

JULY 18, 2011

PAULSBORO, N.J.

5:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Burzichelli presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Absent: Morina (excused as he is in the hospital).

Mayor Burzichelli called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Burzichelli opened the floor to the public.

There wasn't any public participation.

R. #119.11: RESOLUTION PROVIDING FOR THE PAYMENT OF THE BILLS OUT OF THE 2011 BUDGET. Haynes moved and Hamilton seconded to pay all bills properly signed and adopt R. #119.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: **Motion carried.**

R. #120.11: RESOLUTION PROVIDING FOR THE PROCEDURE TO PROCESS BILL PAYMENTS FOR THE MONTH OF AUGUST FOR THE BOROUGH OF PAULSBORO. Haynes moved and Tedeski seconded to adopt R. #120.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

R. #121.11: RESOLUTION PROVIDING FOR THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE #0814-33-011-004 LAWRENCE SHACKLOCK ENTERPRISES, INC. T/A THE OFFICE BAR & GRILL. Haynes moved and Hamilton seconded to adopt R. #121.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

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Letter from Anna Docimo, Gloucester County Department of Health and Senior Services, requesting to provide the Shuttle Bus to Transport the Paulsboro Senior Citizens to the

annual Senior Citizen Picnic on September 7, 2011 (rain date September 8th) at Redbank Battlefield in National Park beginning at 11:00 a.m. to 3:00 p.m. Haynes moved and Hamilton seconded to receive, file the letter, approve and notify the proper departments. All were in favor of the motion.

Letter from Steven R. Mathis, State of New Jersey, Department of Environmental Protection, Southern Bureau of Water Compliance & Enforcement, regarding Compliance Evaluation and Assistance Inspection Paulsboro Water Department. Haynes moved and Hamilton seconded to receive and file the letter. All were in favor of the motion.

Memo from John S. Salvatore, regarding BAN Solicitation, \$8,975,000.00. Haynes moved and Hamilton seconded to receive and file the memo. All were in favor of the motion.

Councilwoman Tedeski stated Administrator Salvatore did a nice job.

Administrator Salvatore explained that \$7 million dollars will be paid back to the Borough as this money is for the grants/loans for the Water Treatment and Water Tower Projects and the Borough had to front the money to get paid back.

Letter from Michael Russo, New Jersey Department of Transportation, regarding FY 2003 Livable Communities Gateway Streetscape Project – East Phase 1. Haynes moved and Hamilton seconded to receive and file the letter. All were in favor of the motion except Kidd abstained.

Received Raffle License application #RA-548 for Loyal Order of Moose #2585 Woodbury Lodge for their annual pull tab raffle. Giovannitti moved and Hamilton seconded to receive, file the application and approve the license. All were in favor of the motion except Haynes abstained.

Mayor Burzichelli discussed the Paul House Stabilization project and bids and explained there was a protest by a bidder as the Addenda was not part of his bid package. This is a procedural issue but the bids will have to be rejected due to some bidders not receiving the Addenda and Resolution No. 116.11 awarding the bid to MD Remodeling would have to be rescinded.

R. #122.11: RESOLUTION AUTHORIZING THE BOROUGH TO RESCIND RESOLUTION NO. 116.11 AND RE-BID THE PAUL HOUSE STABLIZATION PROJECT FOR THE BOROUGH OF PAULSBORO. Haynes moved and Hamilton seconded to adopt R. #122.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Mayor Burzichelli discussed the request to lift restrictions for the Riverside Inn for an event. He stated this is part two of the original request held at the July 5th meeting. He was informed that there weren't any incidents at the first event and the dividing fence was reinstalled.

Council President Haynes recused himself from the above discussion and decision.

Giovannitti moved and Hamilton seconded to approve the second request to lift the restrictions to the Riverside Inn to hold an event on September 11th, 2011. All were in favor of the motion except Haynes abstained.

Councilman Giovannitti stated there are a few openings in the Street and Highway Department and there will be personnel out due to vacations and sick days. He would like to hire with part time employees to pick up the recycling and replace one or two of the positions in the future. He asked to advertise for part time employees at \$8.00 to \$13.00 per hour for 15-30 hours a week and to keep a list with about ten part time employees.

Giovannitti moved and Tedeski seconded to advertise for part time employees in the Street and Highway Department with a CDL License at a rate of \$8.00 to \$13.00 per hour for 15 to 30 hours a week. All were in favor of the motion.

Councilman Giovannitti discussed hiring a School Resource Officer. He stated he put this on the agenda for Councilman Morina as Councilman Morina is getting a hip replacement. He has talked with Dr. Scambia and the Chief regarding the School Resource Officer and the School has committed \$40,000 towards the Officer. He further stated that next year the price tag would have to go up.

Mayor and Council further discussed hiring a School Resource Officer.

Giovannitti moved and Tedeski seconded to send the School a letter regarding the contribution of the School Resource Officer and have the Council Liaison coordinate a meeting. All were in favor except Kidd nayed.

Councilman Giovannitti stated the Borough received a \$2,500 donation from Exxon/Mobil for public events.

Giovannitti moved and Tedeski seconded to send a thank you letter to Exxon/Mobil for their generous donation. All were in favor of the motion.

Police Chief's Report:

Memo from Chief Grogan requesting appointment of Hearing Officer for a disciplinary matter. Haynes moved and Hamilton seconded to receive and file the memo. All were in favor of the motion

Chief Grogan stated it would be the same hearing officer as the Borough used before and

he recommended Mr. Robert Verry.

R. #123.11: RESOLUTION OF THE BOROUGH OF PAULSBORO APPOINTING ROBERT VERRY AS HEARING OFFICER. Haynes moved and Giovannitti seconded to adopt R. #123.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Memo from Chief Grogan regarding promotion of second in command. Haynes moved and Hamilton seconded to receive and file the memo. All were in favor of the motion.

Chief Grogan recommended replacing the second in command position with the Captain's title as opposed to the Lieutenant's title. However, there isn't any promotional process for the Captain's position. He felt it would be in the Borough's best interest to establish the same promotional process as is done with the Lieutenant and Sergeant's positions.

R. #124.11: RESOLUTION ESTABLISHING A PROMOTIONAL CRITERIA AND PROCEDURES FOR THE POSITION OF CAPTAIN FOR THE BOROUGH OF PAULSBORO POLICE DEPARTMENT. Giovannitti moved and Tedeski seconded to adopt R. #124.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Memo from Chief Grogan regarding report on police car bid specifications. Haynes moved and Hamilton seconded to receive and file the memo. All were in favor of the motion.

Lt. Wachter discussed the police car bid specifications. He recommended going out to bid for 2012 Dodges.

Haynes moved and Giovannitti seconded to accept the Police Department's recommendation to go out to bid for 2012 Dodge Police Vehicles. All were in favor of the motion.

Memo from Chief Grogan requesting re-issue of resolution for Temporary signage for port project. Haynes moved and Hamilton seconded to receive and file the memo. All were in favor of the motion.

Chief Grogan stated the original Resolution No. 78.11 authorizing the temporary stop signs at the end of Mantua Avenue at the intersection of Mantua and Riverview Avenues will expire in August. He recommended extending the Resolution for another 90 days.

R. #125.11: RESOLUTION AUTHORIZING TEMPORARY STOP SIGNS FOR THE BOROUGH OF PAULSBORO. Haynes moved and Giovannitti seconded to adopt R. #125.11. Roll call: Ayes: Haynes, Giovannitti, Hamilton, Kidd, Tedeski. Nays: None. **Motion carried.**

Mayor Burzichelli informed Council to be on standby for telephone polls in regards to the

Paul House bids, etc. and there may have to be a Special Meeting.

Councilman Kidd has ridden the truck route and noticed in one spot there is going to be a big hole. He asked who would be responsible to fix the hole.

Mayor Burzichelli stated the Port would be responsible to fix the hole.

There wasn't any further Borough business.

Haynes moved and Tedeski seconded to adjourn the meeting at 6:20 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on July 18, 2011 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

John J. Burzichelli, Mayor

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