

MARCH 19, 2013

PAULSBORO, N.J.

7:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner.

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public.

Joan Lutz, 209 Huff Avenue, on behalf of GAPCAP, stated GAPCAP held a meeting last week with Education and Emergency Management, to discuss assisting the residents with the confusion of the emergency Shelter-In-Place. GAPCAP teaches the students the information in grades 2 and 6 each year; however, they did not run the program in 2012 for the first time because they are updating their program. GAPCAP is holding forums to teach the residents about Shelter-In-Place. The forums will be held in Gibbstown on May 2nd and in Paulsboro on May 11th, 2013 to answer questions on the current situation but they will not be answering any questions on the past incident. GAPCAP is having another meeting on March 27th to solidify all this information. They will be giving out pamphlets with the information, Industry and Educational Partners will be in attendance, also hoping to have a representative from Red Cross and someone to help people on how to be put on the notification list. They will also be looking to the Community Leaders to support these endeavors by announcing them at any functions and possible attendance at a local meeting. She will report back to the Governing Body after March 27th.

There wasn't any further public participation.

R. #66.13: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Giampola moved and Stevenson seconded to adopt R. #66.13. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

Mayor and Council convened in Executive Session at 7:07 p.m. to discuss the Administrator's position with Auditor Petroni.

Mayor Hamilton reconvened the Work Session meeting.

Giovannitti moved and Stevenson seconded to open the meeting to the public at 7:45 p.m. All were in favor of the motion.

At this time, Councilman Kidd stepped out of the meeting.

Giovannitti moved and Giampola seconded to schedule a Special Meeting on Wednesday, March 27, 2013 at 4:30 p.m. to discuss personnel – Administrator's position. Roll call: Ayes: Giovannitti, Giampola, Haynes, Stevenson, Turner. Nays: Motion carried.

Minutes of the Regular Meeting held on March 5, 2013 at 7:00 p.m. Giovannitti moved and Giampola seconded to receive, file and approve the above minutes. All were in favor of the motion except Haynes abstained.

R. #67.13: RESOLUTION PROVIDING FOR THE PAYMENT OF THE BILLS OUT OF THE 2012 RESERVE ACCOUNTS. Giovannitti moved and Giampola seconded to pay all bills properly signed and adopt R. #67.13. Roll call: Ayes: Giovannitti, Giampola (abstained on all fire bills), Haynes, Stevenson, Turner. Nays: None. Motion carried.

R. #68.13: RESOLUTION PROVIDING FOR THE PAYMENT OF THE BILLS OUT OF THE 2013 TEMPORARY BUDGET. Giovannitti moved and Giampola seconded to pay all bills properly signed and adopt R. #68.12. Roll call: Ayes: Giovannitti, Giampola (abstained on all fire bills), Haynes, Stevenson, Turner. Nays: Motion carried.

Solicitor Angelini suggested to automatically note that Councilman Giampola will be abstaining al all fire bills at every meeting from this point forward.

Letter from William G. Dressel, Jr., regarding S-2364 Early Voting Bill. Giovannitti moved and Giampola seconded to receive and file the letter. All were in favor of the motion.

Councilman Kidd returned to the meeting.

R. #69.13: RESOLUTION OF THE BOROUGH OF PAULSBORO OPPOSING S-2364 AND A-3553 EARLY VOTING BILLS. Giovannitti moved and Giampola seconded to adopt R. #69.13. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. Motion carried.

Letter from Jennifer Johnson, Business Administrator/Board Secretary, Paulsboro Board of Education, regarding School Election. Giovannitti moved and Giampola seconded to receive, file the letter and reschedule the Work Session Meeting held on Wednesday, April 17, 2013 to Tuesday, April 16, 2013 at 7:00 p.m. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. Motion carried.

Letter from John Ruth, New Jersey, Division of Purchase and Property, Contract Compliance Audit Unit, regarding public agency review audit. Giovannitti moved and Giampola seconded to receive and file the letter. All were in favor of the motion.

Letter from Leonard Curtis, 429 Summit Avenue, regarding Borough employee and Summit Avenue Park. Giampola moved and Stevenson seconded to receive, file the letter, give copies to the Department Head and put a copy in the personnel file. All were in favor of the motion.

Received Amusement Games License Application for Rocking Stone Bar & Grill for four (4) amusement games (all inspections have been completed). Giovannitti moved and Giampola seconded to receive, file and approve the amusement games licenses. All were in favor of the motion.

Received Raffle License Application, RA-567, Paulsboro Day Committee, Off-Premise 50/50 Style Raffle, September 7, 2013, 4:00 p.m. Giovannitti moved and Giampola seconded to receive, file the application and approve the Raffle License. All were in favor of the motion.

Memo from Marc Kamp, Chairman, Environmental Commission, regarding Sustainable Jersey Certification. Giovannitti moved and Giampola seconded to receive and file the memo. All were in favor of the motion.

R. #70.13: RESOLUTION OF THE BOROUGH OF PAULSBORO SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM. Giovannitti moved and Giampola seconded to adopt R. #70.13. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

Memo from Marc Kamp, Paulsboro Day Committee, requesting funding for Paulsboro Day. Giampola moved and Stevenson seconded to receive and file the memo. All were in favor of the motion.

Councilwoman Turner suggested Council donate the same amount of money as last year,

Giovannitti moved and Giampola to donate the same amount, \$7,500, as last year for the Paulsboro Day event. All were in favor of the motion.

Letter from Judy Mackenzie, Greater Paulsboro Chamber of Commerce, requesting use of the Court Room on March 26, 2013 from 8:15 to 10:00 a.m. Giovannitti moved and Stevenson seconded to receive, file the letter, grant permission and notify the proper departments. All were in favor of the motion.

Mayor Hamilton stated Council will discuss the Zoning Officer position in Executive Session at the end of the meeting.

Council President Giovannitti stated he will have the applications for part-time street and highway employees turned over to Borough Foreman Tinder to interview and receive background checks and then bring the names forward to the Mayor and Council for approval.

Giovannitti moved and Giampola seconded to turn over the applications for part-time street and high employees to Borough Foreman Tinder for review, interview, and background checks and forward to Mayor and Council for approval. All were in favor of the motion.

Councilman Giampola discussed raising the various fees of the Borough such as Dog Licensing, Vital Statistics Certified Copy fees, Certificate of Occupancy, Zoning Permits, ABC Licenses and OPRA copy fees. He has sat with Borough Clerk VanScoy and Construction Code Department Head Hogle to discuss these fees. Several fees haven't been increased in quite a few years.

INTRODUCTION AND FIRST READING:

O. #02.13: AN ORDINANCE OF THE BOROUGH OF PAULSBORO AMENDING THE CODE OF THE BOROUGH OF PAULSBORO AS IT RELATES TO VARIOUS FEES PAID FOR BOROUGH SERVICES. Stevenson moved and Giovannitti seconded to adopt O. #02.13 on introduction and first reading and schedule the second reading and public hearing on April 2, 2013. Roll call: Ayes: Giovannitti, Giampola, Haynes (abstained on the ABC License Fees), Stevenson, Turner. Nays: Kidd. **Motion carried.**

Chief Finance Officer Ruggeri met with Councilman Kidd to go over a few issues. She questioned if the Governing Body was still interested in keeping the property located at 12 West Jefferson Street as it is up for Sheriff's sale.

Stevenson moved and Giampola seconded to continue to acquire the property at 12 West Jefferson Street. All were in favor of the motion.

Chief Finance Officer Ruggeri stated the Ambulance Building deed has been turned over to the Borough as well as the electricity and the insurance.

Councilman Giampola stated the Fire Department currently uses the building to house equipment and boats.

Giampola moved to turn over this issue to the Public Safety Committee to continue the use of the storage.

Councilwoman Turner stated she would like to see the building used for Recreation.

Councilman Kidd stated the deed says, "Reverts back to Borough" and then found out the Fire Department equipment is being stored there. He felt something should be worked out and this issue is to revert back to the Property Committee.

Councilman Stevenson stated the Fire Department equipment has been stored there for years and it is a good set up. It saved the Borough thousands of dollars and this issue should go to the Public Safety Committee.

Chief Finance Officer Ruggeri stated the Ambulance Association wants to donate the money to different children's charities.

Councilman Stevenson stated it is still Emergency Services money and it could be used

for a down payment on a fire truck. It should go back to the Fire Department.

Mayor and Council further discussed the ambulance building property.

Solicitor Angelini stated the Borough needs to find out who the money belongs to and better move on the money as soon as possible.

Giovannitti moved and Stevenson seconded to have the Chairpersons from the Public Safety Committee and Property Committee meet together to work out a solution for the old Ambulance building property. All were in favor of the motion.

Chief Finance Officer Ruggeri stated she finally got the Police Department to sign off on the Police Contract and needs Mayor Hamilton's signature.

Chief Finance Officer presented the 2013 Salary Ordinance for Council's review.

INTRODUCTION AND FIRST READING:

O. #03.13: AN ORDINANCE TO FURTHER AMEND AND SUPPLEMENT SALARY ORDINANCE OF THE BOROUGH OF PAULSBORO. Giampola moved and Giovannitti seconded to adopt O. #03.13 on introduction and first reading and schedule the second reading and public hearing on April 2, 2013. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

Police Chief's Report:

Memo from Chief Wachter regarding recommendation for appointment to the position of Police Detective. Giovannitti moved and Giampola seconded to receive, file the memo and approve the appointment. All were in favor except Kidd nayed.

Memo from Chief Wachter regarding approval to accept seized vehicle. Giampola moved and Giovannitti seconded to receive, file the memo, and to comply with Chief Wachter's request. All were in favor of the motion.

Chief Wachter discussed his monthly reports and asked Council if there was anything they would like changed or added.

Chief Wachter stated tomorrow there is going to be a JIF Wellness Seminar and Health Fair for the Borough employees and he is also hosting the first "Biggest Loser" event starting April 1st.

Councilwoman Turner informed everyone that the Gang Awareness Seminar is going to take place on May 7th at 4:30 p.m.

Giampola moved and Giovannitti seconded to reconvene in Executive Session to discuss the Zoning Officer position with Mr. Sabetta at 8:30 p.m. All were in favor of the motion.

Mayor Hamilton reconvened the Work Session Meeting at 8:53 p.m.

R. #71.13: RESOLUTION OF THE BOROUGH OF PAULSBORO AUTHORIZING THE APPOINTMENT OF JAMES SABETTA AS ZONING OFFICER FOR THE BOROUGH OF PAULSBORO AND AUTHORIZING THE BOROUGH OF PAULSBORO TO ENTER INTO A SHARED SERVICES AGREEMENT PURSUANT TO N.J.S.A. 40A:65-1, et seq. WITH THE TOWNSHIP OF EAST GREENWICH FOR PROVIDING TO THE BOROUGH OF PAULSBORO ZONING OFFICER

SERVICES. Giovannitti moved and Giampola seconded to adopt R. #71.13. Roll call:
Ayes: Giovannitti, Giampola, Haynes, Stevenson. Nays: Kidd, Turner. **Motion carried.**

There wasn't any further Borough business.

Stevenson moved and Giovannitti seconded to adjourn the meeting at 8:55 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on March 19, 2013 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor