

## AGENDA

OCTOBER 18, 2016

### WORK SESSION MEETING

1. Call to order by the Mayor.
2. Opening statement by the Borough Clerk regarding the Open Public Meetings Act.
3. Roll Call: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
4. Open the Meeting to the Public:
5. **R. #179.16: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2016 BUDGET.** \_\_moved seconded\_\_ to pay all bills properly signed and adopt R. #179.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
6. **R. #180.16: RESOLUTION TO ENTER AN URBAN COUNTY COOPERATION AGREEMENT BETWEEN THE BOROUGH OF PAULSBORO AND THE COUNTY OF GLOUCESTER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS.** (This Resolution corrects R. #136.16 to include the correct HUD CPD Notice #”CPD-16-05”.) \_\_moved seconded\_\_ to adopt R. #180.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
7. **R. #181.16: RESOLUTION ADOPTING THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF PAULSBORO.** \_\_moved seconded\_\_ to adopt R. #181.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.
8. **R. #182.16: A RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND WAIVING A MAINTENANCE GUARANTEE BY PACIFIC ATLANTIC TERMINALS FOR THE SANITARY SEWER AND POTABLE WATER SITE IMPROVEMENTS AT 3<sup>RD</sup> STREET AND**

**BILLIGSPORT ROAD (BLOCK 50, LOTS 10, 11 & 13) PROJECT IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.** (This Resolution releases the bond in the amount of \$33,840.00 for the Sanitary Sewer & Potable Water Project.) \_\_moved seconded\_\_ to adopt R. #182.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

9. **R. #183.16: RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF PAULSBORO AUTHORIZING THE RELEASE OF THE PERFORMANCE SURETY BOND AND WAIVING THE REQUIRMENT OF A MAINTENANCE GUARANTEED BY THE PLAINS PRODUCTS TERMINALS, LLC AFFECTING A PARCEL KNOWN AS THIRD STREET AND BILLINGSPOUR ROAD, BLOCK 50 LOTS 10, 11 & 13 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.** (This Resolution releases the bond in the amount of \$173,850.00 for the Off-Site Landscaping Project.) \_\_moved seconded\_\_ to adopt R. #183.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

10. **R. #184.16: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO AUTHORIZING THE FILING OF A PRE-APPLICATION FOR USDA WATER AND WASTE DISPOSAL FUNDING UNDER THE BUSINESS AND COMMUNITIES GRANT PROGRAM.** (This Resolution is the application for the water main project for the Paulsboro Marine Terminal.) \_\_moved seconded\_\_ to adopt R. #184.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

11. **R. #185.16: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO AUTHORIZING THE FILING OF AN APPLICATION FOR USDA WATER AND WASTE DISPOSAL FUNDING UNDER THE BUSINESS AND COMMUNITIES GRANT PROGRAM.** (This Resolution is for the Thomson Avenue Water & Sanitary Sewer Project.) \_\_moved seconded\_\_ to adopt R. #185.16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

12. **SECOND READING AND PUBLIC HEARING:**

**O. #13.16: ORDINANCE AUTHORIZING EXECUTION OF A PERMANENT EASEMENT TO PBF LOGISTICS PRODUCTS TERMINALS, LLC FOR A**

**PORTION OF CLONMELL ROAD FRONTING BLOCK 50, LOTS 2.01, 3, 5 & 11.** \_\_moved seconded\_\_ to open the floor to the public regarding this Ordinance. R/C:

\_\_moved seconded\_\_ to close the floor to the public regarding this Ordinance. R/C:

\_\_moved seconded\_\_ to adopt O. #13.16 on second and final reading. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

13. Received Raffle License Application, RA-605 for PTA Guardian Angels Regional School for an On Premise Merchandise Raffle on November 5, 2016 from 7:00 to 11:00 p.m. \_\_moved seconded\_\_ to receive, file and approve/deny the raffle license. R/C:

14. Administrator's Report:

Discussion regarding professional service contracts with the Auditor, Solicitor, Bond Counsel and Grants Administration for various projects with possible action. (Resolutions would be needed for each professional contract and project.)

Discussion regarding Performance Bond and escrow requirements for PBF Logistics Products Terminal, LLC. (Resolution needed to accept Bond.)

Discussion regarding Best Practices Checklist with action (Resolution will be required to accept the checklist):

15. Engineer's Report:

Authorization to advertise the Standpipe Reconditioning Project:

**R. # .16: A RESOLUTION PERMITTING THE BOROUGH OF PAULSBORO TO SOLICIT AND ACCEPT BIDS FOR THE CONSTRUCTION PROJECT KNOWN AS THE "STANDPIPE RECONDITIONING PROJECT" (CONSTRUCTING IMPROVEMENTS, PERFORMING REPAIRS, AND REPAINTING THE 1.5 MILLION GALLON PAULSBORO STANDPIPE AT 400 SUMMIT AVENUE).** \_\_moved seconded\_\_ to adopt R. # .16. R/C: Council President Giovannitti\_\_, Councilman DiTonno\_\_, Councilman Giampola\_\_, Councilman Haynes\_\_, Councilman Holloway\_\_, Councilman Kidd\_\_.

16. Police Chief's Report:

Memo from Chief Vernon R. Marino regarding request to extend Chief's current (MOU) Agreement. \_\_moved seconded\_\_ to receive and file the memo. (Resolution would need to be adopted.) R/C:

Memo from Chief Vernon R. Marino regarding recommendation of Halloween Curfew for 2016. \_\_moved seconded\_\_ to receive, file the memo and approve/deny recommendation. R/C:

Memo from Chief Vernon R. Marino regarding Paulsboro Police SafeCam Program. \_\_moved seconded\_\_ to receive and file the memo. R/C:

17. Discussion regarding upcoming repairs of the Delaware Street Railroad Crossing by the NJDOT (Mayor Stevenson):
  
18. Discussion regarding scheduling a Town Hall Forum in November with action to advertise (Mayor Stevenson):
  
18. Discussion regarding the naming of a room at the Borough Municipal Building and Mayor's Office with possible action (Council President Giovannitti):