

JULY 30, 2014

PAULSBORO. N.J.

5:00 P.M.

SPECIAL MEETING

Council Chamber:

Mayor Hamilton presided at the Special Meeting of Council held on the above date and place.

Mayor Hamilton called the Special Meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Members present were: Council President Giovannitti, Councilman Giampola Councilman Haynes (arrived at 5:18 p.m.), Councilman Kidd, Councilman Stevenson, Councilwoman Turner.

Mayor Hamilton opened the floor to the public, asked anyone speaking, to give their name and address and reminded everyone there was a five (5) minute time limit.

Ken Norris, 445 Summit Avenue, stated he viewed the website but the Special Meeting notice was not on the website. Also, the current minutes were not on the website as well.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman Stevenson seconded to close the floor to the public at 5:02 p.m. All were in favor of the motion.

SECOND READING AND PUBLIC HEARING:

O. #06.14: AN ORDINANCE OF THE BOROUGH OF PAULSBORO AMENDING CHAPTER 23: UNIFORM CONSTRUCTION CODE OF THE CODE OF THE BOROUGH OF PAULSBORO. Council President Giovannitti moved and Councilman Giampola seconded to open the public hearing. All were in favor of the motion.

Councilman Kidd questioned what this Ordinance is amending.

Solicitor Angelini stated this Ordinance amends the Borough's Ordinance to conform to East Greenwich Township's fee schedule due to the shared service the Borough has entered into with East Greenwich Township for Construction Official Services. It makes the Ordinance more up to date.

Councilman Kidd also questioned if these fees are more than the Borough's current fee schedule.

Solicitor Angelini stated some are more.

Councilman Giampola stated these fees follow the New Jersey State guidelines for Construction Code.

Councilman Kidd further discussed the fees and the effective date of the Ordinance.

Solicitor Angelini stated if the Ordinance is passed, it would take effect immediately after publication.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the public hearing and adopt O. #06.14 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Stevenson, Councilwoman Turner. Nays: Councilman Kidd. **Motion carried.**

Received Raffle License Application, RA-577, George D. Patton VFW Post #678 – Annual Instant Raffle. Council President Giovannitti moved and Councilman Giampola seconded to receive, file and approve the raffle license. All were in favor of the motion.

At this time, 5:18 p.m., Councilman Haynes arrived for the meeting.

There was a discussion regarding waiving the license fee for the above raffle license.

Receipt of Bids: Broad Street and Delaware Street Streetscape Improvements, Phase II, Accessible Curb Ramp Repairs:

- | | |
|-----------------------------|-------------|
| 1. Charles Marandino, LLC | \$50,500.00 |
| 2. Johnson Trees & Concrete | \$64,895.00 |

Councilman Haynes moved and Council President Giovannitti seconded to receive, file and spread the bids in the minutes. All were in favor of the motion.

Letter from Raymond Jordan, T&A Associates, recommending award of the bid to Charles Marandino, LLC in the amount of \$50,500.00. Councilman Haynes moved and Council President Giovannitti seconded to receive and file the letter. All were in favor of the motion.

R. #145.14: RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING THE EXECUTION OF A CONTRACT WITH CHARLES MARANDINO, LLC FOR THE BROAD STREET & DELAWARE STREET, STREETScape IMPROVEMENTS, PHASE II ACCESSIBLE CURB RAMP REPAIRS. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #145.14 subject to Solicitor Angelini's review of the bid. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator's Report:

Administrator/CFO Ruggeri discussed the proposals from Sickels & Associates and T&M Associates for the drainage concern at the Water Tank Site between Delaware Street and Nassau Avenue. The Sickels & Associates' proposal anticipates the cost of the project to be \$80,000 in addition to the engineering and inspection costs. T&M Associates' proposal provides for an investigation of the complaint in regards to the flooding at a cost of \$1,840.00. Administrator/CFO Ruggeri further explained both proposals.

Administrator/CFO Ruggeri recommends authorizing T&M Associates to proceed with their proposal.

Council President Giovannitti moved and Councilman Giampola seconded to authorize T&M Associates to proceed with their proposal. All were in favor of the motion.

Administrator/CFO Ruggeri presented the 2013 Corrective Action Plan. Councilman Stevenson moved and Councilwoman Turner seconded to receive and file the 2013 Corrective Action Plan. All were in favor of the motion.

Administrator/CFO Ruggeri requested an Executive Session to discuss personnel involving the 2014 Salary Ordinance and contract negotiations.

Administrator/CFO Ruggeri stated there have been several issues with the use of Fort Billings Park. The Borough needs better control as there was a party using the Park with 160 people in attendance which required additional police officers and a

Borough worker. She is asking for a more formalized application process. Borough Clerk VanScoy has come up with an application and rules and regulations and she is asking Council to review this.

Council President Giovannitti stated there should be a process or application to use the Park. He suggested Councilwoman Turner get together with her Committee to fine tune the application process.

Council President Giovannitti moved and Councilman Giampola seconded to send the application to the Community Betterment Committee to review and present application to the Governing Body for approval in September. All were in favor of the motion.

Administrator/CFO Ruggeri stated Paulsboro Midget Football Association is buying Jerseys and they need a down payment of \$3,400. They are requesting the Borough pay the down payment and they will reimburse the Borough but it may not be all of the \$3,400. This was brought to her attention this afternoon. She further stated they will need to get quotes.

Mayor and Council further discussed this matter.

Council President Giovannitti moved and Councilman Stevenson seconded to authorize Councilwoman Turner, Administrator/CFO Ruggeri and Jaryd Scott, PMFO, to meet to further discuss the purchasing of the Jerseys. All were in favor of the motion.

Administrator/CFO Ruggeri also stated she has received notice from the NJDEP regarding the Borough not reading water meters. She will get with Water and Sewer Superintendent Daly and Water and Sewer Engineer Biermann to respond to the notice.

Councilman Giampola stated at some point the Borough has to put a plan in place to read the water meters and then get started.

R. #146.14: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #146.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Mayor and Council recessed at 6:04 p.m.

Mayor and Council convened in Executive Session at 6:10 p.m. to discuss personnel involving the 2014 Salary Ordinance and contract negotiations.

Mayor and Council reconvened the public meeting at 6:49 p.m.

There wasn't any further Borough business.

Councilman Giampola moved and Councilman Haynes seconded to adjourn the meeting at 6:50 p.m. All were in favor of the motion.

This is a brief summary of the Special Meeting of the Mayor and Council of the Borough of Paulsboro held on July 30 2014 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor