

NOVEMBER 17, 2014

PAULSBORO, N.J.

7:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner.

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public, asked anyone speaking, to give their name and address and reminded everyone there was a five (5) minute time limit.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Stevenson seconded to close the floor to the public at 7:02 p.m. All were in favor of the motion.

R. #183.14: RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS FROM CERTAIN ACCOUNTS TO OTHER ACCOUNTS IN THE 2014 BUDGET.

Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #183.14. Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

R. #184.14: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2014 BUDGET. Council President Giovannitti moved and Councilman Stevenson seconded to pay all bills properly signed and adopt R. #184.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

R. #185.14: RESOLUTION PROVIDING FOR CHANGE ORDER NO. 1 IN CONNECTION WITH THE MUNICIPAL BUILDING ROOF IMPROVEMENTS IN THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #185.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Received Bingo License Application #BA-584 from Paulsboro Volunteer Fire Association #1 for their 2015 annual Bingos. Council President Giovannitti moved and Councilman Haynes seconded to receive, file the application and approve the Bingo License. All were in favor of the motion except Councilmen Stevenson and Giampola abstained.

Administrator/CFO's Report:

Administrator/CFO Ruggeri presented Mayor and Council with the RFQ packets for the professional services for next year.

Administrator/CFO Ruggeri reported that the Borough awarded the contract for the Parking Lot last meeting but the contractor is not able to start the project until December 8, 2014.

Councilman Haynes stated the temperature should be 40 degrees or above otherwise it will be a "crappy" job.

Administrator/CFO Ruggeri stated she will have a conversation with the Engineer.

Administrator/CFO Ruggeri discussed a bond ordinance for Acquisition of Capital Equipment for the Police Department. At the last meeting Council gave the Police Department authorization to move forward with the purchase of the body cameras. She has met with the Chief and Auditor Petroni's Office to discuss other items to be included in the bond ordinance. The Body cameras will cost \$25,000 the first year and \$12,000 per year for five (5) years. The Police Department is in need of a fingerprinting machine which is required by the State and will cost \$25,000.

Chief Wachter stated the Department currently has a machine but it has to be replaced as it does not work. They have to travel to Greenwich Township for fingerprinting. The State mandates all fingerprinting is done electronically.

Administrator/CFO Ruggeri stated the third component of the ordinance is vehicles. Every three (3) years, the Borough has leased three (3) police vehicles. The Auditors stated that police cars are not bondable but SUVs are.

Chief Wachter stated he has met with the Finance Committee and the Public Safety Committee regarding three (3) SUVs. Two (2) of the SUVs will be equipped as Supervisor vehicles and one (1) SUV will be equipped as an EMT vehicle.

Councilman Haynes questioned the bonding for the SUVs and asked if the Council could get it in writing.

Administrator/CFO Ruggeri stated she would get documentation from the Auditor.

Chief Wachter stated he would also like to add some additional community cameras at Adams Street and Buck Street.

Mayor Hamilton questioned how many blocks the cameras capture.

Chief Wachter stated they would capture 12 square blocks.

Councilman Kidd informed Council to keep in mind that before five (5) years is up, the Police will need new police cars.

Councilman Stevenson questioned what supervisory employees would be using the SUVs.

Chief Wachter stated the Sergeants as it would be lower miles. He stated when he met with Deanna from Auditor Petroni's Office there was a big percentage difference between financing and bonding the SUVs.

INTRODUCTION AND FIRST READING:

O. #10.14: BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR THE POLICE DEPARTMENT IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$215,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$204,250; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. Council President Giovannitti moved and Councilman Stevenson seconded to adopt O. #10.14 on introduction and first reading and schedule the second reading and public hearing on December 2, 2014. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator/CFO Ruggeri stated at the last meeting Council gave authorization for Sickels to apply for NJEIT Grant Funding for the Thomson Avenue Project. The proposal for Sickels for Thomson Avenue is their engineering fees and will become part of the bonding for the project. She needs to have the proposal approved to get the project moving.

Councilman Haynes moved and Council President Giovannitti seconded to approve the proposal and authorize Administrator/CFO Ruggeri to move forward with the project.

Councilman Kidd questioned a couple of items in the proposal and would like to get the two (2) items corrected.

Administrator/CFO Ruggeri stated she would look into it.

All were in favor of the above motion.

Administrator/CFO Ruggeri stated the next two (2) items on the Agenda, she will have to discuss in Executive Session and they are personnel in regards to the Salary Ordinance and contract negotiations in reference to the AFSCME Contract.

R. #186.14: RESOLUTION PROVIDING FOR EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #186.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Police Chief's Report:

Chief Wachter thanked Mayor and Council for their support in introducing the bond ordinance. He stated he sent everyone an email regarding the incident over the weekend and regarding the bridge closure on November 20, 2014.

Chief Wachter discussed the Military's LESO Program. This program gives law enforcement access to supplies and vehicles. He has received life preservers, computer monitors, night vision glasses, two (2) trailers and three (3) vehicles which consist of one (1) truck and two (2) Humvees. These vehicles are on loan from the Military. There is no decision but to get them here, look at them and see if the Borough has any use for them. They are free. After 366 days, the Humvees have to go back. The Truck is in very good shape as it has 379 miles on it and a dent in the door. He is looking for generators. He is not getting these things to be disrespectful. It is a way to find ways to get access to stuff that the Borough couldn't afford. He will ask permission to keep or send them back.

Councilman Haynes stated he has no problem with the program but his problem is with not going to the Public Safety Committee or to Council before receiving the merchandise. He felt Council shouldn't allow departments to do what they want without going through their Committees.

Councilman Stevenson stated he appreciated everyone's comments but he doesn't micro-manage the department and he trusted the Chief. He hoped he keeps doing this program and to just call him.

Councilman Haynes questioned why the Chief didn't go through his Committee.

Chief Wachter reacted to what was available to the Borough and he will be more respectful next time. In the future, he will bring it to the Governing Body.

Mayor Hamilton lifted the discussion regarding use of electronic devices during Council Meetings, etc. He stated he would address this at another time.

Mayor Hamilton recommended the name of Sandra Spratley for the appointment of Accounting Clerk/Deputy Registrar.

Councilwoman Turner moved to appoint Sandra Spratley as the Accounting Clerk/Deputy Registrar. There wasn't a second to the motion, therefore the motion died.

Councilman Giampola recommended the name of Tracy Robinson as the Accounting Clerk/Deputy Registrar.

R. #187.14: RESOLUTION APPOINTING TRACY ROBINSON AS THE ACCOUNTING CLERK/DEPUTY REGISTRAR FOR THE BOROUGH OF PAULSBORO. Councilman Giampola moved and Councilman Stevenson seconded to adopt R. #187.14. Roll call: Ayes: Councilman Giampola, Councilman Haynes, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.** (Council President Giovannitti and Councilman Kidd recused themselves from the vote due to a conflict.)

Councilman Kidd asked permission to use the Borough Hall on New Year's Day for the Swearing in Ceremony for Councilman Kidd and Mr. Holloway.

Councilman Kidd moved and Councilman Stevenson seconded to authorize Councilman Kidd and Mr. Holloway to use the Borough Hall on New Year's Day for their Swearing in Ceremonies. All were in favor of the motion.

Councilman Giampola gave a report on the Code Blue Plan which is a work in progress. The County hasn't adopted the Plan yet. This plan allows for warming centers to be opened when temperatures are down. The Chief and he will be meeting this Thursday. Once the plan is adopted, it will become part of the Emergency Operating Plan.

Councilman Giampola reported that the Emergency Operating Plan is being reviewed to include the new bridge to the Port. He stated until the bridge is officially named, Council will notice it is in the plan as "Universal Road Bridge".

Councilman Giampola reported he will have the draft of the Hazardous Mitigation Plan out by the end of the month. There is a survey on line which the residents can access through a link on the Borough's website. The final plan should be in January and adopted by the local governments by April. He felt he has identified the natural hazards and he put them in the plan.

Councilman Giampola stated he has Triad reviewing the Firefighters Assistance Grant and he felt a generator was needed for the Borough Garage as when the electric goes out, gas, etc. cannot be pumped without electricity.

Mayor and Council recessed the meeting at 7:53 p.m.

Mayor and Council reconvened the meeting in Executive Session at 7:58 p.m.

Mayor and Council reconvened the Work Session Meeting at 8:37 p.m.

Council President Giovannitti moved and Councilman Stevenson seconded to open the meeting to the public. All were in favor of the motion.

R. #188.14: RESOLUTION UPGRADING HERMAN SCHOCH TO THE POSITION OF HIGHWAY MAINTENANCE THIRD GRADE FOR THE BOROUGH OF PAULSBORO. Councilman Haynes moved and Councilman Stevenson seconded to adopt R. #188.14. Roll call: Ayes: Councilman Giampola, Councilman Haynes, Councilman Stevenson, Councilwoman Turner. Nays: None. Abstained: Council President Giovannitti. Motion carried.

R. #189.14: RESOLUTION UPGRADING DEREK HAINEY TO THE POSITION OF MECHANIC FOR THE BOROUGH OF PAULSBORO. Councilwoman Turner moved and Councilman Haynes seconded to adopt R. #189.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

R. #190.14: RESOLUTION UPGRADING WILLIAM VIRDEN TO THE POSITION OF OPERATION/MAINTENANCE WORK LEADER FOR THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #190.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

INTRODUCTION AND FIRST READING:

O. #11.14: AN ORDINANCE TO FURTHER AMEND AND SUPPLEMENT SALARY ORDINANCE OF THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman Stevenson seconded to adopt O. #11.14 on first reading and introduction and schedule the second reading and public hearing on December 2, 2014. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

There wasn't any further Borough business.

Councilman Stevenson moved and Council President Giovannitti seconded to adjourn the meeting at 8:43 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on November 17, 2014 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor