

OCTOBER 17, 2011

PAULSBORO, N.J.

5:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Burzichelli presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Haynes (arrived at 5:32 p.m.), Giovannitti, Hamilton, Kidd, Tedeski. Absent: Morina.

Mayor Burzichelli called the meeting to order.

Mayor Burzichelli read the opening statement regarding the Open Public Meetings Act.

Mayor Burzichelli opened the floor to the public.

There wasn't any public participation.

Minutes of the Regular Meeting held on September 6, 2011 at 7:00 p.m.

Minutes of a Work Session Meeting held on September 19, 2011 at 5:00 p.m.

Minutes of a Regular Meeting held on October 4, 2011 at 7:00 p.m.

Kidd moved and Tedeski seconded to receive, file and approve the above minutes. All were in favor of the motion.

**R. #155.11: RESOLUTION PROVIDING FOR THE PAYMENT OF THE BILLS OUT OF THE 2011 BUDGET.** Kidd moved and Hamilton seconded to pay all bills properly signed and adopt R. #155.11. Roll call: Ayes: Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Receipt of Bids: Reconstruction of Billings Avenue, Phases III & IV:

1. American Asphalt – Base Bid \$232,787.04  
Alt. 1 - \$58,680.38  
Alt. 2 - \$45,997.61  
Total - \$337,465.03

2. Landberg Construction LLC – Base Bid \$239,780.02

Alt. 1- \$55,059.52

Alt. 2 - \$40,950.50

Total - \$335,790.04

Kidd moved and Tedeski seconded to receive, file, spread the bids in the minutes and accept the bids. All were in favor of the motion.

Letter from Mark Brunermer, Sickels & Associates, Inc., recommending the award of the bid. Kidd moved and Giovannitti seconded to receive and file the letter. All were in favor of the motion.

**R. #156.11: RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING THE AWARDING OF BID AND AUTHORIZING THE EXECUTION OF AGREEMENT BETWEEN THE BOROUGH OF PAULSBORO AND LANDBERG CONSTRUCTION LLC FOR THE PROJECT KNOWN AS “RECONSTRUCTION OF BILLINGS AVENUE – PHASES III & IV.** Kidd moved and Hamilton seconded to adopt R. #156.11. Roll call: Ayes: Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Letter from Mary Harris, Paulsboro Senior Citizens, Inc., requesting the Shuttle Bus to transport the Senior Citizens to their annual Christmas Party at Nicolosi’s Catering in Woodbury on December 10, 2011 at 12:30 to 4:30 p.m. Kidd moved and Hamilton seconded to receive, file the letter, approve the request and notify the proper departments. All were in favor of the motion.

Letter from Anthony W. Donofrio, Remington & Vernick Engineers, regarding release of Performance Guarantee and the requirement of a Maintenance Guarantee. Kidd moved and Hamilton seconded to receive and file the letter. All were in favor of the motion.

Administrator stated that all escrows have been straightened out.

**R. #157.11: RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND REQUIRING MAINTENANCE BOND BY WAWA, INC. AFFECTING THE PARCEL KNOWN AS BLOCK 124 LOTS 12 AND 13.01 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY.** Kidd moved and Tedeski seconded to adopt R. #157.11. Roll call: Ayes: Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Letter from Edward Vernick, Remington & Vernick Engineers, regarding Stop Sign Warrant Analysis – North Chestnut Street & East Buck Street. Kidd moved and Hamilton seconded to receive and file the letter. All were in favor of the motion.

Mayor Burzichelli felt the cost was kind of high.

Councilman Hamilton stated he will check with Council President Haynes to see if there is someone through the County that could do this analysis.

Letter from Tony Calabrese, United Computer, regarding software applications. Kidd moved and Hamilton seconded to receive and file the letter. All were in favor of the motion.

Administrator Salvatore stated the software program that is on the computers will be a big problem as it will no longer be available. United Computer is putting the Borough on notice as they are getting out of the business. The Borough will have to move over to Edmund's and it will cost tens of thousands of dollars as it is not easy to transfer. He is just letting Mayor and Council know this is coming.

Councilman Giovannitti submitted the names to hire on a "running list" for part time employees in the Street and Highway Department.

The list is as follows:

1. Anthony Pierce
2. Anthony Lisa
3. John Kelly
4. Quiheeme Carlson
5. Mikael Jones
6. Destre Pierce
7. Anthony Sammacicci
8. Wayne Pilger
9. Mikaele Savaiinaea
10. Jason Hethcote
11. James Lafler
12. Michael Swift

Mayor Burzichelli felt the hires should be Borough residents.

Giovannitti stated he would like to exclude #'s 7, 10 & 11 due to Borough residency as well as other issues.

Kidd moved and Hamilton seconded to hire the individuals on the above "running list" as part time employees in the Street and Highway Department except #'s 7, 10 & 11. All were in favor of the motion.

Councilman Giovannitti discussed the purchasing of two vehicles in the total amount of \$6,000 for the Street and Highway Department. The vehicles are as follows:

1. 2005 Ford F-350XL Utility Body
2. 1988 Ford F-600 Stake Body

Councilman Hamilton stated the Borough could get the Gloucester County Institute of Technology or the County to paint the vehicles.

Kidd moved and Hamilton seconded to purchase the above vehicles. All were in favor of the motion.

Councilwoman Tedeski discussed the easement between Wayne and Linda Pilger and she recommends approval of the easement.

**R. #158.11: RESOLUTION APPROVING ACCESS EASEMENT BETWEEN THE BOROUGH OF PAULSBORO AND WAYNE AND LINDA PILGER.** Kidd moved and Hamilton seconded to adopt R. #158.11. Roll call: Ayes: Giovannitti, Hamilton, Tedeski. Nays: None. Abstained: Kidd. **Motion carried.**

At this time, 5:32 p.m., Council President Haynes arrived for the meeting.

Administrator's Report:

Administrator Salvatore discussed the emergency notification system that the Borough had ordered and was being paid by Valero. He received a call from NJDEP asking for an extension of time from Valero. He is going to cancel the order. He stated all that has to be done is for Valero to write a letter requesting an extension. The Paulsboro Refinery is not able to get Valero to write the letter.

Mayor and Council further discussed the purchase and who to contact at Valero.

Mayor Burzichelli authorized Administrator Salvatore to close out the purchase order for a short term and then purchase the system when the money is squared away. He stated he will contact someone at Valero.

Administrator Salvatore discussed the expiration of the trash contract. He asked the Highway Committee to review and informed them of the 60 days required for the specifications. He also recommended utilizing the same person the Borough used to assist with the current trash contract which was Robert Willis of the AVR Group.

Mayor Burzichelli suggested contacting other municipalities regarding a shared service.

Administrator Salvatore stated he will get the particulars on the Trash Consultant and place on the next meeting's agenda.

Police Chief's Report:

Chief Wachter recommended a Halloween Curfew for Sunday, October 30<sup>th</sup> and Monday, October 31<sup>st</sup> at 8:00 p.m.

Haynes moved and Hamilton seconded to approve the Halloween curfew. All were in favor of the motion.

Captain Marino discussed the acceptance of a seized vehicle. It is a white van in good condition. He felt it would be beneficial to the Police Department or another department or to sell it.

Haynes moved and Giovannitti seconded to authorize the Police Department to accept the seized vehicle. All were in favor of the motion.

Chief Wachter asked for an Executive Session for the Mayor and Council to interview seven (7) candidates for two (2) Sergeants' positions as well as hiring of two (2) new Police Officers.

**R. #159.11: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY.** Haynes moved and Giovannitti seconded to adopt R. #159.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

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The item to be discussed is as follows:

1. Interviews for two (2) Sergeants' positions in the Paulsboro Police Department.
2. Hiring of two Police Officers.

Haynes moved and Hamilton seconded to close the meeting to the public at 5:48 p.m. All were in favor of the motion.

Haynes moved and Hamilton seconded to open the meeting to the public at 7:15 p.m. All were in favor of the motion.

Mayor Burzichelli explained that Council was in Executive Session for personnel matters to promote two (2) of the Officers to Sergeants which it was Mayor and Council's portion to do the interviews as well as to discuss the hiring of two (2) officers.

Mayor Burzichelli stated Chief Wachter recommended hiring Sterling Johnson and Christopher Cartella as new Probationary Police Officers contingent on the Psychological and Physical examinations.

Mayor and Council met both Sterling Johnson and Christopher Cartella.

Mayor Burzichelli stated there were seven (7) wonderfully qualified individuals who have went through the process to be promoted to the two (2) Sergeants' position. Of the seven (7) individuals, Patrolman Gary Kille finished first in the score and Patrolman Kenneth

Ridinger finished second. Therefore, Patrolmen Kille and Ridinger will be promoted to Sergeant.

**R. #160.11: RESOLUTION AUTHORIZING THE BOROUGH OF PAULSBORO TO PROMOTE GARY KILLE AS SERGEANT FOR THE BOROUGH OF PAULSBORO POLICE DEPARTMENT.** Haynes moved and Tedeski seconded to adopt R. #160.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

**R. #161.11: RESOLUTION AUTHORIZING THE BOROUGH OF PAULSBORO TO PROMOTE KENNETH RIDINGER AS SERGEANT FOR THE BOROUGH OF PAULSBORO POLICE DEPARTMENT.** Haynes moved and Hamilton seconded to adopt R. #161.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

**R. #162.11: RESOLUTION OF THE BOUROUGH OF PAULSBORO AUTHORIZING THE BOROUGH OF PAULSBORO TO EXTEND AN OFFER OF EMPLOYMENT TO STERLING JOHNSON AS A NEW PATROLMAN WITHIN THE PAULSBORO POLICE DEPARTMENT.** Haynes moved and Hamilton seconded to adopt R. #162.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

**R. #163.11: RESOLUTION OF THE BOUROUGH OF PAULSBORO AUTHORIZING THE BOROUGH OF PAULSBORO TO EXTEND AN OFFER OF EMPLOYMENT TO CHRISTOPHER CARTELLA AS A NEW PATROLMAN WITHIN THE PAULSBORO POLICE DEPARTMENT.** Haynes moved and Hamilton seconded to adopt R. #163.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

There wasn't any further Borough business.

Haynes moved and Hamilton seconded to adjourn the meeting at 7:29 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on October 17, 2011 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

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Kathy A. VanScoy, RMC/CMC  
Borough Clerk

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John J. Burzichelli, Mayor

