

**NOVEMBER 18, 2013**

**PAULSBORO. N.J.**

**7:00 P.M.**

**WORK SESSION MEETING**

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner.

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public, asked anyone speaking, to give their name and address and reminded everyone there was a five (5) minute time limit.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Stevenson seconded to close the floor to the public. All were in favor of the motion.

Administrator/CFO Ruggeri discussed Health Insurance and Chapter 78 with Insurance Broker Steve Anuszewski. They proposed a new plan for health benefits for the employees that would save the Borough a significant amount of money. The plan (POS 15) which allows AmeriHealth or Aetna Insurances and would save the Borough \$132,692.00. The State Health Benefits plan is slightly higher than the proposed plan. Mr. Anuszewski recommended the POS 15 plan.

Administrator/CFO Ruggeri discussed Chapter 78 which should have been instituted in July 2011 and will have to be done by the end of the year. It is tier 3 and it is based on salary and on the individual's plan. The employees have been paying 1.5% of their salary. Tier 4 will be instituted in January 2014.

Council President Giovannitti questioned the flexible spending account.

Mr. Anuszewski explained that the account is a voluntary deduction from the employees' pay and goes into the account to pay for unreimbursed medical expenses and child care expenses. It is pre-taxed and will carry forward. The Company will talk with the employees.

Council President Giovannitti thanked Mr. Anuszewski and Administrator/CFO Ruggeri.

**R. #203.13: RESOLUTION OF THE BOROUGH OF PAULSBORO IMPLEMENTING FLEXIBLE SPENDING ACCOUNTS ASSOCIATED WITH CHAPTER 78.** Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #203.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

Minutes of a Work Session Meeting held on October 15, 2013 at 7:00 p.m. Council President Giovannitti moved and Councilman Stevenson seconded to receive, file and adopt the above minutes. All were in favor of the motion.

Minutes of an Executive Session Meeting held on October 15, 2013 at 7:00 p.m. Council President Giovannitti moved and Councilman Stevenson seconded to receive, file and adopt the above minutes. All were in favor of the motion.

**R. #204.13: RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS FROM CERTAIN ACCOUNTS TO OTHER ACCOUNTS IN THE 2013 BUDGET.** Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #204.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

**R. #205.13: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2013 BUDGET.** Council President Giovannitti moved and Councilman Giampola seconded to pay all bills properly signed and adopt R. #205.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. Motion carried.

#### **SECOND READING AND PUBLIC HEARING:**

**O. #10.13: BOND ORDINANCE AUTHORIZING THE REPAIR OF THE STORM WATER COLLECTION SYSTEM IN THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$31,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION**

**BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$31,000, MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.** Council President Giovannitti moved and Councilman Giampola seconded to open the meeting to the public. All were in favor of the motion.

There wasn't any public participation.

Council President Giovannitti moved and Councilman Giampola seconded to close the meeting to the public. All were in favor of the motion.

Council President Giovannitti moved and Councilman Giampola seconded to adopt O. #10.13 on second and final reading. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator's Report:

Administrator/CFO Ruggeri discussed the 2014 Budget Preparation and the statutory requirements. She plans to meet all deadlines. The Budget has to be introduced by February 10<sup>th</sup> and adopted by March 20<sup>th</sup>. She is asking Mayor and Council what projects they would like to see get done and to submit them in order of priority. She will also meet with the Departments.

Councilman Haynes questioned if it was possible to get a breakdown of expenses for each department as he would like to see what the departments are spending.

Administrator/CFO Ruggeri stated yes.

Administrator/CFO Ruggeri discussed regarding Judgments in Foreclosure (Nassau Avenue and Riverview Avenue).

Solicitor Daniels explained there are exempt forms from the NJDEP the Borough has to file so the Borough isn't liable for any contamination. He needs approval for the Administrator to sign the forms.

Council President Giovannitti moved and Councilman Stevenson seconded to authorize the Administrator to execute the exempt forms for the above referenced properties. All were in favor of the motion.

Administrator/CFO Ruggeri discussed the T-Mobile Lease Amendment. She has asked Solicitor Daniels and Borough Water and Sewer Engineer Biermann to be present to explain the amendment.

Solicitor Daniels stated the amount doesn't affect the current rents. It will cost \$139,000 to relocate the equipment plus interest for a total cost of \$150,000. The lease will be renegotiated in 2036. The lease will have to be extended to 2036.

Water and Sewer Engineer Biermann stated T-Mobile will have to post a bond to remove the antennas.

Solicitor Daniels stated they will post an escrow and submit plans for any modifications.

**R. #206.13: RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING T-MOBILE LEASE AMENDMENT.** Councilman Haynes moved and Councilman Giampola seconded to adopt R. #206.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

Administrator/CFO Ruggeri discussed the paving of the parking lot and she is pushing Engineer Fleming to get the lot done by the end of this year. There are two options: 1. The Borough will do three (3) streets and the parking lot in the amount of \$87,000 or 2. Do the parking lot and Chestnut Street from the Railroad Tracks to Buck Street and do Dora Avenue and Black's Terrace next year.

Council President Giovannitti moved and Councilman Giampola seconded to approve the Engineer's recommendation to do Chestnut Street and the Borough's parking lot.

Councilman Kidd questioned doing Hofmann Avenue. He stated it will never get done because of the pipes.

Administrator/CFO Ruggeri stated she will work with Water and Sewer Engineer Biermann regarding Hofmann Avenue as she chooses not to do any road that will only be ripped up to put in pipes. She will get with Mr. Biermann for pricing.

All were in favor of the above motion except Kidd abstained.

Police Chief's Report:

Chief Wachter stated he has received the Safe and Secure Grant in the amount of \$28,600 which goes towards an Officer's salary.

Chief Wachter stated at the end of October, the School Board passed a Resolution designating the crosswalks on Broad Street as School Crosswalks. The NJDOT is in the process of starting the project for the Pedestrian Safe Corridor and a lot of new signage will be installed.

Mayor Hamilton received a Letter from Congressman Robert Andrews inviting everyone to attend the 23<sup>rd</sup> Annual Pearl Harbor Day Commemoration to mark the 72<sup>nd</sup> Anniversary of the attack on Pearl Harbor on Friday, December 6<sup>th</sup>, 2013 from 10:00 to 11:00 a.m.

Councilman Haynes discussed the Shared Service Agreement with Greenwich Township in reference to a Water Operator. This agreement was tabled from the last meeting for clarification from the Administrator which there is nothing different and the increase in the pension is not much different.

Councilman Giampola moved and Councilman Stevenson seconded to authorize a shared service agreement with Greenwich Township for a Water Operator.

Mayor and Council further discussed the salary, benefits, etc.

Administrator/CFO Ruggeri suggested tabling this matter one more time in order for the Administrator/CFO to review with Greenwich Township and Mr. Daly.

Councilman Giampola withdrew his motion.

Councilman Haynes moved and Councilman Giampola seconded to table this matter until the next Regular Meeting. All were in favor of the motion.

Councilman Stevenson submitted a Membership Application to join the Paulsboro Fire Department by Jabes J. Burgos and everything is on order. Councilman Stevenson moved and Councilman Giampola seconded to receive, file and approve the membership application. All were in favor of the motion.

Councilman Stevenson updated Council on the fire that occurred on West Broad Street. The County failed to dispatch any fire apparatus and it took six (6) minutes to get fire apparatus on the scene. It is being investigated and he will have a full report at a Council meeting.

Councilwoman Turner discussed a joint use agreement with the School District for a grant (Kaboom) to upgrade the school playgrounds which are open to the public. She requested matching funds in the amount of \$3,500.

Council President Giovannitti moved and Councilman Kidd seconded to support Councilwoman Turner's recommendation to match \$3,250 for the Kaboom Grant in supporting the school to upgrade the playgrounds. All were in favor of the motion.

Councilwoman Turner stated a letter of support is needed.

Councilwoman Turner discussed the copy machine at the former Economic Development Building to be put in the conference room.

Councilwoman Turner moved and Council President Giovannitti seconded to move the copy machine from the former Economic Development Office to the Municipal Building conference room. All were in favor of the motion.

Councilman Giampola discussed Capital items in the 2013 Budget. He questioned what happened to the items that were to be used this year for a Water/Sewer Truck or a Street Sweeper.

Administrator/CFO Ruggeri stated she accumulated a "need list" that she plugged some things in this year's budget. She further stated that is why she is requesting a list of capital items from Council as guidance and Council's priorities for next year.

Mayor Hamilton thanked everyone for coming to the meeting.

**R. #207.13: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.** Council President Giovannitti moved and Councilman Giampola seconded to adopt R. #207.13. Roll call: Ayes: Council President Giovannitti, Councilman Giampola, Councilman Haynes, Councilman Kidd, Councilman Stevenson, Councilwoman Turner. Nays: None. **Motion carried.**

The general nature of the subject to be discussed at said closed meeting shall be to discuss pending litigation involving the Solvay Facility.

At 9:02 p.m., Mayor and Council went into Executive Session.

Mayor and Council returned to open session at 9:26 p.m.

Councilman Haynes moved and Councilman Stevenson seconded to follow the recommendation of Mr. Campbell and file a tort claim notice against Solvay. All were in favor of the motion.

There wasn't any further Borough business.

Councilman Stevenson moved and Councilman Giampola seconded to adjourn

the meeting at 9:28 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on November 18, 2013 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

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Kathy A. VanScoy, RMC/CMC  
Borough Clerk

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W. Jeffery Hamilton, Mayor