

FEBRUARY 19, 2013

PAULSBORO, N.J.

7:00 P.M.

WORK SESSION MEETING

Council Chamber:

Mayor Hamilton presided at a Work Session Meeting of Council held on the above date and place.

Members present were: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner.

Mayor Hamilton called the meeting to order.

Borough Clerk VanScoy read the opening statement regarding the Open Public Meetings Act.

Mayor Hamilton opened the floor to the public.

Cheryl Chandler, 1014 Spruce Street, heard a rumor that there were bottles being placed in mailboxes and around town that will explode when touched.

Mayor Hamilton stated he hasn't heard anything about this.

Councilman Giampola stated there haven't been any issues like this in this area but it has happened in Washington Township.

Shirley Chandler, 1014 Spruce Street, questioned who she would get in touch with if something is going on as she heard the system on top of the building going off but couldn't understand it.

Councilman Giampola stated it wasn't the Borough's system; it was NuStar's system as they were testing their system.

There wasn't any further public participation.

R. #55.13: RESOLUTION PROVIDING FOR THE TRANSFER OF FUNDS IN THE 2012 BUDGET RESERVE ACCOUNTS. Giovannitti moved and Giampola seconded to adopt R. #55.13. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

R. #56.13: RESOLUTION PROVIDING FOR THE PAYMENT OF THE BILLS OUT OF THE 2012 RESERVE ACCOUNTS. Giovannitti moved and Giampola seconded

to pay all bills properly signed and adopt R. #56.13. Roll call: Ayes: Giovannitti, Giampola (abstained on all fire department bills), Haynes, Kidd, Stevenson, Turner. Nays: None.

Motion carried.

R. #57.13: RESOLUTION PROVIDING FOR THE PAYMENT OF BILLS OUT OF THE 2013 TEMPORARY BUDGET. Giovannitti moved and Giampola seconded to pay all bills properly signed and adopt R. #57.12. Roll call: Ayes: Giovannitti, Giampola (abstained on all fire department bills), Haynes, Kidd, Stevenson, Turner. Nays: None.

Motion carried.

SECOND READING AND PUBLIC HEARING:

O. #01.13: AN ORDINANCE OF THE BOROUGH OF PAULSBORO ESTABLISHING CHAPTER _____, "TOWING, ROAD SERVICE AND STORAGE OF VEHICLES", OF THE CODE OF THE BOROUGH OF PAULSBORO. Giovannitti moved and Giampola seconded to open the meeting to the public. All were in favor of the motion.

There wasn't any public participation.

Giovannitti moved and Giampola seconded to close the meeting to the public. All were in favor of the motion.

Giovannitti moved and Giampola seconded to adopt O. #01.13 on second and final reading. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

Received Raffle Application, RA-566, from the Paulsboro Day Committee for an on premise 50/50 raffle on April 20, 2013 at 8:45 p.m. Giovannitti moved and Giampola seconded to receive, file and approve the above raffle license. All were in favor of the motion.

South Jersey Port Corporation Director Robert DeAngelo, Executive Director and CEO Kevin Castellano and Director of Port Development Marlin Peterson were present and presented an update on the Port of Paulsboro Project. Mr. DeAngelo also introduced George Strachan of the Gloucester County Improvement Authority.

Mr. Peterson gave a slide show of the construction of the Bridge and Access Road. The bridge and access road may be opened by the end of December or the first quarter of 2014. The Port is also repairing Riverview Avenue and will replace the water mains at Nassau Avenue, Fifth Street, Beacon Avenue, Third Street and into the Terminal which reconnects at Riverfront.

Mr. Castellano stated they are looking at long term not short term tenants and will be transporting steel, plywood, cocoa beans, fruit, etc.

Councilmen Stevenson and Giampola questioned if a crane will be able to access the railroad bridge once the access bridge is opened.

Councilman Kidd questioned the condition of the road at Clonmell and Delaware Street.

Linda Pilger, 600 King Street, agreed with Councilman Kidd regarding the above road as

it has never been this bad since the last couple of years from the dump trucks hauling to the Port.

Mayor Hamilton thanked Mr. DeAngelo, Mr. Castellano, Mr. Peterson and Mr. Strachan for coming to the meeting and giving their presentation.

Water and Sewer Engineer Erik Biermann of Sickels and Associates gave a presentation of several water projects. He stated an inspection was done in November of 2012 of the Standpipe. The painting of the standpipe was completed in 1998. There are some spots he calls stone bruising. They used a submersible camera and found the tank in good shape. There is pin hole corrosion but the paint job is not going to last. He recommended it should be repainted in one to three years. The corrosion will start eating into the steel. He recommended the tank is blasted and repainted. There is a roof knuckle hole that faces the new Water Treatment Plant that also needs to be repaired and the railing at the top needs to meet OSHA standards as well as the vent needs a larger opening and utilizing a static mixing system. He estimated the construction cost of \$820,000 but it may come in less than that.

Mayor Hamilton questioned if there were grant funds for this project.

Mr. Biermann stated it does not meet the criteria for grant funding. He further stated he is looking at other funding from the Infrastructure Trust with the NJDEP Loan Forgiveness funding that is utilized to repair any damage from Hurricane Sandy or mitigating any future damages. He is looking into three (3) projects which he is giving basic notification as it is not a commitment. One area is improvements to Huff and Paul Avenues to the Mantua Creek which includes the storm sewer on Thomson Avenue at a rough estimate of \$1.93 million. The second project is the reconstructing the intersection of Thomson and Elizabeth Avenue at a rough cost of \$1.35 million. The third project is a water main project replacing the mains with 12" mains from Broad Street to Riverview Avenue at a rough cost of \$4.35 million. He recommended the #1 priority is the standpipe and the next step, if the Borough wanted to move forward with the project, would be an Engineering study that would be done in the spring. In October, he would submit a letter of intent and authorize the plans and specifications at the beginning of February or March of 2014.

Mr. Biermann reported on the new Water Tower Project. The Contractor is beyond the contract period and he has sent a letter to the contractor of liquidated damages and requesting a timetable to finish the project.

Mayor Hamilton thanked Mr. Biermann for coming to the meeting.

Mayor and Council discussed the Zoning Officer position.

Mayor Hamilton suggested the Construction and Licensing Committee get together for a report on this matter.

Council President Giovannitti discussed putting a policy in place for any employee or Official to attend any conferences, meetings, seminars, etc. He felt it was a good idea to get a policy together. He felt individuals should be able to go to them but they should be put through proper the Committee to be placed on the Agenda.

Giovannitti moved and Giampola seconded to give Chief Finance Officer Ruggeri suggestions to put together a policy for the March Work Session meeting.

Councilman Kidd stated on March 19, 2012, Council voted on the Borough of Paulsboro personnel policy and procedure and there is a policy in place.

Councilman Haynes stated it doesn't mean Council can't change or add to the policy.

Councilman Giampola stated the policy was never disseminated to the employees or the Council.

Council President Giovannitti stated he never received the policy and felt the policy should be stated that it has to go through the Committee Chair to be voted on through the Governing Body.

Councilman Kidd stated each Councilperson should honor each other as Chairperson and trust means a lot.

Council President Giovannitti stated he doesn't think he is authorized to give any Street and Highway Department employee authorization to attend a conference. He further stated everyone should have the policy and procedures to review and also it should be reviewed by the Solicitor.

Mayor Hamilton suggested the request should go through the Committees and the front office should ask Chief Finance Officer Ruggeri. He further stated everyone has the book to review it and come up with ideas.

Councilman Kidd stated it has been voted on and approved. The request always went through the Department Head and the Administrator.

Mayor Hamilton stated certain individuals need the courses to receive their credits.

Council President Giovannitti stated the Governing Body should know the cost involved and it isn't anything anybody did wrong.

All were in favor of the above motion except Kidd.

Councilwoman Turner discussed the daily work reports and why are only Councilman Stevenson and herself receiving them and why is only one (1) department supplying them.

Mayor Hamilton stated nothing has changed.

Councilman Haynes stated he doesn't like daily work reports and felt they are overkill. He suggested receiving a weekly report.

Councilman Kidd questioned why they stopped.

Council President Giovannitti had them stopped coming to him.

Councilman Haynes also had them stopped sending to him.

Mayor Hamilton felt the daily work reports should get back on track.

Councilman Giampola questioned who in the Construction Office should do them. Should it be Phil, Keith, Diane, Joan or John? He felt they are redundant.

Mayor Hamilton stated daily work reports should be received from the Water and Sewer Department, the Street and Highway Department and the Code Office.

Councilman Haynes stated he didn't agree with daily work reports.

Turner moved and Stevenson seconded to continue to receive daily work reports. All were in favor of the motion except Giovannitti and Haynes.

Councilman Giampola discussed the various fees received by the Borough and felt they were out of date. Council needs to really take a good look at the fees. He is open for suggestions. He felt the fees needed to be adjusted and the Borough is way too cheap. He questioned if Council wanted him to continue reviewing the fees or is he “beating against a dead wall”?

Solicitor Angelini suggested looking at each department to see what it is generating.

Giovannitti moved and Giampola seconded to go along with Solicitor Angelini’s suggestion. All were in favor of the motion.

Mayor and Council discussed the appointment of an Alternate JIF Fund Commissioner.

Councilman Giampola volunteered to be the Alternate JIF Fund Commissioner.

Stevenson moved and Giovannitti seconded to appoint Councilman Giampola as the Alternate JIF Fund Commissioner. All were in favor of the motion.

Councilman Stevenson discussed the Gloucester County Mutual Aid Agreement and Resolution.

R. #58.13: RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS. Stevenson moved and Giampola seconded to adopt R. #58.13. Roll call: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

Police Chief’s Report:

Chief Wachter stated the telephone line, 423-1100, and the red call boxes went down. The red call boxes have been fixed and the Captain was on the phone with Verizon to get the 423-1100 line fixed. The put out a Reverse 911 notification to all the residents regarding the phone line being down.

Chief Wachter stated the ACLU has rated Paulsboro one (1) in four (4) police Departments out of 25 Law Enforcement Agencies that passed their high standards of cooperation and professionalism.

Chief Wachter also stated there will be three (3) SLEOs graduating on March 6th and he invited Mayor and Council to attend the graduation. There will be two (2) more graduating in May.

Chief Wachter asked Mayor and Council to take a look at his monthly report and inform him if there are any changes or additions to be made.

Chief Wachter stated he met with Mayor Hamilton last Friday to discuss the Crime log in the newspaper and that will be advertised again.

Chief Wachter is trying to obtain an Internal Recording System through Drug Forfeiture Funding. He reported the County believes they will have enough funding for the

municipalities to convert the radios to the mandatory 700 megahertz.

Mayor Hamilton stated the Third Legislative District will be holding their mobile office at the Borough Hall on February 27th from 4:00 to 6:00 p.m. Also, this evening on the Channel 6 news station there will be coverage regarding the train derailment.

R. #59.13: RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE BOROUGH COUNCIL OF THE BOROUGH OF PAULSBORO, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY. Giampola moved and Stevenson seconded to adopt R. #59.13. Roll call: Ayes: Ayes: Giovannitti, Giampola, Haynes, Kidd, Stevenson, Turner. Nays: None. **Motion carried.**

Mayor and Council convened in Executive Session at 9:25 p.m. to discuss a Memorandum of Understanding Agreement for the Police Chief and Captain.

Giovannitti moved and Stevenson seconded to open the meeting to the public at 9:53 p.m. All were in favor of the motion.

There wasn't any further Borough business.

Stevenson moved and Giovannitti seconded to adjourn the meeting at 9:53 p.m. All were in favor of the motion.

This is a brief summary of the Work Session Meeting of the Mayor and Council of the Borough of Paulsboro held on February 19, 2013 and should not be considered a verbatim transcript of the meeting.

Respectfully submitted,

Kathy A. VanScoy, RMC/CMC
Borough Clerk

W. Jeffery Hamilton, Mayor