

DECEMBER 17, 2013

PAULSBORO. N.J.

7:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Absent: Borough Clerk VanScoy.

Mayor Hamilton called the meeting to order.

Administrator/CFO Ruggeri read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public, asked anyone speaking, to give their name and address and reminded everyone there was a five (5) minute time limit.

There wasn't any public participation.

Presentation from John Martorano, Jr. from Thanks For Being Green.com regarding E-Waste. He discussed the Borough's options. The easiest option is to get out of the e-waste recycling. The law states the Borough is no longer responsible to handle e-waste. It is the manufacturer's responsibility. Council should direct the resident to deal with the County. The resident can go to the County and drop off the e-waste at the Swedesboro location or to him for free of charge. He will help to finance a letter that goes into the water bill that the Borough is out of the e-waste business and give residents the option of dealing with the recycler directly or go through the County. The second option is to hold an e-event such as through the County like a shredding event. The third option is to enforce the scrapping laws and would need the help of local enforcement. Once the TV is broken in front of a resident's home it is no longer recyclable material, it is hazardous waste. Technically the TV can only be picked up by the Fire Department because it is hazardous waste which the Public Works is not licensed to handle. He can work with Council as long as there is "light at the end of the tunnel" on the scrapper's.

Minutes of a Work Session Meeting held on November 18, 2013 at 7:00 p.m. Council President Giovannitti moved and Councilman Giampola seconded to receive, file and approve the above minutes. All were in favor of the motion.

Minutes of an Executive Session Meeting held on November 18, 2013 at 7:00 p.m. Council President Giovannitti moved and Councilman Giampola seconded to receive, file and approve the above minutes. All were in favor of the motion.

Minutes of a Regular Meeting held on December 3, 2013 at 7:00 p.m. Council President Giovannitti moved and Councilman Giampola seconded to receive, file and approve the above minutes. All were in favor of the motion.

R. #216.13: RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS FROM CERTAIN ACCOUNTS TO OTHER ACCOUNTS IN THE 2013 BUDGET. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #216.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #217.13: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2013 BUDGET. Council President Giovannitti moved and Councilman Giampola seconded to pay all bills properly signed and adopt R. #217.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #218.13: RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948). (2013 Body Armor Grant). Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #218.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

R. #219.13: RESOLUTION PROVIDING FOR THE CANCELLATION OF CERTAIN BALANCES IN THE 2013 BUDGET TO SURPLUS. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #220.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator's Report: The Administrator/CFO did not have anything to report at this time.

Police Chief's Report:

Memo from Chief Chris T. Wachter regarding 2013 SLEO I Hiring Process. Council President Giovannitti moved and Councilman Giampola seconded to receive and file the memo. All were in favor of the motion.

Chief Wachter recommended the appointment of the following SLEO Class I Officers:

1. Anthony Pearce
2. Antowan Lindsay
3. Melanie Strojan

R. #220.13: RESOLUTION APPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS I FOR THE BOROUGH OF PAULSBORO POLICE DEPARTMENT. Council President Giovannitti moved and Councilman Stevenson seconded to adopt R. #220.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Chief Wachter introduced the three SLEO Class I Officers to the Mayor and Council.

Memo from Chief Chris T. Wachter regarding request to remove the Resolution for temporary signage for the Port Project. Council President Giovannitti moved and Councilman Stevenson seconded to receive and file the memo. All were in favor of the motion.

Chief Wachter stated the Port no longer utilizes the Construction gate at Mantua and Riverview Avenues therefore those stop signs are no longer needed and he did not feel there was a need to extend the temporary resolution for the stop signs. He is requesting the Borough not renew the resolution and have the signs removed.

Memo from Chief Chris T. Wachter regarding request to purchase vehicle. Council President Giovannitti moved and Councilman Stevenson seconded to receive and file the memo. All were in favor of the motion.

Chief Wachter stated one of the unmarked vehicles is a 2001 Ford Crown Victoria has over 110,000 miles, it also has transmission issues and the rear needs to be re-built. He took it out of service last week. After meeting with Administrator/CFO Ruggeri they went over the Police Department's budget and there is some funding in the budget. He has the opportunity to purchase a 2011 Jeep Liberty, six (6) cylinders with only 32,000 miles for \$14,000. He would like to

use a portion of that money that is left over in the Police Department budget and send the other car out for auction. In 2014, he has a plan to purchase new vehicles.

Councilman Kidd stated he is not for a lease purchase and questioned if the Borough could purchase a new police car.

Councilman Haynes stated he would rather see the Borough buy a new marked car.

Councilman Giampola stated he also would rather see purchasing a new marked car instead of a used car.

Chief Wachter stated he will look into purchasing a new marked police car and bring back to the Council his options.

Email from Fire Chief Giampola regarding the annual election of Officers. Council President Giovannitti moved and Councilman Stevenson seconded to receive and file the email. All were in favor of the motion.

Councilman/Fire Chief Giampola stated as per the Borough Ordinance, the Fire Company held their annual election on December 2, 2013. He was elected to the three (3) year term as Fire Chief, Glenn Roemmich was elected the Deputy Chief and Mark Pawlowic was elected Captain for the upcoming year. Their terms are one (1) year and the Fire Chief's is a three (3) year term based on the Borough Ordinance.

Councilman Stevenson stated he has resigned from the Fire Department because of conflicts of interest. He will no longer be active in the Fire Department.

Mayor Hamilton discussed appointments to the Recreation Committee. He recommended the appointment of Theodore Holloway as an Alternate member for two (2) years, remove Thomas Gaines and Steve O'Leary will replace Mr. Gaines to the three (3) year term.

Councilwoman Turner requested the appointment of Christa Cooper in the Alternate position of two (2) years and appoints Mr. Holloway to Ms. Cooper's three (3) year position.

Council President Giovannitti moved and Councilman Stevenson seconded to appoint the above members to the Recreation Committee. All were in favor of the motion.

Mayor Hamilton thanked the Recreation Committee for a fine job that they did at the High School and he commended Councilwoman Turner and Councilman

Kidd. He further thanked past Council President Jeanne Giampola and Fire Chief Giampola for getting the food out to the residents as well as all those who also gave a hand.

Councilman Haynes discussed water insertion valves at Greenwich and Fourth Street and Mantua Avenue and Fourth Street. It will give the Borough better control over those sections of the community as if there was any leakage, those areas are not able to be shut down and by installing the insertion valves and the Borough will have better control over those areas for repairs or upgrades.

R. #221.13: RESOLUTION OF THE BOROUGH OF PAULSBORO AWARDING THE QUOTATION FOR TWO (2) SIX (6) INCH INSERTION VALVES TO GARRISON ENTERPRISE, INC. Councilman Giampola moved and Council President Giovannitti seconded to adopt R. #221.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Councilman Giampola discussed recommendation to hire Michael Ruffalo as the Code Enforcement Officer. He, Councilman Stevenson, Councilman Giovannitti and Administrator Ruggeri went through the applications/resumes and each picked out four (4) names to interview and everyone came up with the same four (4) names to interview. They interviewed those four (4) names and after the interviews they discussed the recommendation to hire Michael Ruffalo. He would like to see Mr. Ruffalo start on February 1st, 2014 after a background check is done.

R. #222.13: RESOLUTION APPOINTING CODE ENFORCEMENT OFFICER FOR THE BOROUGH OF PAULSBORO FOR THE YEAR 2014. Councilman Giampola moved and Councilman Stevenson seconded to adopt R. #222.13.

Councilman Kidd questioned if Mr. Ruffalo was a Borough resident.

Mayor Hamilton stated no.

Councilman Kidd stated the Borough has a whole town full of people unemployed and the Council is going to hire an ex-policeman from another town. He totally disagrees with it. He felt something was not right about this. He stated the person should be a resident of Paulsboro as stated in the Borough Ordinance.

Roll call to adopt R. #222.13: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Stevenson. Nays: Councilman Kidd. Abstained: Councilwoman Turner **Motion carried.**

Mayor Hamilton wished everyone a Merry Christmas and a Happy New Year and hopes to see everyone next year.

Councilman Giampola reminded everyone that the Reorganization Meeting will be held on Thursday, January 2, 2013 at 6:00 p.m.

Administrator/CFO Ruggeri gave Mayor and Council copies of all the RFQ's for the professional appointments to review.

R. #223.13: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #223.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None.
Motion carried.

The general nature of the subject to be discussed at said closed meeting shall be to discuss pending litigation involving the Cameli property at 764-766 Delaware Street and personnel involving employee's salaries.

Mayor and Council convened in Executive Session.

Mayor and Council opened the meeting to the public at 9:08 p.m.

Councilman Haynes moved and Councilman Stevenson seconded to authorize the Solicitor to settle a legal issue involving the Cameli case. All were in favor of the motion.

There wasn't any further Borough business.

Council President Giovannitti moved and Councilman Stevenson seconded to adjourn the meeting at 9:10 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on December 17, 2013 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor