

JULY 21, 2015

PAULSBORO. N.J.

7:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Kidd, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner.

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Letter from the Democrat Executive Committee regarding three candidates for vacant Council position. Council President Kidd moved and Councilman Holloway seconded to receive, file the letter and appoint Richard E. Gatewood. Roll call: Ayes: Council President Kidd, Councilman Holloway, Councilwoman Turner. Nays: Councilman Giovannitti, Councilman Stevenson. **Motion carried.**

Councilman Giovannitti stated the Democrat Executive Committee held a meeting last week to discuss the three (3) names that were presented to Council. The three (3) names are Alfonso Giampola, Richard E. Gatewood and Jason Newman. The Committee's first choice was Alfonso Giampola.

Council President Kidd stated the Democrat Executive Committee presents three (3) names to Council and Council appoints one (1) individual from the three (3) names.

Mayor Hamilton performed the Swearing in of Richard E. Gatewood as Councilperson.

Open the Meeting to the Public:

Council President Kidd moved and Councilman Holloway seconded to open the floor to the public at 7:09 p.m. All were in favor of the motion.

Mayor Hamilton opened the floor to the public, asked anyone speaking to give their name and address, reminded everyone there was a five (5) minute time limit and to silence all electronic devices.

Treyva Oster, 232 Billings Avenue, Vice President of the Paulsboro Little League, thanked everyone, especially Councilwoman Turner and Administrator Ruggeri, who has done something at the Little League fields. There has been so much progress for the State Championship that is coming to this town on August 13th.

Councilman Stevenson asked Mrs. Oster how the noise has been from the Port.

Mrs. Oster stated the noise stops roughly just after 10:00 p.m. but that is not a big deal for her but her biggest concern is that it does not go too far past that because of the children. There was something said about the Port giving out letters to everybody and she has not gotten a letter informing the residents of the Port's actions. It was a little upsetting that she did not receive any notification stating they were doing that.

Mayor Hamilton stated this will be looked into.

Joe Henry of Hardenbergh Insurance presented the annual "Safety on the Agenda" Presentation. The purpose of the presentation is to share with the Governing Body the Borough's safety and wellness program, provide the Governing Body an opportunity to ask safety related questions and present the 2015's Risk Management Focus Topic: Cyber...Cyber...Cyber... There are six (6) core elements of the Borough's safety and wellness program which are Commitment and Accountability, Controlling hazards, Continuing education, Communication, Coaching and Claims Management. All employees are part of the safety program however; the following employees are leading the effort: Borough's Safety Coordinator, Chuck Tinder, Borough's Claims Coordinator, LeeAnn Ruggeri, Borough's Fund Commissioner, LeeAnn Ruggeri. Supporting the leaders are Gloucester, Salem, Cumberland Counties Municipal JIF, Borough's Insurer and Safety Consultant and Hardenbergh Insurance, Group, Borough's Risk Management Consultant. The Borough has received the TRICO JIF 2014 Safety Incentive Award of \$2,925.00 and the Borough is on track to earn the same award for 2015. The 2015 Risk Management Focus Topic is "cyberattack" and ways to protect the Borough from being an easy target.

Robert Ventriglia of DCO Energy gave a presentation regarding Energy and the realities and challenges of Energy cost.

R. #139.15: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2015 BUDGET. Council President Kidd moved and Councilman Giovannitti seconded to pay all bills properly signed and adopt R. #139.15. Roll call:

Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #140.15: RESOLUTION PROVIDING FOR THE PROCEDURE TO PROCESS BILL PAYMENTS FOR THE MONTH OF AUGUST FOR THE BOROUGH OF PAULSBORO. (This Resolution allows the Borough to continue to pay bills during the month of August.) Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #140.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #141.15: RESOLUTION TO ACCEPT AND APPROVE CORRECTIVE ACTION PLAN FOR AUDIT REPORT YEAR 2014 IN THE BOROUGH OF PAULSBORO, GLOUCESTER COUNTY, NEW JERSEY. Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #141.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #142.15: RESOLUTION PROVIDING FINAL PAYMENT FOR PAVING OF THE MUNICIPAL PARKING LOT. Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #142.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #R. #143.15: RESOLUTION PROVIDING FINAL PAYMENT FOR THE RECONSTRUCTION OF BILLINGS AVENUE – PHASE V. Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #143.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #144.15: RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND. Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #144.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #145.15: RESOLUTION APPOINTING A SUB-RECORD CUSTODIAN OF ALL POLICE DEPARTMENT RECORDS FOR THE BOROUGH OF PAULSBORO. Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #145.15. Roll call: Ayes: Council President Kidd, Councilman

Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

SECOND READING AND PUBLIC HEARING:

O. #07.15: AN ORDINANCE GRANTING RENEWED CONSENT AND PERMISSION TO SOUTH JERSEY GAS COMPANY TO USE THE PUBLIC STREETS TO FURNISH GAS FOR LIGHT, HEAT AND POWER IN THE BOROUGH OF PAULSBORO. Council President Kidd moved and Councilman Giovannitti seconded to open the floor to the public regarding O. #07.15. All were in favor of the motion.

There wasn't any public participation.

Council President Kidd moved and Councilman Giovannitti seconded to close the floor to the public regarding O. #07.15. All were in favor of the motion.

Council President Kidd moved and Councilman Giovannitti seconded to adopt O. #07.15 on second and final reading. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

INTRODUCTION AND FIRST READING:

O. #08.15: BOND ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$670,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$636,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. Council President Kidd moved and Councilman Giovannitti seconded to adopt O. #08.15 on introduction and first reading and schedule the second reading and public hearing on September 1, 2015. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

Letter from Owen C. Haynes, Sr., Riverside Inn, re-submitting the request to change the restrictions at the Riverside Inn. Council President Kidd moved and Councilman Holloway seconded to receive, file the letter and act on this request

during renewal of the liquor license as per Chief Wachter. All were in favor of the motion.

Letter from the Spiritual Leaders of Paulsboro requesting permission to host a Weekend Rally from September 11th to 13th, 2015.

Administrator Ruggeri explained what the above request was and asked someone from the request to give a presentation.

Rev. Tracy Victor-Butler stated the Churches would like to host a three (3) day Crusade commencing on Friday, September 11, 2015 at 4:00 p.m. They are requesting use of the Borough Hall parking lots, and grass area behind the building. They will have a stage, tent, chairs and lights and various machines providing the community with snacks such as hot dogs, popcorn, snowballs and water. On Saturday, September 12, 2015 they will register as one ministry where they will offer various services such as prayer, salvation, health assessments, substance abuse assessment to name a few and on Sunday, September 13, 2015, they will hold a Unity Church Service including all churches and request the use of the Paulsboro High School.

Councilman Stevenson questioned if the School was contacted.

Councilman Holloway stated he will contact Dr. Quint.

Deputy Chief Marino questioned which parking lots they are requesting to use.

Councilwoman Turner stated it is the parking lot next to the Post Office.

Mayor Hamilton suggested Chief Wachter get with the departments. Also, the Borough is having movie night the same night and the Municipal Building is the place for the shuttle bus pick up for transportation to the Park.

Councilman Holloway stated the Sunday event will take place at the High School from 9:00 a.m. to 12:00 p.m.

Council President Kidd moved and Councilman Holloway seconded to receive, file the letter, approve the request and notify the different departments. All were in favor of the motion.

Mayor Hamilton suggested the Organizers speak with the School and Administrator Ruggeri to arrange the different services that will be needed from the Borough's departments.

Letter from the Gloucester County Department of Health and Senior Services requesting the Shuttle Bus to transport the Paulsboro Senior Citizens to the Annual G.C. Senior Citizen Picnic at Red Bank Battlefield in National Park on Wednesday, September 9, 2015 (rain date September 10th) from 11:00 a.m. to 3:00 p.m. Council President Kidd moved and Councilman Holloway seconded to receive, file the letter and approve their request. All were in favor of the motion.

Letter from Seneca Cooper, 443 ½ Cook Avenue, requesting to hold a block party on Saturday, July 25, 2015 from 12:00 to 8:00 p.m. The request is to block between Elizabeth Avenue and Vanneman Boulevard.

Councilman Giovannitti stated the Council has granted block parties in the past but his concern is there isn't enough information such as is all the neighbor invited are involved and it should be approved by the JIF MEL.

Mayor Hamilton stated they are just blocking from Elizabeth Avenue and Vanneman Boulevard.

Deputy Chief Marino stated his concern is the length of time they are requesting to block the street.

Mayor Hamilton suggested asking Mr. Cooper to reduce the hours of the block party. He felt eight (8) hours was too long to have the street blocked.

Deputy Chief Marino also stated Cook Avenue is a one way street.

Mayor Hamilton also suggested letting Mr. Cooper know it is a one way street and if an ambulance has to come down the street, they will have to open the street.

Councilwoman Turner felt the Recreation Committee should look into setting a policy for block parties.

Council President Kidd stated if Council approves one block party, then it would have to approve all block parties requested.

Councilman Giovannitti stated the Council has to protect the Borough and the residents and felt all neighbors should have to sign off on the block party.

Mayor Hamilton suggested reaching out to Mr. Cooper to ask him to change the time from either 12:00 to 4:00 p.m. or 4:00 to 8:00 p.m.

Fire Chief Giampola suggested blocking the street from the alley to the alley.

Council President Kidd moved and Councilman Holloway seconded to receive, file the letter and approve the request to hold the Block Party for four (4) hours only. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Letter from Ty Blackwood, 1237 Walter Avenue, requesting to hold a block party on Saturday, September 19, 2015 from 12:00 to 3:00 p.m. The request is to block from 1244 to 1221 Walter Avenue. Council President Kidd moved and Councilman Giovannitti seconded to receive, file the letter and approve the request. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Application for Off-Premise Raffle License, Paulsboro Day Committee RA-#590 for an off-premise cash raffle on Saturday, September 12, 2015 at 4:00 p.m. Council President Kidd moved and Councilman Giovannitti seconded to receive, file the application and approve the raffle license. All were in favor of the motion.

Letter from Greg Lopez, 1513 Paul Avenue, requesting to hold a block party on Saturday, August 8, 2015 from 2:00 – 8:00 p.m. The request is to block from Morton Avenue to Thomson Avenue. Council President Kidd moved and Councilman Giovannitti seconded to receive, file the letter and approve the request to hold the block party for four (4) hours only, either 2:00 to 6:00 p.m. or 4:00 to 8:00 p.m. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator's Report:

Administrator Ruggeri stated the Borough has been receiving a lot of rusty water complaints, more than usual and she felt hydrant flushing should be done.

Acting Water/Sewer Superintendent Reed stated will talk with the Engineer regarding a more permanent fix but he is recommending flushing the hydrants as least four (4) times a year. He is requesting to flush hydrants next week and to try flushing the hydrants during the day.

Mayor Hamilton questioned why the rusty water is happening.

Acting Water/Sewer Superintendent Reed stated he is still working on why. It could be several different reasons such as the iron is coming off the pipes.

Council President Kidd asked if Mr. Reed has reached out to other towns with the same problem.

Mr. Reed stated no as, the Borough is the first one in the State to have an HMO System. He has talked to other towns with an iron problem.

Administrator Ruggeri discussed the purchase of a new Community Shuttle Bus through Gloucester County. The County sent specifications but it will take six (6) to nine (9) months to complete the process. The money to match the grant will begin next year and the Borough will be getting a new shuttle bus.

Council President Kidd questioned if the match would need to be included in next year's budget.

Administrator Ruggeri stated yes.

Police Chief's Report:

Memo from Deputy Chief Vernon Marino regarding recommendation for Liquor License renewals for 2015-2016 for the following:

Burt's Liquor Store	Hany's Liquors
Loyal Order of Moose Lodge #2585	VFW Post #678

Council President Kidd moved and Councilman Giovannitti seconded to receive and file the memo. All were in favor of the motion.

R. #146.15: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL DISTRIBUTION LICENSE #0814-44-002-007 NANI, LLC T/A BURT'S LIQUORS.

R. #147.15: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL DISTRIBUTION LICENSE #0814-44-007-007 MA BHADRA, LLC T/A HANY'S LIQUORS.

R. #148.15: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-018-002 LOYAL ORDER OF MOOSE WOODBURY LODGE 2585 T/A LOYAL ORDER OF MOOSE WOODBURY LODGE 2585.

R. #149.15: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-020-001 GEORGE D. PATTON, JR. VFW POST 678 T/A GEORGE D. PATTON POST 678.

Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #146.15, #147.15, #148.15 and #149.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Memo from Deputy Chief Vernon Marino regarding recommendation to Approve Towing Services. Council President Kidd moved and Councilman Stevenson seconded to receive and file the memo. All were in favor of the motion.

R. #150.15: RESOLUTION ACCEPTING APPLICATIONS TO PROVIDE TOWING SERVICES IN THE BOROUGH OF PAULSBORO. Council President Kidd moved and Councilman Giovannitti seconded to adopt R. #150.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Memo from Deputy Chief Vernon Marino regarding recommendation of Promotion to next level Patrolman. Council President Kidd moved and Councilman Giovannitti seconded to receive and file the memo. All were in favor of the motion.

R. #151.15: RESOLUTION PROMOTING JAMES GENTILE TO THE APPOINTMENT OF PATROLMAN SECOND CLASS IN THE BOROUGH OF PAULSBORO POLICE DEPARTMENT. Council President Kidd moved and Councilman Stevenson seconded to adopt R. #151.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Memo from Chief Chris T. Wachter regarding resignation as Deputy Emergency Management Coordinator. Council President Kidd moved and Councilman Stevenson seconded to receive, file the memo and appoint Deputy Chief Vern Marino as Deputy Emergency Management Coordinator. All were in favor of the motion.

Councilman Giovannitti discussed the following five (5) Ordinances for action in September:

1. Shared Service Agreement for the Abandoned Property Program through Gloucester County.
2. Proposed Amendment to Chapter 54 Property Maintenance, Article 2 Vacant and Abandoned Properties to conform with the Gloucester County Shared Service.
3. Proposed Ordinance to establish an Abandoned Property List.

4. Proposed amendment to Chapter 59B, Rental Property, Article 1 Registrations
5. Proposed Amendment to Chapter 69, Article VI, Removal of Ice and Snow

Councilman Giovannitti stated the Borough has an opportunity to go into a shared service agreement with Gloucester County regarding abandoned properties. In response to items #1 and #2 above, in September, he is asking Council to agree to join the County program. This program will allow the Code Office to contact the County to look at the Borough's abandoned properties and the County would do all the leg work. The Borough will have to adopt an Ordinance. The current ordinance and the sample ordinance will have to conform as one ordinance. As to item #3, the Borough will have to adopt an Ordinance to establish an Abandoned Property List in order to have the ability to take the property over and demolish or refurbish the property. Item #4, he is recommending raising the landlord licensing fee from \$100.00 to \$150.00 and amending the Ordinance to reflect a Re-inspection fee of \$50.00 from \$25.00 and would coincide with the late charge of \$50.00. As to item #6, he stated the current ordinance states that if the snow is not removed in 12 hours, the Borough's Street and Highway Department would have to remove and he is asking for that to be removed. He will give that Ordinance to the Solicitor's Office to review and give to Council in September. He stated if anyone has a question, to please contact him.

Councilman Giovannitti moved and Councilman Stevenson seconded to authorize Solicitor Angelini's Office to review Chapter 69 for September. All were in favor of the motion.

Councilman Giovannitti stated he will ask Mr. Maley to attend the Work Session Meeting in September.

Mayor Hamilton requested to schedule a special meeting on August 11th, 2015.

Borough Clerk VanScoy asked what the agenda would include because to advertise the meeting she would need to know what the agenda would be.

Council President Kidd suggested having a regular meeting in August.

Borough Clerk VanScoy stated Council couldn't do that as it was not scheduled on the Resolution at the beginning of the year.

Mayor Hamilton stated the meeting would be held to make sure the bills get paid.

Borough Clerk VanScoy stated the Council just adopted a Resolution to pay the bills in August.

Mayor Hamilton stated the special meeting would be to pay the bills and to make sure anything that comes up at that time and Council would have to address some of the matters that are going on right now.

Councilman Stevenson stated if Council is going after somebody it should state that.

Mayor Hamilton stated no.

Councilman Stevenson stated he wanted it cleared up and questioned what the meeting was going to be for because at this meeting it was on the agenda to pay the bills so what is the special meeting for and there is something else at work here and he just wanted to know what it was. That is all that he is asking. It has to be a specific agenda.

Solicitor Daniels stated the Borough has to publish notice of the meeting and there has to be a purpose for the meeting and Council already approved the payment of the bills for August.

Mayor Hamilton stated it would be a special meeting to speak to the CFO and Administrator on the different matters that are taking place right now.

Borough Clerk VanScoy questioned if the special meeting would be an open session or include an Executive Session.

Mayor Hamilton stated it would be Executive Session.

Borough Clerk VanScoy stated there are certain exceptions Council can go into Executive Session for.

Mayor Hamilton stated Council is going to get with the Administrator and also the CFO dealing with the matters that Council is trying to control from Nick Petroni for 2014 up to today.

Borough Clerk VanScoy asked if Council wanted to discuss the 2014 Audit.

Mayor Hamilton stated the audit and speak with the CFO and Administrator.

Council President Kidd moved and Councilman Holloway seconded to schedule a Special Meeting on August 11, 2015.

CMFO Boyer stated she would be on vacation in the mountains.

Councilman Giovannitti questioned what is being discussed at the Special Meeting.

Mayor Hamilton stated it is a discussion on the audit and to improve the conditions on getting everything on the audit done with possible action.

Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Holloway, Councilwoman Turner. Nays: Councilman Giovannitti, Councilman Stevenson. **Motion carried.**

R. #152.15: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Council President Kidd moved and Councilman Holloway seconded to adopt R. #152.15. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

An Executive Session was requested to discuss a confidential matter of the Police Department regarding a Megan's Law offender; pending litigation regarding Solvay Solexis and Conrail to which the Borough is a party; and contract negotiations regarding a Thomson Avenue Storm Sewer Easement for 1501 Commerce Street.

Mayor Hamilton stated this is Chief Wachter's last Council Meeting as he is retiring. He wished Chief Wachter best wishes in his retirement.

Council President Kidd moved and Councilman Holloway seconded to allow Councilman Gatewood to replace all Committee positions that former Councilman Haynes held. Roll call: Ayes: Council President Kidd, Councilman Gatewood, Councilman Giovannitti, Councilman Holloway, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Mayor and Council recessed at 8:40 p.m.

Mayor and Council went into Executive Session at 8:53 p.m.

Mayor and Council reconvened the Work Session Meeting at 9:53 p.m.

There wasn't any further Borough business.

Council President Kidd moved and Councilman Giovannitti seconded to adjourn the meeting at 9:54 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on July 21, 2015 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor