

**APRIL 15, 2014**

**PAULSBORO. N.J.**

**7:00 P.M.**

**WORK SESSION MEETING**

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Absent: Councilman Giampola (excused).

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton stated there was a shooting in Paulsboro at Benny's on the Rail. The Police Department is on the case and is working hard with the Detectives in identifying someone to arrest.

Mayor Hamilton opened the floor to the public, asked anyone speaking, to give their name and address and reminded everyone there was a five (5) minute time limit.

Janice Gilcrest, 91 Riverview Avenue, questioned who is surveying the properties along the river.

Mayor Hamilton stated he did not know but would contact the Gloucester County Improvement Authority to see if they are aware of any surveying being done by the State or anyone else and he will inform Mrs. Gilcrest.

There wasn't any further public participation.

Council President Giovannitti moved and Councilman Stevenson seconded to close the floor to the public at 7:10 p.m. All were in favor of the motion.

**R. #86.14: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2014 TEMPORARY BUDGET.** Council President Giovannitti moved and Councilman Haynes seconded to pay all bills properly signed and adopt R. #86.14. Roll call: Ayes: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

**R. #87.14: RESOLUTION APPOINTING DESTINY JILES-DEBERRY AS MUNICIPAL COURT ADMINISTRATOR FOR THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.** Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #87.14. Roll call: Ayes: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

Letter from New Jersey Senate & General Assembly requesting the use of the Municipal Building for a mobile office on Wednesday, May 14<sup>th</sup> from 11:00 a.m. to 1:00 p.m. Council President Giovannitti moved and Councilman Haynes seconded to receive, file the letter, approve the request and notify the proper departments. All were in favor of the motion.

Memo from Dawn Cooper, Gloucester County Department of Health, Senior & Disability Services, requesting the shuttle bus to transport the Paulsboro Senior Citizens to the annual “Golden Follies Entertainment Show” on May 20, 2014 at Auletto Caterers, Almonesson, NJ from 11:00 a.m. to 3:00 p.m. Council President Giovannitti moved and Councilman Haynes seconded to receive, file the letter, grant permission, follow the procedure as to how many must ride the bus and notify the proper departments. All were in favor of the motion.

Administrator’s Report:

1. Executive Session – Personnel – Public Defender Position. This Executive Session will be held at the end of the meeting.

**R. #88.14: RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY.** Council President Giovannitti moved and Councilman Haynes seconded to adopt R. #88.14. Roll call: Ayes: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

Administrator/CFO Ruggeri discussed the 2014 Budget. She felt the Budget was complete and she would like to call for a Finance Committee Meeting and then possibly scheduling a special meeting to introduce the budget.

Administrator/CFO Ruggeri gave an update on the Bat Removal Project. The Company is confident the bats are gone. They will be coming to remove the cones and seal up the holes and then she would like to proceed with the next step for the roof.

Administrator/CFO Ruggeri discussed the Beacon Avenue flooding issue. She would like to receive approval from Mayor and Council to get a proposal from T&M Associates which should be in the ballpark of \$2,500 to \$3,000.

Council President Giovannitti moved and Councilman Stevenson seconded to approve the Administrator/CFO Ruggeri's request and investigate the flooding issue.

Councilman Kidd questioned if the previous Engineer had done this and he wouldn't have signed the voucher for payment if he didn't.

Administrator/CFO Ruggeri stated the Borough never received the report.

Councilman Stevenson stated he was glad the Borough was moving forward in getting a written report. It is important to have a meeting with the residents in order to keep them informed.

Mayor Hamilton stated everyone will be kept informed but he felt everything was flushed out and there wasn't any blockage.

All were in favor of the above motion.

Administrator/CFO Ruggeri further discussed the 2014 budget. The COLA Ordinance is needed and has to be introduced.

#### **INTRODUCTION AND FIRST READING:**

**O. #02.14: CALENDAR YEAR 2014 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).** Council President Giovannitti moved and Councilman Haynes seconded to adopt O. #02.14 on introduction and first reading and schedule the second reading and public hearing on May 6, 2014. Roll call: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator/CFO Ruggeri discussed the Gill Memorial Library Project. She stated at the last Work Session Meeting the Library Board approached the Borough for additional monies in the amount of \$200,000. She has crunched the numbers

and felt \$200,000 was not going to be enough. The Library would need an additional \$350,000 to finish the project.

