

JUNE 17, 2014

PAULSBORO. N.J.

6:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner.

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public, asked anyone speaking, to give their name and address and reminded everyone there was a five (5) minute time limit.

Cheryl Chandler, 1014 Spruce Street, questioned why the recycling was not collected.

Administrator/CFO Ruggeri stated she will call the contractor tomorrow.

Barbara Miller, 33 Riverview Avenue, discussed the Riverside Inn and she stated she supported Chief Wachter in regards to his conditions to the license renewal.

Theodore Holloway, 333 West Adams Street, why the Gas Company was using asphalt for the curbing and sidewalks and if they will replace it with concrete.

Mayor Hamilton stated the asphalt is temporary and they will be replacing them with concrete.

Chief Wachter stated the Gas Company will be replacing the asphalt with concrete once all areas are complete.

William Sharper, 215 West Broad Street, questioned the chipper and if it was not working.

Council President Giovannitti stated the chipper is a topic of major debate but once the budget is approved the Borough will be purchasing a new chipper.

Administrator/CFO Ruggeri stated the department is picking up small piles of brush in the interim.

Mr. Sharper stated the tractor trailers are going to fast on Broad Street.

Chief Wachter stated the Police Department will address this matter.

Mr. Sharper also questioned the quality of life and when he was younger he did not walk in the street but the kids do not care. He further stated there are sidewalks in Paulsboro. He felt tickets should be given for jaywalking.

Chief Wachter stated there will be designated crosswalks on Broad Street but the side streets are hard to enforce. He can give traffic tickets for interference or impeding the flow of traffic.

Shirley Chandler, 1014 Spruce Street, questioned the sweeper.

Administrator/CFO Ruggeri stated once the budget is approved, the Borough can get a sweeper.

Cheryl Chandler questioned the potholes.

Administrator/CFO Ruggeri stated the Borough is in the process of patching the potholes in some of the worse streets. They will cut out squares and put in hot patch.

Ms. Chandler suggested fixing the potholes at Spruce and Broad Streets.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman Stevenson seconded to close the floor to the public at 6:15 p.m. All were in favor of the motion.

Minutes of a Regular Meeting held on May 6, 2014 at 7:00 p.m. Council President Giovannitti moved and Councilman Haynes seconded to receive, file and approve the above minutes. All were in favor of the motion.

Mayor Hamilton stated Council will be deviating from the agenda due to the time change of the meeting and some items have to wait until 7:00 p.m. to be discussed.

Letter from Nick L. Petroni, Petroni & Associates, LLC, regarding 2013 Audit. Council President Giovannitti moved and Councilman Haynes seconded to receive and file the letter. All were in favor of the motion.

Receipt of 2013 Audit. Council President Giovannitti moved and Councilman Haynes seconded to receive and file the 2013 Audit. All were in favor of the motion.

R. #110.14: RESOLUTION REQUIRING THE GOVERNING BODY OF THE BOROUGH OF PAULSBORO TO ADOPT THE ANNUAL AUDIT PURSUANT TO N.J.S.A. 40A:5-4. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #110.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #111.14: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2014 TEMPORARY BUDGET. Council President Giovannitti moved and Councilman Haynes seconded to pay all bills properly signed and adopt R. #111.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #114.14: RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION OF THE BOROUGH OF PAULSORO. Council President Giovannitti moved and Councilman Haynes seconded to adopt R. #114.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner.

The item to be discussed in Executive Session is contractual and possible litigation with G.C. Office of Assessment.

Memo from Chief Chris T. Wachter regarding recommendation for Liquor License Renewals 2014-2015. Council President Giovannitti moved and Councilman Haynes seconded to receive and file the memo. All were in favor of the motion.

R. #115.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-018-002 LOYAL ORDER OF MOOSE WOODBURY LODGE 2585 T/A LOYAL ORDER OF MOOSE WOODBURY LODGE 2585.

R. #116.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-019-001 PAULSBORO SPORTSMEN'S ASSOCIATION, INC. T/A PAULSBORO SPORTSMENS' ASSOCIATION, INC.

R. #117.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-020-001 GEORGE D. PATTON, JR. VFW POST 678 T/A GEORGE D. PATTON POST.

R. #118.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-024-002 CARMEL S. MORINA #2580 SONS OF ITALY IN AMERICA T/A CARMEL S. MORINA LODGE #2580 OF SONS OF ITALY IN AMERICA.

R. #119.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A CLUB LICENSE #0814-31-017-001 GREATER PAULSBORO LODGE 575 I.B.P.O.E. OF W., INC. T/A GREATER PAULSBORO LODGE 575 I.B.P.O.E. OF W., INC.

R. #120.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL DISTRIBUTION LICENSE #0814-44-007-007 MA BHADRA, LLC. T/A HANY'S LIQUORS.

R. #121.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL DISTRIBUTION LICENSE #0814-44-002-007 NANI, LLC T/A BURT'S LIQUORS.

R. #122.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-001-004 BADDTHEO, INC. T/A FRANK'S PUB.

R. #123.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-006-009 MARILYN T. HESS T/A ALIBI INN.

R. #124.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-013-012 STEFANO CORP. OF NEW JERSEY, INC. T/A NINO GERVASI RESTAURANT. (With previous conditions.)

R. #125.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-016-012 PPN INVESTMENT CORPORATION T/A ROCKING STONE IRISH PUB & GRILL.

Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #115.14 to R. #125.14. Roll call: Ayes: Council President Giovannitti (abstained on Sons of Italy and the Sportsmens' Club), Councilman Giampola (abstained on Sons of Italy and Sportsmens' Club), Councilman Haynes (abstained on Woodbury Moose Lodge and the Sportsmens' Club), Councilman Kidd, Councilman Stevenson (abstained on Sportsmens' Club), Councilwoman Turner. **Motion carried.**

Borough Clerk VanScoy questioned the passage of the renewal for the Sportsmens' Club.

Solicitor Angelini stated it was his opinion the Sportsmens' Club passed due to the "doctrine of necessity".

R. #126.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-011-004 LAWRENCE-SHACKLOCK ENTERPRISES, INC. T/A THE OFFICE BAR & GRILL.

Solicitor Angelini stated everyone received the Chief's report as well as a petition regarding the noise from the horseshoe pits at the Office Bar & Grill. The Council can pass the Resolution to renew or give conditions when renewing the license.

Chief Wachter stated the conditions to the license have to be done at the time of renewal.

Solicitor Angelini suggested documenting the calls for noise and if it persists to bring them in for a hearing.

Council President Giovannitti felt the Chief investigated the matter and Council can ask the Chief to continue to monitor the situation and to let the residents know the establishment is being monitored.

Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #126.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #127.14: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-008-011 OWEN C. HAYNES, SR. T/A RIVERSIDE INN.

Solicitor Angelini stated Councilman Haynes must recuse himself from this discussion and vote.

Chief Wachter recommended conditions on this license.

Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #130.13 with the Chief's recommendations. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Abstained: Councilman Haynes. **Motion carried.**

Police Chief's Report:

Chief Wachter stated the construction project on Clonmell and Delaware Streets is going well and moving along.

Chief Wachter stated he was invited by the County Prosecutor to participate in the press conference for the NARCAN Project in Trenton. This project is an antidote for heroin overdoses. It is very controversial and sensitive. There has been an increase in heroin traffic in Paulsboro and the Department will be using the nasal spray on only opiate based overdoses.

Chief Wachter also stated that Captain Marino has graduated from the National Academy in Quantico, VA and will be back to work on Thursday.

Chief Wachter further stated two (2) officers graduated from the Leadership and Command Program and two (2) more will be trained in the fall. All five (5) Sergeants have received the training.

Chief Wachter reported on the Anti-Crime Program. There have been 14 search warrants since January. He is proud of the program and will continue.

Chief Wachter stated he was asked by Fred Madden, Director of the Police Academy to give the commencement speech on July 9th at the Academy.

Mayor Hamilton discussed the appointment of the Public Defender and he recommended the appointment of Lawrence Hubert.

R. #128.14: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO EMPLOY A PUBLIC DEFENDER FOR THE BOROUGH OF PAULSBORO, GLOUCESTER COUNTY, NEW JERSEY. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #128.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Mayor Hamilton stated he has received a letter from the Board of Chosen Freeholders. There is a program in conjunction with the Gloucester County Clean Communities Program to clean up parks, ball fields, soccer fields, etc. for students aged 14-16. They will be starting the week of June 28th and will clean up the Little League field, the soccer fields, Fort Billings Park, etc.

Council President Giovannitti discussed hiring part-time employees for the Street and Highway Department. He recommended the appointment of the following:

1. Marcus Gaines
2. Ryan Hoehn
3. Robert Sargeant
4. Cory Johnson

Alternates:

5. Joseph Kell
6. (?) Clement

Council President Giovannitti stated the Street and Highway Committee has been meeting weekly to address concerns and will continue to push forward.

Councilwoman Turner moved and Councilman Stevenson seconded to appoint the above part time employees for the Street and Highway Department. All were in favor of the motion.

Councilman Kidd discussed the appointment to fill the position of Tax Collector. He recommended appointing Georjean Widener as the Tax Collector. This position was posted and the appointment is being done in house. Mrs. Widener is already certified as a Tax Collector. The appointment is effective August 4, 2014. There were three or four resumes received and only one (1) with certification but the person only wanted part time.

R. #129.14: RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO EMPLOY A TAX COLLECTOR FOR THE BOROUGH OF PAULSBORO, GLOUCESTER COUNTY, NEW JERSEY. Councilman Giampola moved and Council President Giovannitti seconded to adopt R. #129.14. Roll call: Ayes: Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Councilman Kidd discussed posting the vacancy in the Finance Department (Mrs. Widener's position).

Councilman Kidd moved and Councilman Stevenson seconded to post the position of Senior Computer and Records Training Operator. All were in favor of the motion.

Councilwoman Turner discussed the Paulsboro Midget Football Organization's request to hold their monthly meetings at the Municipal Building on the 3rd Friday of the month from 7:00 to 9:00 p.m.

Councilman Giampola moved and Councilwoman Turner seconded to approve the PMFO to use the Conference Room in the Municipal Building on the 3rd Friday of the month from 7:00 to 9:00 p.m. and to notify the Recreation Committee and the proper departments. All were in favor of the motion.

Councilman Kidd felt all of Council should be issued keys to all locked rooms in the Municipal Building.

Administrator/CFO Ruggeri stated if anyone on Council does not have a key, to let her know and she will make sure they get a key.

Councilwoman Turner discussed the presence of a Chaplain to perform the opening prayer at the 1st Tuesday Regular Meeting of the Mayor and Council.

Mayor Hamilton suggested Councilwoman Turner send letters to all the Clergy in the Borough and invite them to the meeting.

Council President Giovannitti moved and Councilman Stevenson seconded to proceed with Councilwoman Turner's project to invite the Clergy to the first Tuesday of the month Regular Meeting of Mayor and Council. All were in favor of the motion.

Councilman Giampola discussed hiring Landlord Licensing/Code Office Assistance for the Code Office. He asked to hold this matter until the meeting in July.

Mayor and Council recessed for two (2) minutes.

Mayor and Council reconvened the meeting at 7:00 p.m.

R. #108.14: RESOLUTION TO READ 2014 BUDGET BY TITLE ONLY.

Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #108.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

PUBLIC HEARING at 7:00 p.m. on R. #94.14 the 2014 Budget of the Borough of Paulsboro. Council President Giovannitti moved and Councilman Stevenson seconded to open the floor to the public. All were in favor of the motion.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the floor to the public. All were in favor of the motion.

R. #109.14: RESOLUTION CONFIRMING COMPLIANCE WITH NJAC 5:30-7; CONDUCTING LOCAL EXAMINATION OF 2014 ANNUAL MUNICIPAL BUDGET BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #109.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: Councilman Haynes. **Motion carried.**

R. #94.14: 2014 BUDGET ADOPTION. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #94.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #112.14: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948). (Solid Waste FY 2014 Clean Communities Grant). Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #112.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #113.14: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948). (NJDOT FY 2014 Municipal Aid Program for the Reconstruction of Beacon Avenue.) Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #113.14. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

SECOND READING AND PUBLIC HEARING:

O. #04.14: ORDINANCE OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY CANCELLING CERTAIN FUNDED AND

UNFUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS TOTALING \$446,782.63. Council President Giovannitti moved and Councilman Giampola seconded to open the public hearing. All were in favor of the motion.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the public hearing. All were in favor of the motion.

Council President Giovannitti moved and Councilman Giampola seconded to adopt O. #04.14 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

SECOND READING AND PUBLIC HEARING:

O. #05.14: BOND ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$460,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$437,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. Council President Giovannitti moved and Councilman Giampola seconded to open the public hearing. All were in favor of the motion.

Theodore Holloway, 333 West Adams Street, questioned what the Ordinance is for.

Administrator/CFO Ruggeri stated it is an Ordinance to go out for Bonds for a new roof, parking lot and the purchase of three (3) pieces of equipment.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the public hearing. All were in favor of the motion.

Council President Giovannitti moved and Councilman Giampola seconded to adopt O. #05.14 on second and final reading. Roll call: Ayes: Council President

Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Solicitor Angelini suggested the Agenda should state to “open the public hearing and close the public hearing” as it is a little confusing.

Borough Clerk VanScoy stated she would take the Solicitor’s suggestion.

Auditor Petroni was present to discuss the 2013 Audit Report.

Councilman Kidd stated the audit report is the most important part of the financial aspect especially page 111 which is the “Findings and Recommendations”. It shows corrections to be made to any aspect of the Borough’s finances.

Auditor Petroni stated it is all important but when the Auditors find things that are not in accordance to law or regulation, the Auditors make a recommendation for improvement and that is what these findings are. The process then is the Chief Financial Officer is required to submit a “Corrective Action Plan” within 30 days of receipt of the audit and the Plan has to go to the State of New Jersey, Local Government Services in 60 days.

Councilman Kidd stated it is really important and Council should really look at the report.

Administrator’s Report:

Letter from Sickels & Associates regarding proposal for stand pipe. Council President Giovannitti moved and Councilman Giampola seconded to receive and file the letter. All were in favor of the motion.

Erik Biermann, Sickels & Associates, Water and Sewer Engineers, discussed the above proposal. Sickels & Associates was contacted by Triad Associates to apply for funding from USDA to repaint and rehabilitate the Standpipe which will require an Engineers’ report, Environmental report, cost estimates, etc.

Administrator/CFO Ruggeri explained this proposal is part of the third piece of Triad’s proposal from last year which cost \$14,000. This is to prepare for the final application to USDA.

Councilman Giampola moved and Councilman Stevenson seconded to grant authorization for Sickels & Associates to move forward with this application and project. All were in favor of the motion.

Marlin Peterson, GCIA, gave a presentation regarding the Port Project and the paving of Clonmell, Riverview and South Delaware Streets which the County committed to repair due to the truck traffic. He further stated they have completed the access road and the bridge. Today they have commenced paving Riverview which was a full restoration (reconstruction) and tomorrow they will start Clonmell Road. At the intersection of Delaware Street and Clonmell Road they opened "Pandora's box" as there was a leak at the manhole.

Erik Biermann, Water and Sewer Engineer, stated they inspected the sanitary sewer pipe and videotaped it. Two (2) pipelines were installed and the line repaired yesterday.

Mr. Peterson stated they are investing \$250,000 and he is asking the Borough for \$60,027 to install handicap ramps and curbing (4). He stated the Port Corporation pays the Borough \$500,000 towards a PILOT (payment in lieu of taxes) program since 2006 and next year's PILOT monies he suggested taking the \$60,000 from that. He further suggested requesting monies from four (4) other entities and two (2) Pipeline Companies who utilize the roads.

Council President Giovannitti stated the Borough is not going to touch the monies from the PILOT program.

Councilman Giampola suggested getting the work done and then discuss the financing later.

Mr. Peterson would like a commitment from the Borough.

Councilman Giampola moved and Councilman Stevenson seconded to have Gloucester County proceed with the project and figure out the financing later. All were in favor of the motion.

Councilman Haynes questioned the amount of handicap ramps.

Mr. Biermann stated the Borough didn't have to do all the ramps but the most important one is at Delaware Street and Clonmell Road. The Borough could agree to do all the handicap ramps or a couple of the ramps.

Mayor Hamilton stated he would like to see all the ramps installed instead of installing them piece meal.

At 8:11 p.m., Mayor and Council reconvened the meeting in Executive Session.

At 8:30 p.m., Mayor and Council opened the meeting to the public.

There wasn't any further Borough business.

Council President Giovannitti moved and Councilman Stevenson seconded to adjourn the meeting at 8:30 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on June 17, 2014 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor