

MARCH 15, 2016

PAULSBORO, N.J.

7:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Stevenson presided at a Work Session Meeting of Council held on the above date and place.

Mayor Stevenson called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd.

Privilege of the Floor:

Council President Giovannitti moved and Councilman Holloway seconded to open the floor to the public. All were in favor of the motion.

Mayor Stevenson opened the floor to the public, asked anyone speaking to give their name and address and reminded everyone there was a five (5) minute time limit.

Robert Parks, 451 Mantua Avenue, gave an update on the progress of the fields. The fencing will be installed on March 21st and Dobson will be completing the fields on March 28th.

Treva Oster, 232 Billings Avenue, discussed purchasing uniforms for Little League as she hasn't received a budget and she has to order the uniforms as soon as possible because the uniforms won't arrive until the day before Opening Day. The cost is \$3,900.00.

CMFO/Acting Administrator Boyer stated she did not know if the Borough could afford \$3,900.00.

Councilman Kidd stated this request should go to the Recreation Committee.

Mrs. Oster stated she presented the request to the Recreation Committee twice.

CMFO/Acting Administrator Boyer stated there will not be an increase in the Recreation Committee Budget and the cost last year was \$3,200.00.

Mrs. Oster stated she can cut some items to get it to \$3,200.00.

Mr. Parks stated in the past he would meet with Administrator Salvatore and then Administrator Ruggeri regarding the budget.

Mayor and Council further discussed the purchase of the uniforms and the proper procedure.

Mayor Stevenson stated Council will temporarily agree to purchase the uniforms at last years' cost of \$3,200.00 but Little League will have to handle purchases through the Recreation Committee.

Erva Macauley, 209 Huff Avenue, asked someone to explain item #10, O. #06.16, on the agenda.

Solicitor Maley stated the ordinance creates a mechanism which Statute allows the Borough to bank the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years and to take the difference and bank it. The ordinance doesn't do anything with the property taxes but just enables the Borough to appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate and bank it.

Ms. Macauley stated she is aware the Code Enforcement Office is in need of a new vehicle and she is hoping Council is looking at new vehicles that are more green friendly and more environmentally friendly.

Mayor Stevenson stated he agreed and the new vehicle will only have four (4) cylinders. He thanked Ms. Macauley for her concern.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the floor to the public at 7:15 p.m. All were in favor of the motion.

R. #67.16: EMERGENCY TEMPORARY RESOLUTION PRIOR TO ADOPTION OF THE BUDGET. Council President Giovannitti moved and Councilman Holloway seconded to adopt R. #67.16. Roll call: Ayes: Council President

Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

R. #68.16: RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS IN THE 2015 BUDGET RESERVE ACCOUNTS. Council President Giovannitti moved and Councilman Holloway seconded to adopt R. #68.16. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

R. #69.16: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2016 TEMPORARY BUDGET. Council President Giovannitti moved and Councilman Giampola seconded to pay all bills properly signed and adopt R. #69.16. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola (abstained on all Fire Department bills), Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

R. #70.16: RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR STATE FY 2015 LIBRARY AID. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #70.16. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

R. #71.16: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #71.16. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

The items to be discussed at Executive Session are as follows:

1. Personnel - AFSCME Grievance

INTRODUCTION AND FIRST READING:

O. #06.16: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14). Council President Giovannitti moved and Councilman Holloway seconded to adopt O. #06.16 on introduction and first reading and schedule the second reading and public hearing on April 5, 2016. Roll call: Ayes: Council President Giovannitti, Councilman DiTonno, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Police Chief's Report:

Chief Marino stated he had a mandatory Bail Reform meeting on Friday. The program will probably start in May. He also stated he sent officers to Fort Dix for Firearms Training and there will be an Active Shooter Training on March 22nd and March 23rd at the High School with East Greenwich and Greenwich Townships with about 50-60 Officers attending. He also attended a Homeland Security Meeting in Trenton.

Chief Marino further stated the two (2) Class II Officers will be graduating from the Academy on March 23rd at 6:00 p.m. They have done extremely well and he couldn't ask for two (2) better candidates.

Chief Marino also stated that he and the Lieutenant will be involved with the Gloucester County Prosecutor's Office in a Mentoring Program. It is one (1) day a week, every Monday and would involve 21 to 35 year old individuals. They will be attending opening night and then go back in the middle of the semester. They will help the individuals in the interview process to get a job.

Chief Marino stated the 700 megahertz radios are up and running and there will be no more names over the Police scanners. Scanners are a thing of the past for law enforcement.

Chief Marino informed Mayor and Council he will be holding off on sending the cars out for repairs as he indicated in his memo as the Borough's mechanic has done most of the work and saved the Borough some money.

Chief Marino further stated he met with the mother whose child passed away and there will be a service on Friday at 11:00 a.m. at the Second Baptist Church and then the funeral will be in Cinnaminson.

Mayor Stevenson stated he will have Borough Clerk VanScoy send an email to all of the Governing Body regard the arrangements in order to set up a time to get together to attend the service.

At this time, 7:26 p.m., Councilman DiTonno excused himself from the meeting.

Chief Marino asked if he could meet with Borough Engineer Biermann as he needs a letter for the State Inspection of the cells downstairs which requires an Engineer's certification.

Councilman Kidd suggested sending a letter to the Chrysler Corporation regarding the issues with the vehicles.

Mayor Stevenson questioned if the issues are from wear and tear or recalls.

Chief Marino stated it is the Chrysler's with the six (6) cylinders and eight (8) cylinders. Civilian cars are having the same type of problems.

Councilman Kidd moved and Council President Giovannitti seconded to authorize Borough Clerk VanScoy with assistance from Chief Marino to send a letter to the Chrysler Corporation regarding the issues. All were in favor of the motion.

Engineer's Report:

Borough Engineer Biermann discussed Video and Cleaning RFQ's for the sewer lines in the Thomson Avenue area. They have received two (2) quotes with two (2) options. Option one included video inspection for 6,200 linear feet of pipe and Option two included video inspection for a reduced pipe length of 4,500 linear feet of pipe.

Option 1:

Rosey's Tank Cleaning, LLC, Deptford, NJ	\$46,810.00
Video Pipe Services, Inc., Newfield, NJ	\$12,772.00

Option 2:

Rosey's Tank Cleaning, LLC, Deptford, NJ	\$31,770.00
Video Pipe Services, Inc., Newfield, NJ	\$ 9,855.00

Borough Foreman Biermann recommended awarding the quote for Option 1 to Video Pipe Services, Inc. He has had very good experiences with Video Pipe Services and a poor experience with Rosey's Tank Cleaning.

R. #72.16: RESOLUTION OF THE BOROUGH OF PAULSBORO AWARDING QUOTATION FOR THE SANITARY SEWER VIDEO INSPECTION SERVICES FOR THE THOMSON AVENUE INFRASTRUCTURE IMPROVEMENT PROJECT TO VIDEO PIPE SERVICES, INC. OF NEWFIELD, NEW JERSEY FOR OPTION 1 IN THE AMOUNT OF \$12,772.00. Councilman Giampola moved and Councilman Haynes seconded to adopt R. #72.16.

Councilman Kidd questioned if this is tied into the original grant.

Borough Engineer Biermann stated it is through the second grant.

Councilman Kidd also questioned if this would tie into Adams Street.

Borough Foreman Biermann stated no, none of it would tie into Adams Street.

Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None.

Motion carried.

Borough Engineer Biermann discussed the Engineer's agreement regarding USDA's requirement for an Agreement for the Standpipe and Water Meters. The USDA requires the Borough have an agreement to submit for funding. This is no different than what the Borough did for the Water Tower and Water Treatment Plant.

R. #73.16: RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF PAULSBORO AND SICKELS AND ASSOCIATES FOR SERVICES ASSOCIATED WITH A USDA FUNDED PROJECT FOR THE RECONDITIONING OF THE STANDPIPE AND INSTALLATION OF WATER METERS. Councilman Haynes moved and Council President Giovannitti seconded to adopt R. #73.16. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. **Motion carried.**

Borough Engineer Biermann recommended reducing the sewer improvement bond for Owen C. Haynes, Sr., of 34 Riverview Avenue (Block 41, Lot 8) t/a The Riverside Inn.

R. #74.16: RESOLUTION REDUCING SEWER IMPROVEMENT PERFORMANCE BOND FOR 34 RIVERVIEW AVENUE, BLOCK 41, LOT 8 ALSO KNOWN AS THE RIVERSIDE INN, IN THE BOROUGH OF PAULSBORO. Councilman Giampola moved and Council President Giovannitti seconded to adopt R. #74.16. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Holloway, Councilman Kidd. Nays: None. Abstained: Councilman Haynes. **Motion carried.**

CMFO/Acting Administrator Boyer questioned if she could go ahead and pay this without having to go through a bill list.

Solicitor Maley stated it has been authorized now.

Mayor Stevenson requested a Proclamation for Terry Walls of the Moose Lodge who is the Supreme Governor which is the chief presiding officer with the Loyal Order of Moose. He will be in Paulsboro on March 31st.

Council President Giovannitti moved and Councilman Giampola seconded to authorize Borough Clerk VanScoy to prepare a proclamation to be presented at the reception at the Moose Lodge on March 31st. All were in favor of the motion except Councilman Haynes abstained.

Mayor Stevenson discussed holding a public portion at the beginning and at the end of the regular meetings. This wouldn't pertain to Work Session Meetings. He asked Council at the last Work Session Meeting to get together with their thoughts on this matter.

Councilman Giampola felt questions on agenda items should be held at the beginning of the meeting and then general questions at the end of the meeting.

Councilman Kidd stated this was something Council did for year's holding a public session at the beginning and at the end of the meetings and the previous Mayor changed it. He feels it should go back to the way it was with a public portion as the beginning and at the end.

Mayor Stevenson stated he felt all was in agreement with having the two (2) public portions but the question is when questions regarding the agenda should be held.

Council President Giovannitti stated most regular attendees stay through the meeting and could ask their general questions at the end. He felt agenda item questions should be in the beginning only.

Councilman Haynes felt agenda item questions should be held at the beginning in order to give the residents the opportunity to ask questions about the agenda before Council votes on any items.

Councilman Holloway felt both public portions should be kept open and take the agenda part out of it.

Solicitor Maley stated at most meetings; the first public session is to ask questions regarding the agenda only.

Councilman Giampola moved and Council President Giovannitti seconded to hold two (2) public portions with one (1) public portion at the beginning for any agenda item questions and another public portion at the end of the meeting for any general questions. All were in favor of the motion except Councilmen Kidd and Holloway nayed.

Mayor Stevenson stated Council can always re-evaluate this and change it.

Council President Giovannitti discussed appointing a Hearing Officer for condemnations in the Construction Code Office. He recommended appointing Robert DeAngelo as the Hearing Officer for condemnation proceedings.

R. #175.16: RESOLUTION APPOINTING ROBERT DEANGELO AS HEARING OFFICER IN ANY CONDEMNATION PROCEEDINGS THROUGH THE CONSTRUCTION CODE OFFICE. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #175.16. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Holloway, Councilman Kidd. Nays: None. Motion carried.

Council President Giovannitti stated there are three (3) properties the Borough would like to condemn.

Solicitor Maley stated the Borough would give notice if there was an imminent hazard and go ahead and tear it down but if there aren't any imminent hazards, the Borough would have to give notice and the hearing officer would kick in if the property owner disagrees.

Council President Giovannitti discussed additional hours for Rental Property Inspector.

CMFO/Acting Administrator stated it would cost an additional \$5,000 to \$6,000 for an additional ten (10) hours.

Council President Giovannitti stated he will bring this up during budget discussions and there wouldn't be any action this evening.

Council President Giovannitti discussed purchasing a vehicle for the Code Office. The vehicle is on its last leg and they are looking at through attrition or used.

Council President Giovannitti discussion condemnation hearings for three (3) properties. He stated once Solicitor Maley gets all the paperwork then Solicitor Maley will get with Prosecutor Alice and Construction Official Sabetta and then one (1) hearing may have to be held.

Mayor Stevenson stated there is one (1) property owner who would like to turn the property over to the Borough.

Council President Giovannitti further stated he likes to keep everyone in the loop and if the Borough can get these three (3) eyesores down then it can work on more properties. He thanked Code Enforcement Officer Bender, Construction Official Sabetta and the Code Committee.

Councilman Kidd discussed the letter of permission from the Paulsboro Recreation Committee regarding the 2nd Annual Multi-Cultural Day on Saturday, May 21st from 8:00 a.m. to 5:00 p.m. and use of the parking lot and grassy area located between the Administrator Building and the Post Office.

Councilman Haynes felt this event should be incorporated into Paulsboro Day and hold both events together.

Mr. Parks stated the events should co-exist as one and the Recreation Committee never formally voted on the event.

Councilman Kidd stated they are two (2) different events.

Mayor Stevenson questioned how much it cost to put on the Multi-Cultural event last year.

CMFO/Acting Administrator Boyer stated it cost over \$2,100.00.

Councilman Holloway stated the event is for the diverse cultures of the town and it should be done differently. They are only asking the Borough to pay for the “Port a Pots”.

Council President Giovannitti stated May 21st is a bad day as it is Prom weekend and the Track sporting event. It should be talked about during budget discussions and it should be incorporated into one (1) day.

Councilman Kidd stated if Council doesn't want to hold the event then vote and say no. It is up to the Governing Body.

Councilman Giampola questioned why Councilman Kidd couldn't take it back to the Recreation Committee and ask them why this event could not be incorporated into the Paulsboro Day event and have both in one (1) day.

Councilman Kidd stated the Recreation Committee is for the whole community not just for sports.

Councilman Giampola agreed but asked Councilman Kidd to take this request back to the Recreation Committee.

Mayor Stevenson suggested tabling this discussion and let the Recreation Committee Chairperson explain it. He further stated no one is against the Multi-Cultural event but this can be tabled to find out why and get more insight from the Chairperson.

Council President Giovannitti stated he felt both events should be put together and he would rather see Paulsboro Day moved up on the calendar but he is not against the event and it would make Paulsboro Day a bigger event.

Councilman Kidd stated he will take it back to the Recreation Committee on Thursday as that is when they will be meeting.

Mayor Stevenson stated this matter is tabled and Councilman Kidd will discuss this with the Recreation Committee.

Councilman Kidd discussed presenting a Proclamation to the Paulsboro Midget Football Team for winning the championship as well as proclamations for the H.S. Wrestling Team for winning the Group 1 and the H.S. Basketball Team for winning South Jersey Group 1 Championships.

Councilman Kidd moved and Council President Giovannitti seconded to authorize Borough Clerk VanScoy to prepare proclamations for the Midget Football Team, the Wrestling Team and the Basketball Team to be presented at the appropriate time. All were in favor of the motion.

Councilman Giampola discussed scheduling a Special Meeting for the 2016 budget discussions.

CMFO/Acting Administrator Boyer stated she hasn't received the information from the Auditor. She has sent her information to the Auditor today.

Councilman Giampola suggested scheduling the Special Meeting on Thursday, March 24, 2016 at 5:00 p.m. for budget discussions.

Councilman Giampola moved and Councilman Haynes seconded to schedule a Special Meeting on Thursday, March 24, 2016 at 5:00 p.m. to discuss the 2016 Budget. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd. Nays: Councilman Holloway. **Motion carried.**

Mayor and Council recessed the Work Session Meeting at 8:37 p.m.

Mayor and Council convened in Executive Session at 8:40 p.m.

Mayor and Council reconvened the Work Session Meeting at 8:43 p.m.

There wasn't any further borough business.

Councilman Haynes moved and Councilman Giampola seconded to adjourn the meeting at 8:43 p.m. All were in favor of the motion.

This is a brief summary of the Executive Session at the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on March 15, 2016 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

Gary C. Stevenson, Mayor