Dr. Quint explained the Borough has already put \$150,000 into the Library project and the Library has put in \$70,000. The Library only needs \$200,000 in addition to the \$150,000 that has already been spent.

Administrator/CFO Ruggeri stated but the Borough will have to bond \$350,000.

Councilman Haynes stated the bottom line is the Borough is contributing but is the Library Board paying it back.

Dr. Quint stated the Library Board stated they would refund through the mandatory contribution that is given to the Library every year as well as there is \$108,000 in contingencies and they hoped much of that would go back to the Borough.

Council President Giovannitti moved and Councilman Stevenson seconded to move forward with the funding for the Library project. All were in favor of the motion.

#### **INTRODUCTION AND FIRST READING:**

**O. #03.14: BOND ORDINANCE AUTHORIZING SUPPLEMENTAL FUNDING FOR RENOVATIONS AND IMPROVEMENTS TO GILL MEMORIAL LIBRARY IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$473,560 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$313,937; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.**

Council President Giovannitti moved and Councilman Stevenson seconded to adopt O. #03.14 on introduction and first reading and schedule the second reading and public hearing on May 6, 2014. Roll call: Ayes: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

**R. #89.14: RESOLUTION AWARDDING THE GILL MEMORIAL LIBRARY ADDITION AND RENOVATION CONSTRUCTION CONTRACT TO EAGLE CONSTRUCTION SERVICES.** Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #89.14. Roll call: Ayes: Council

President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Mayor Hamilton stated during the renovation the Library will be at the High School from 9:00 a.m. to 4:00 p.m. on Saturdays and 3:00 to 7:00 p.m. Monday through Thursday.

Police Chief's Report:

Chief Wachter stated the Borough received the Safe and Secure Grant in the amount of \$28,633 which offsets one (1) Police Officer's salary. He needed a Resolution accepting the grant as it is due May 5<sup>th</sup> and the Mayor and Council's next meeting isn't until May 6<sup>th</sup>, 2014.

**R. #90.14: RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.** Councilman Stevenson moved and Council President Giovannitti seconded to adopt R. #90.14. Roll call: Ayes: Council President Giovannitti, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Chief Wachter stated there was a shooting incident at Benny's on the Rail and they have a suspect identified. He would like authorization to meet with the Solicitor to review the license to possibly impose new charges against the bar.

Council President Giovannitti moved and Councilman Stevenson seconded to authorize Chief Wachter to meet with the Borough Solicitor to review possible charges against Benny's on the Rail. All were in favor of the motion except Councilman Haynes abstained.

Council President Giovannitti stated he had a meeting with the Administrator regarding purchasing two (2) new trucks for the Street and Highway Department as it was a bad winter on the equipment.

Council President Giovannitti stated he is working on a contract to get a street sweeper.

Administrator/CFO Ruggeri stated it would cost \$3,100 to rent a sweeper and a driver to sweep the whole town plus disposal costs.

Council President Giovannitti moved and Councilman Stevenson seconded to approve renting a street sweeper for May and to notify the residents.

Councilman Kidd stated the Finance Committee should meet and bring this back to Council. A list should be compiled. He is not against any of this but Council is already approving money and they don't have a budget. He suggested getting everything together.

Council President Giovannitti stated he wanted to get the streets cleaned and he did review this with the Administrator.

Administrator/CFO Ruggeri suggested moving on this motion once the budget has passed.

Councilman Kidd stated the Borough can't spend money before the Budget is passed.

Councilman Haynes did not see any harm in giving the okay once the budget has passed.

Council President Giovannitti stated the residents want clean streets.

All were in favor of the motion except Councilman Kidd.

Council President Giovannitti discussed the rental of a vacuum machine to clean the outlets and Borough Foreman Tinder is receiving different quotes.

Administrator/CFO Ruggeri stated one (1) quote was received from Gibbstown in the amount of \$10,000 and Borough Foreman Tinder is getting two (2) more quotes.

Council President Giovannitti discussed the purchase of two new trucks through state contract which will be included in the Bond. The two (2) new trucks are going to be an F-250 and an F-450.

Council President Giovannitti stated he would like to see the parking lot completed and some of the streets that didn't get done last year.

Administrator/CFO Ruggeri stated she would need to meet with T&M Associates.

Council President Giovannitti stated the projects were approved last year.

Council President Giovannitti discussed the appointment of Part time employees in the Street and Highway Department as some of the guys are hurt. At the next meeting he would like to hire more part time employees as Administrator/CFO Ruggeri has to conduct more interviews.

Administrator/CFO Ruggeri stated she is pulling applicants from the original applications on file. Two (2) part time employees left and they have to be replaced.

Administrator/CFO Ruggeri asked Erik Biermann from Sickels & Associates to attend the meeting to give a report on the feasibility study for the Thomson Avenue project.

Mr. Biermann reported on several projects such as the Paulsboro Treatment Plant, wells #8 & #9, is up and running and well # 7 has been shut down.

Mr. Biermann reported on the Water Tower as there is some activity. Today was supposed to be the day to remove the old tower but it will be Thursday or Friday. The contractors will be closing Nassau Avenue and only residents will have access. The residents have been notified. He has received one (1) telephone call and he explained the closing.

Mr. Biermann also reported on the Billings Avenue Phase 5 project. He is working on getting the road paved this year. The grant application was submitted to NJDOT and hopefully will be able to bid the project mid-summer and the construction to begin early fall.

Councilman Stevenson questioned the status of wells #8 and #9.

Mr. Biermann stated the levels in well #8 are way below the PFC's levels.

Mr. Biermann stated the South Jersey Gas project is still ongoing and if anyone receives complaints to contact him.

Chief Wachter stated the sidewalks will be done once the project is completed.

Mr. Biermann stated Solvay Solexis has received a schedule and they have six (6) months to appropriate carbon filters. The schedule could be compressed a little bit but wells #8 & #9 gives breathing room.

Mr. Biermann also reported on the Thomson Avenue feasibility study. The existing storm sewer pipes have a capacity for a 10 year storm at 170 cubic feet per second. The Borough would need an enormous pipe around 60" to 72" pipe. There are problems such as the Borough can't fit a bigger pipe but can install 30" to 48" pipe but would have to thread over the sanitary sewer pipes. The Borough has two options – 1. Install a single main at 10 times the capacity or install dual mains at 20 times the capacity. Either option wouldn't eliminate all flooding. The cost for a single line is \$1.2 million and for the dual line is \$1.7 million. It would include the reconstruction of the entire roadway but not the curb and sidewalk. NJEIT is one (1) funding source which is a loan program and the last year of the loan there is

some loan forgiveness and this would have to be looked into. The tentative schedule for this project would begin in September or October and the major design would be the end of February or beginning of March. There are other funding sources such as NJDOT or CDBG. The Mayor and Council don't have to move forward immediately. This could be done through the Committee.

Councilwoman Turner stated the Paulsboro High School Baseball Team has requested to use the Damminger Complex as their fields are under water.

Council President Giovannitti moved and Councilman Stevenson seconded to approve the above request. All were in favor of the motion.

Councilwoman Turner asked Council to consider hiring Exley Landscaping to landscape the Veteran's Monument at a cost of \$2,000.

Council President Giovannitti moved and Councilman Stevenson seconded to approve Exley Landscaping to landscape the Veteran's Monument at a cost of \$2,000. All were in favor of the motion.

Councilwoman Turner the Paulsboro Midget Football Program and Budget. She stated Mr. Jaryd Scott was in attendance to give a presentation on the program. She also asked for an increase in their budget of \$6,000.

Jaryd Scott, Paulsboro Midget Football, stated he attended the Recreation Committee Meeting. The Paulsboro Midget Football did not have a football season last year and they need to be more aggressive and pro-active to prevent what happened last year. He would like to offer free registration to get more kids signed up. He felt it was imperative to keep the kids occupied and he would like to revamp the youth program. They will also be having a Flag Football Camp which they would charge a fee to cover the cost of the referees. Also, the Redman Red Zone Football Camp will be held as well.

Councilman Stevenson stated he would like to see a yearly budget as well as auditing and inventory. He felt someone had to be accountable for getting the uniforms back from the players.

Council President Giovannitti moved and Councilman Stevenson seconded to go into Executive Session. All were in favor of the motion.

Mayor and Council recessed at 8:55 p.m.

Mayor and Council went into Executive Session at 9:05 p.m.

Mayor and Council reconvened the Work Session Meeting at 9:22 p.m.

There wasn't any further Borough business.

Council President Giovannitti moved and Councilman Stevenson seconded to adjourn the meeting at 9:22 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on April 15, 2014 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

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Kathy A. VanScoy, RMC/CMC  
Borough Clerk

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W. Jeffery Hamilton, Mayor