MARCH 19, 2012

PAULSBORO. N.J.

5:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Giovannitti, Haynes, Kidd, Morina (arrived 5:12 p.m.), Stevenson, Tedeski.

Mayor Hamilton called the meeting to order.

Mayor Hamilton informed everyone of the five (5) minute time limit to speak at the open portion of the meeting.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public.

Michael Pidliskey, 572 Mantua Avenue, questioned the status of the water and sewer bills and why the Borough wasn't reading the meters.

Councilman Haynes stated it is an across the board increase.

Mr. Pidliskey questioned why the increase.

Mayor Hamilton stated it is because of the water projects that the Borough is doing and the increase in the rates at the County level.

Mr. Pidliskey stated Deptford Township reads meters.

Mayor Hamilton stated the Borough doesn't read meters yet.

Councilman Haynes stated the bills would be a lot more if billed on usage.

Administrator Salvatore explained the increase in rates was due to building a $7 million dollar Water Treatment Plant and a water main collapse as the two (2) main reasons for the increase.

Mozelle Dansby, 1655 Swedesboro Avenue, stated to let the water bills stay as they are as there isn't anywhere in Gloucester County where it is cheaper.

Ruth Driver, 224 Vanneman Boulevard, thanked Mayor and Council for the use of the Senior Citizen Bus for the football and wrestling events. She further thanked Council President Giovannitti for arranging for the use of the bus.

Giovannitti moved and Stevenson seconded to close the floor to the public. All were in favor of the motion.

Letter from the Democrat Executive Committee regarding three candidates for the vacant Council position. Haynes moved and Giovannitti seconded to receive, file the letter and move the name of Jennifer Turner to fill the vacant Council position. All were in favor of the motion.

Mayor Hamilton stated Alfonso Giampola should be heard as he is one of the candidates.

Alfonso Giampola stated Council was already to fill the vacancy before they had to hear what he had to say. He has been a resident all of his life, involved in the Fire Department, Sportsmens' Club, Sons of Italy and soccer. He lives on 204 Vanneman Boulevard, is married and has three (3) children. He stated more work had to be done to obtain more grants, to think outside of the box and look for grants.
He further stated he would work on more ideas for the slum landlords.

Mayor Hamilton stated Triad Associates were at the last Work Session Meeting to discuss getting more grants as he didn't want to put the burden on the taxpayers.

Councilman Haynes stated the reason the name was forwarded was because Jennifer Turner was on the list before and former Councilwoman Tedeski recommended her. He wanted to make a point of clarification.

Mayor Hamilton stated Council has heard from Mr. Giampola and he welcomed Ms. Turner to the seat on Council.

Solicitor Angelini swore in Ms. Jennifer Turner to the vacant Council position.

Mayor and Council recessed at 5:20 p.m. in order to switch to the Court Room instead of the Conference Room.

Mayor and Council reconvened at 5:31 p.m.

R. #68.12: RESOLUTION PROVIDING FOR THE PAYMENT OF THE BILLS OUT OF THE 2012 TEMPORARY BUDGET. Giovannitti moved and Haynes seconded to pay all bills properly signed and adopt R. #68.12. Roll call: Ayes: Giovannitti, Haynes,

Kidd, Morina, Stevenson, Turner. Nays: None. **Motion carried.**

R. #69.12: RESOLUTION OF THE BOROUGH OF PAULSBORO PROMOTING MICHAEL REED TO ASSISTANT WATER SEWER SUPERINTENDENT FOR THE BOROUGH OF PAULSBORO. Giovannitti moved and Haynes seconded to adopt R. #69.12. Roll call: Ayes: Giovannitti, Haynes, Kidd, Morina, Stevenson, Turner. Nays: None. **Motion carried.**

R. #70.12: A RESOLUTION TO AFFIRM THE BOROUGH OF PAULSBORO'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS. Giovannitti moved and Haynes seconded to adopt R. #70.12. Roll call: Ayes: Giovannitti, Haynes, Kidd, Morina, Stevenson, Turner. Nays: None. **Motion carried.**

SECOND READING AND PUBLIC HEARING:

O. #02.12: AN ORDINANCE OF THE BOROUGH OF PAULSBORO AMENDING CHAPTER 61, "SEWER," OF THE CODE OF THE BOROUGH OF PAULSBORO. Giovannitti moved and Haynes seconded to open the meeting to the public. All were in favor of the motion.

There wasn't any public participation.

Councilman Kidd questioned if this could be tweaked more later.

Administrator Salvatore stated this is what it has to be and next year it will have to be raised again.

Giovannitti moved and Stevenson seconded to close the meeting to the public. All were in favor of the motion.

Giovannitti moved and Stevenson seconded to adopt O. #02.12 on second and final reading. Roll call: Ayes: Giovannitti, Haynes, Morina, Stevenson, Turner. Nays: Kidd. **Motion carried.**

SECOND READING AND PUBLIC HEARING:

O. #03.12: AN ORDINANCE OF THE BOROUGH OF PAULSBORO AMENDING CHAPTER 78, "WATER," OF THE CODE OF THE BOROUGH OF PAULSBORO. Giovannitti moved and Haynes seconded to open the meeting to the public. All were in favor of the motion.

There wasn't any public participation.

Giovannitti moved and Haynes seconded to close the meeting to the public and adopt O. #03.12 on second and final reading. Roll call: Ayes: Giovannitti, Haynes, Morina, Stevenson, Turner. Nays: Kidd. **Motion carried.**

Letter from the New Jersey Department of Labor and Workforce Development regarding Notice of Order to Comply – Paulsboro Fire Department. Giovannitti moved and Haynes seconded to receive and file the letter.

Councilman Kidd questioned if this has been forwarded to the Fire Company.

Councilman Stevenson stated he is handling it and it is being taken care of.

Administrator Salvatore stated he has asked the Borough Clerk to list this for the next Council meeting in case the timeframe had to be extended.

Email from Councilman Stevenson regarding update on the Fire Department.

Email from Administrator Salvatore regarding PEOSHA Order.

Giovannitti moved and Haynes seconded to receive and file the above emails. All were in favor of the motion.

Letter from Michael J. Silvanio, LLC regarding State of New Jersey v. Francis Grogan. Giovannitti moved and Stevenson seconded to receive and file the letter. All were in favor of the motion.

Letter from John C. Eastlack, Jr., Esq., Weir & Partners LLP, regarding State of New Jersey v. Sgt. Jason Bish. Giovannitti moved and Haynes seconded to receive and file the letter. All were in favor of the motion.

Correspondence from Sickels & Associates regarding contract amendment for Sickels & Associates for the Water Treatment Plant Project. Giovannitti moved and Stevenson seconded to receive and file the correspondence. All were in favor of the motion.

R. #71.12: RESOLUTION OF THE BOROUGH OF PAULSBORO AMENDING THE ENGINEERING FIRM CONTRACT OF SICKELS & ASSOCIATES FOR THE PROJECT KNOWN AS WELL & WATER TREATMENT PLANT. Giovannitti moved and Stevenson seconded to adopt
R. #71.12. Roll call: Ayes: Giovannitti, Haynes, Kidd, Morina, Stevenson, Turner. Nays: None. **Motion carried.**

Mayor Hamilton asked that proclamations be prepared for Sportsman of the Year 2012 and the PHS Boys Basketball team. He further asked Councilman Morina if he would assist in getting the information to the Borough Clerk for the proclamation for the Boys Basketball team.

Council President Giovannitti discussed Trash and Recycling Bids and stated at this time, the bids are still being reviewed by the Trash Consultant and Council will discuss awarding the bids in April.

Council President Giovannitti discussed amending the Fire Code Salary as Mr. Zimm stepped down and Council appointed Joan Lutz as the only person who is in this position. He felt the salary should be adjusted to combine both inspectors into one. Last year the salary was $250.00 per inspector and it should be $500.00 as she is the only one doing the job.

Giovannitti moved and Haynes seconded to adjust Ms. Lutz's salary to $500.00. All were in favor of the motion.

Councilman Kidd questioned if the second person knows that he wasn't appointed.

Councilman Stevenson stated he is sure that person knows as it is the recommendation from that office.

Mayor Hamilton suggested sending a letter to Mr. Roemmich notifying him that he was not reappointed.

Giovannitti moved and Haynes seconded to notify Mr. Roemmich of the above. All were in favor of the motion.

Council President Giovannitti thanked Richard Gatewood and Alfonso Giampola for throwing their names in as a candidate to fill the Council vacancy.

Council President Giovannitti wished Jennifer Turner good luck.

Council President Giovannitti discussed the situation of the pigs on Lincoln Avenue. The pigs are living in the house, the yard and in an RV. The Police Department, the Code Office, the Animal Shelter, the SPCA and the Department of Agriculture have been involved. It has been heard in court and there were delays. He suggested Solicitor Angelini write a letter to the Prosecutor to expedite the case and take a more aggressive stance.

Giovannitti moved and Haynes seconded to authorize the Solicitor to write a letter to John Alice, Prosecutor, to speed up the case. All were in favor of the motion.

Solicitor Angelini stated the scheduling is up to the Judge. He will write a letter to the Prosecutor and the Judge.

Administrator Salvatore stated a date has been set but it has been in court three (3) times. The last time the Attorney informed the Court that he is challenging the Ordinance. The new Court date is May 7th.

Administrator Salvatore suggested the letter should stress that any code issues should be scheduled back to back. He feels the neighborhood is being victimized.

Council President Giovannitti thanked Administrator Salvatore.

Mayor Hamilton stated the animal waste has been reviewed at the County level. He asked Council President Giovannitti to get back to Council at the next meeting.

Administrator's Report:

Administrator Salvatore discussed the review of the Policy and Procedures Manual prepared by the Office of Steven Glickman to meet MEL's guidelines. He stated he has spoke about this before as it is a time sensitive issue. He is recommending Council adopt this tonight.

Councilman Kidd asked if the nepotism policy can be removed as it is not mandatory for this small town. He felt the policy will be a plus for the Borough.

Councilman Haynes questioned the two letters above regarding special Counsel for Grogan and Bish.

Administrator Salvatore stated it is in their contract provision to obtain an attorney which is paid by the Borough and it is just a notice to Mayor and Council.

R. #72.12: RESOLUTION OF THE BOROUGH OF PAULSBORO ADOPTING PERSONNEL POLICIES AND PROCEDURES. Giovannitti moved and Haynes seconded to adopt R. #72.12 excluding the nepotism policy. Roll call: Ayes: Giovannitti, Haynes, Kidd, Morina, Stevenson, Turner. Nays: None. **Motion carried.**

Council President Giovannitti stated two (2) residents were present regarding the pigs.

Solicitor Angelini stated he is going to notify the Prosecutor that all code matters are to be scheduled promptly and strongly inform him that this matter is to move on that date.

Police Chief's Report:

Memo from Chief Chris T. Wachter regarding request to extend the temporary 3-way stop sign at the intersection of Mantua and Riverview Avenues. Giovannitti moved and Haynes seconded to receive and file the memo. All were in favor of the motion.

R. #73.12: RESOLUTION AUTHORIZING TEMPORARY STOP SIGNS FOR THE BOROUGH OF PAULSBORO. Giovannitti moved and Haynes seconded to adopt R. #72.12. Roll call: Ayes: Giovannitti, Haynes, Kidd, Morina, Stevenson, Turner. Nays: None. **Motion carried.**

Council President Giovannitti informed Mr. Hunckler that the Department of Agriculture, the SPCA, Animal Control, the Police and the Code Office have been out to that property.

Councilman Kidd stated the Violation Clerk is retiring on April 1st and there is Court on April 2nd. The contact has been made to begin the process to replace the Court Clerk. He would like to have this fast tracked and wants to have the Deputy Court Clerk move up to the Court Administrator position and then put notices out to hire a Deputy.

Administrator Salvatore stated all postings have to go out through the Court Web site. The interviews would be done through Carol Cummings.

Councilman Kidd suggested sending a letter of support from the Solicitor to the State.

Administrator Salvatore stated he can make that call tomorrow.

Solicitor Angelini stated he will touch base with the Administrator to get the particulars.

Marlin Peterson of the Gloucester County Improvement Authority gave a slide show presentation on the Port of Paulsboro and what has been done and what still has to be done.

Mayor Hamilton congratulated Jennifer Turner who is the new Councilperson. Her official swearing in will take place in April.

Councilman Haynes congratulated and welcomed Councilwoman Turner and if she needed anything to call him. He will help her out with whatever she needs such as guidance or general input.

Councilman Stevenson stated he is honored to serve with Councilwoman Turner and wish her the best.

Councilman Kidd congratulated Councilwoman Turner; he has known her all of her life and wished her the best of luck.

Councilman Morina also congratulated Councilwoman Turner and wished her good luck.

There wasn't any further Borough business.

Haynes moved and Kidd seconded to adjourn the meeting at 6:44 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on March 19, 2012 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC Borough Clerk	W. Jeffery Hamilton, Mayor