moved seconded__ to adopt R. #46.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

R. #47.17: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO AWARD A CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO THE FAIR AND OPEN PROCESS FOR THE YEAR 2017 FOR FINANCIAL ADVISOR FOR THE BOROUGH OF PAULSBORO. (Acacia Financial Group, Inc.) __moved seconded__ to adopt R. #47.17. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

11. APPOINTMENT OF VARIOUS OTHER BOROUGH OFFICIALS BY MAYOR STEVENSON AND CONFIRMED BY MOTION:

TAX SEARCH CLERK: Georjean Widener. __moved seconded__ to confirm the appointment. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

IMPROVEMENT SEARCH CLERK: Kathy A. VanScoy. __moved seconded__ to confirm the appointment. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

12. APPOINTMENTS TO THE VARIOUS BOARDS AND COMMISSIONS BY MAYOR STEVENSON AND CONFIRMED BY MOTION IF NECESSARY:

GILL MEMORIAL LIBRARY BOARD OF TRUSTEES: Mayor Appoints with Consent of Council:

5 Year Term – Elaine Cooper
Unexpired Term (Virginia Scott) – 12/31/2020 – Judy Mackenzie

__moved seconded__ to confirm the appointments. R/C: Councilman DiTonno__, Councilman Giampola__, Councilman Giovannitti__, Councilman Haynes__, Councilman Holloway__, Councilman Kidd__.

LAND USE BOARD: Mayor Appoints without Consent of Council:

Class I: Mayor Gary C. Stevenson

Class II: Official: James Sabetta

Class III: Member of Council: Larry Haynes, Sr.

Alternate Member of Council: Alfonso Giampola

Class IV: Citizens:

1. 4 Year Term – Marc Kamp
2. 4 Year Term – James Scott
3. Unexpired Term (Kelly) – Daniel Sharper – 12/31/2018
3. Alternate 1 – 2 Year Term – Alice Williams
4. Alternate 2 – 2 Year Term – Tajhe Thomas

EMERGENCY MANAGEMENT: Mayor appoints without Consent of Council:

Alfonso Giampola – Emergency Management Coordinator

Chief Vernon Marino – Deputy Emergency Management Coordinator

Deputy Chief Gary Kille – Deputy Emergency Management Coordinator

Glenn Roemmich – Deputy Emergency Management Coordinator

13. Appointment of Mayor's Special Committees:

Lighthouse Committee: Chairperson: Marc Kamp

Friends of the Paul House/Library Committee: Chairperson: Dr. Walter Quint

14. Summary of Reports and copies of Minutes of meetings. __moved seconded__ to receive and file the above. R/C:
15. Letter from Richard T. Hammer, State of New Jersey, Department of Transportation, regarding FY 2017 NJDOT State Aid Programs. __moved seconded__ to receive and file the letter. R/C:
16. Proposal from Sickels & Associates regarding 2017 NJDOT Municipal Roadway State Aid Application. __moved seconded__ to receive, file the proposal and grant/deny authorization to proceed. R/C:
17. Proposal from Sickels & Associates regarding CDBG Pedestrian Safety & ADA Improvements at West Buck Street and Penn Line Road. __moved seconded__ to receive, file the proposal and grant/deny authorization to proceed. R/C:
18. Letter from John Vinci, Gloucester County Utilities Authority, regarding FY 2017 GCUA Operating Budget. __moved seconded__ to receive and file the letter. R/C:
19. Letter from John Vinci, Gloucester County Utilities Authority, regarding Public Hearing Notice on Proposed Rate Schedule. __moved seconded__ to receive and file the letter. R/C:

20. **MAYOR AND COUNCIL REPORTS:**

Mayor Stevenson: Mayor Stevenson's Annual Message.

Councilman DiTonno:

Councilman Giampola:

Councilman Haynes:

Councilman Giovannitti:

Councilman Holloway:

Councilman Kidd:

21. **PRIVILEGE OF THE FLOOR.** (General questions only.)

22. **ADJOURNMENT:** __moved seconded to adjourn the meeting at p.m.